CITY COUNCIL

Hon. Kelly Garrett Mayor

Hon. Bruce Kantor Mayor Pro Tem

Hon. Frank Brock Council Member

Hon. Ian Ferguson
Council Member

Hon. Donna Stallings Council Member



CITY COUNCIL

CITY OF LATHRUP VILLAGE 27400 Southfield Road, Lathrup Village, Michigan 48076

REGULAR MEETING AGENDA

MONDAY, DECEMBER 16, 2019
Community Room
7:00 p.m.

ADMINISTRATION

Dr. Sheryl L. MitchellCity Administrator

Scott BakerBaker & Elowsky
City Attorney

Pamela BratschiCity Treasurer

Scott McKee Chief of Police

Yvette Talley City Clerk

AGENDA ITEMS

- 1. Call to Order by Mayor Garrett
- 2. Roll Call
- 3. Pledge of Alliance
- 4. Approval of Agenda

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

- 5. Consent Agenda
 - A. Approval of Minutes December 2, 2019 Study Session
 - B. Approval of Minutes December 2, 2019 Special Meeting
- 6. Consider / Approval of Disbursement Reports
 - A. Disbursements 11.01.2019 11.15.2019: \$ 67,997.80
 - B. Disbursements 11.16.2019 11.30.2019: \$617,469.89
- 7. Consider / Acceptance of the Department Reports
- 8. **Public Comment** Items not on the agenda
- 9. **Public Hearings** None

10. Action Requests:

- A. Consideration / Adoption Special Assessment Resolution #1 and Set Public Hearing
 Date for January 27, 2020
- B. Consideration / Approval Revocable Permanent Encroachment License 27051 Southfield Road
- C. Consideration / Approval of 2019 Council Meeting Dates
- D. Consideration / Approval Board of Review 2020 Meeting Dates
- E. Appointments Historic District Commissions (terms expired 12/31/19. New term ends 12/31/22
 - i. Brigid Taylor
 - ii. Annette Kingsbury
- F. Appointments Lathrup Village Community Foundation (2 council members & city administrator/or designee)

i. Mykale "Kelly" Garrett (Council Member)ii. Bruce Kantor (Council Member)

iii. Pamela Bratschi (City Administrator Designee)

- 11. City Administrator Report
- 12. City Attorney Report
- 13. Reports of Boards, Commissions and Committees
- 14. Unfinished / New Business
- 15. Adjourn

CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION MEETING MINUTES DECEMBER 2, 2019

MINUTES OF THE STUDY SESSION MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, DECEMBER 2, 2019 IN THE CONFERENCE ROOM IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

1. The meeting was called to order at 6:00 p.m. by Mayor Garrett.

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor

Council members Ian Ferguson, Saleem Siddiqi, Donna Stallings

Also Present: City Administrator, Dr. Sheryl L. Mitchell, City Attorney, Scott Baker

2. Discussion Items:

- A. <u>Discussion 2020 Council Meetings Dates</u> there was consensus on the meeting dates as presented. Will be on the December 16, 2019 agenda for approval.
- B. <u>Discussion Conflict of Interest Form</u> Mayor Garrett mentioned that some other communities have council members sign conflict of interest forms, particularly related to the emergence of new Marijuana Businesses. Attorney Baker inquired if the intention was to affirm that council members are not financially involved with these businesses. Mayor Garrett offered to obtain a sample.
- C. <u>Code of Ethics</u> Council Member Ferguson asked what would be the consequences and if this could be an ongoing policy. Attorney Baker noted that the policy was adopted by council and remains in effect until amended or rescinded. Also, that #14 to prohibit weapons, firearms or explosives can be enforced, based on current state laws. Applies for elected officials, boards, commissions and staff. Council Member Stallings suggested that this intention be spelled out.
- 3. Mayor and Council Comments
 - Mayor Pro Tem Kantor inquired about the start of the speed and safety project along Southfield Road in partnership with the City of Southfield and Beverly Hills.
 - City Administrator Mitchell reported that almost 300 resumes were received for the part-time code enforcement position. Interviews start in mid-December.
 - Mayor Pro Tem Kantor inquired about Mr. Ferrell and the parking lot. Attorney Baker reported
 that he never received any information of the company submitting an application to vacate the
 alley or for a licensing agreement. Jim and Jill have been in communication regarding them
 erecting the wall on the east side of the property (next to the Southfield residents).
 - Mayor Pro Tem Kantor inquired about the census moving forward.
 - Mitchell provided an update on the complaint presented by Mr. Hardaway. Detective Zang is
 investigating the allegations and will provide a report. Mentioned that Oakland County Mediation
 Center is a resource available for resident disputes.
 - Mayor Garrett inquired about the brick wall construction. Mitchell reported that the contractor obtained the permit. Issue is the property to the north, which has a brick wall that is leaning also.

| Public | Comments – | None |
|--------|------------|-------------------|
| | Public | Public Comments – |

| 5. | Adiourn - | Meeting | adjourned | at 6:40 p.m. |
|----|------------|------------|------------|----------------|
| J. | Auluulii - | INICCLILIE | auluullieu | at 0.40 D.III. |

Transcribed by Sheryl Mitchell, City Administrator

CITY OF LATHRUP VILLAGE SPECIAL CITY COUNCIL MEETING MINUTES DECEMBER 2, 2019

MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, DECEMBER 2, 2019 IN THE MEETING PLACE IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 6:32 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor

Council members Ian Ferguson, Saleem Siddiqi, Donna Stallings

Also Present: City Administrator, Dr. Sheryl L. Mitchell, City Attorney, Scott Baker, City Clerk

Yvette Talley

CO-19-208 Approval of Minutes – Study Session November 18, 2019

Motion by Council member Stallings, seconded by Council member Ferguson to approve the Study session minutes of November 18, 2019.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-19-209 Approval of Minutes – Council Meeting November 18, 2019

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve the Regular Meeting minutes of November 18, 2019.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-19-210 MAYOR AND COUNCIL COMMENTS

Mayor Pro Tem Kantor asked what are the plans for Department of Public Services due to them being short-staffed? Temporary staff will assist with leaf pick-up, Daniel Zuchowski is willing to assist on weekends.

Mayor Garrett stated the Detroit football classic will be held September 4-5, 2020 at Ford Field and the City of Lathrup Village is asked to provide transportation to Ford Field. Dr. Mitchell stated that the city is in the process of purchasing a 15-passenger van. The city should have the van by next September and transportation can be provided.

Council member Ferguson discussed the following topics:

Clean-up and lawn company cutting for 11- mile road

Joint resolution for Southfield Rd Timeline for no parking signs Human resources Mayor Pro Tem Kantor stated that he will meet with the infrastructure committee in a couple of weeks Discussed marijuana ordinances and appointing residents to the marijuana committee CO-19-211 **CITY ADMINISTRATOR** On a weekly basis, there are residents with complaints that their property taxes have increased. What can be done as far as policy practices and law to inform buyers of the possibility of an increase in taxes. It should be the responsibility of the realtor to explain to buyers how the process works. Lathrup Village Community foundation committee -two people appointed by City Council and the City Administrator or her designee CO-19-212 **PUBLIC COMMENTS** Letitia Davis - 17550 Rainbow Drive may consider running for a City Council seat and be more active in the process. CO-19-213 **ADJOURNMENT** Motion by Council member Ferguson, seconded by Council member Siddigi to adjourn this Meeting. Council member Stallings excused at 7:20 p.m. Yes: Ferguson, Garrett, Kantor, Siddiqi No: None Motion carried. The meeting was adjourned at 7:25 p.m.

Mykale Garrett, Mayor

Transcribed by Yvette Talley

City Clerk

CITY OF LATHRUP VILLAGE

Disbursement Report

| Period covered 11/1/2019-11/15/2019 | |
|-------------------------------------|--|
|-------------------------------------|--|

Gross Payroll:

| Payroll Department | Amount | Personnel | |
|--------------------|-------------|--|--|
| Admin | \$15,243.10 | Bratschi, Carlton, London, Mitchell | |
| | | Schultz, Talley | |
| DDA | \$2,145.83 | Stec | |
| Bldg Mnt | \$0.00 | | |
| Police | \$47,715.66 | Becker, Button, Carmack, Elhourani, Huston | |
| | | Knoll,Lask,Lawrence, McKee,Roberts | |
| | | Tackett, Tompkins Upshaw, Zang | |
| DPS | \$0.00 | | |
| Water | \$1,038.79 | Carlton | |
| Recreation | \$1,854.42 | Clough | |

| Total Gross | \$67,997.80 |
|-------------|-------------|
|-------------|-------------|

Deductions \$24,418.54

Net Payroll \$43,579.26

* Fund Totals Include Gross Payroll

| General Fund | \$64,813.18 |
|--------------------------------|-------------|
| Major Road Fund | \$0.00 |
| Local Road Fund | \$0.00 |
| Capital Acquisition Fund | \$0.00 |
| Debt Service Fund SDS Bonds | \$0.00 |
| Downtown Development Authority | \$2,145.83 |
| Water & Sewer Fund | \$1,038.79 |

| Total | \$67,997.80 |
|-------|-------------|
|-------|-------------|

CITY OF LATHRUP VILLAGE Disbursement Report

| Period covered 11/16/20 | 019-11/30/2019 | |
|-------------------------|-------------------------------------|--|
| Gross Payroll: | | |
| Payroll Department | Amount | Personnel |
| Admin | \$15,243.10 | Bratschi, Carlton, London, Mitchell Schultz, Talley |
| DDA | \$2,145.83 | Stec |
| Bldg Mnt | \$0.00 | |
| Police | \$39,023.44 | Becker, Button, Carmack, Elhourani, Huston Knoll, Lask, Lawrence, McKee, Porhola, Roberts Tackett, Tompkins Upshaw, Zang |
| DPS | \$0.00 | , , , , |
| Water | \$1,038.79 | Carlton |
| Recreation | \$1,854.42 | Clough |
| | | |
| Total Gross | \$59,305.58 | |
| Deductions | \$20,580.84 | |
| Net Payroll | \$38,724.74 | |
| | * Fund Totals Include Gross Payroll | l . |
| | C IF I | фалт 909 30 |

| General Fund | \$247,869.36 |
|--------------------------------|--------------|
| Major Road Fund | \$8,683.50 |
| Local Road Fund | \$24,939.62 |
| Capital Acquisition Fund | \$0.00 |
| Debt Service Fund SDS Bonds | \$0.00 |
| Downtown Development Authority | \$9,723.89 |
| Water & Sewer Fund | \$326,253.52 |

| Total | \$617,469.89 |
|-------|--------------|

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GL Number

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE POST DATES 11/01/2019 - 11/30/2019

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Amount Check #

Invoice Description

BOTH JOURNALIZED AND UNJOURNALIZED PAID

Vendor

| und 101 GENERAL FUND ept 000.000 | | | | | |
|----------------------------------|-------------------------------|--|---|-----------|---|
| 01-000.000-232.000 | EMPLOYEE PAYROLL-MEDICAL W/H | POLICE & FIREMEN'S INS. G | FINSURANCE | 56.34 | 4 |
| .01-000.000-232.000 | EMPLOYEE PAYROLL-MEDICAL W/H | MICHIGAN ST. DISBURSEMENT | | 282.75 | 4 |
| 01-000.000-232.000 | EMPLOYEE PAYROLL-MEDICAL W/H | AFLAC | AFLAC INSURANCE | 128.60 | 4 |
| 01-000.000-232.000 | EMPLOYEE PAYROLL-MEDICAL W/H | MICHIGAN ST. DISBURSEMENT | | 282.75 | 4 |
| 01-000.000-243.000 | ENGINEERING DEPOSITS | GIFFELS-WEBSTER ENG INC | PLAN REVIEW MICHIGAN FIRST EXPANSION | 69.00 | 4 |
| 01-000.000-243.000 | ENGINEERING DEPOSITS | GIFFELS-WEBSTER ENG INC | LATHRUP BLVD DEVELOPMENT | 1,051.89 | 4 |
| 01-000.000-245.000 | RENTAL SECURITY DEPOSITS HELD | BARBARA RAYFORD | COMMUNITY ROOM DEPOSIT | 300.00 | 4 |
| 01-000.000-245.000 | RENTAL SECURITY DEPOSITS HELD | JENNIFER CLARK | COMMUNITY ROOM DEPOSIT | 205.00 | 4 |
| 01-000.000-245.000 | RENTAL SECURITY DEPOSITS HELD | CHELA HOLMES | COMMUNITY ROOM DEPOSIT | 300.00 | 4 |
| 01-000.000-245.000 | RENTAL SECURITY DEPOSITS HELD | ROSA BLACK | COMMUNITY ROOM DEPOSIT | 300.00 | 4 |
| 01-000.000-245.000 | RENTAL SECURITY DEPOSITS HELD | CLIFTON GRANT | CLEAN UP GLITTER ON FLOOR AND RUGS | 50.00 | 4 |
| 01-000.000-245.000 | RENTAL SECURITY DEPOSITS HELD | DIANE LINDSAY | COMMUNITY ROOM DEPOSIT | 300.00 | 4 |
| 01-000.000-245.000 | RENTAL SECURITY DEPOSITS HELD | LEIT JONES | COMMUNITY ROOM DEPOSIT | 150.00 | 4 |
| 01-000.000-245.000 | RENTAL SECURITY DEPOSITS HELD | ODELL BAILEY | COMMUNITY ROOM DEPOSIT | 300.00 | 4 |
| 01-000.000-245.000 | RENTAL SECURITY DEPOSITS HELD | RHONDA FINCH | COMMUNITY ROOM DEPOSIT | 300.00 | 4 |
| 01-000.000-245.000 | POLICE UNION DUES | COMMAND OFFICERS ASSN. OF | | 66.36 | 4 |
| 01-000.000-248.000 | PERFORMANCE BONDS | Consumer's Energy | BD Payment Refund | 625.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Consumer's Energy | BD Payment Refund | 625.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Consumer's Energy | BD Payment Refund | 625.00 | 4 |
| | | | BD Payment Refund | 625.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Consumer's Energy Consumer's Energy | | | |
| 01-000.000-283.000 | PERFORMANCE BONDS | 24 | BD Payment Refund | 625.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Consumer's Energy | BD Payment Refund | 625.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Consumer's Energy | BD Payment Refund | 625.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Consumer's Energy | BD Payment Refund | 625.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Consumer's Energy | BD Payment Refund | 625.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Consumer's Energy | BD Payment Refund | 625.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Consumer's Energy | BD Payment Refund | 625.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Consumer's Energy | BD Payment Refund | 625.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Consumer's Energy | BD Payment Refund | 625.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Consumer's Energy | BD Payment Refund | 625.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Consumer's Energy | BD Payment Refund | 625.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Consumer's Energy | BD Payment Refund | 625.00 | 4 |
| .01-000.000-283.000 | PERFORMANCE BONDS | Consumer's Energy | BD Payment Refund | 625.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Consumer's Energy | BD Payment Refund | 625.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Hansons | BD Bond Refund | 150.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Wallside Windows | BD Bond Refund | 150.00 | 4 |
| 01-000.000-283.000 | PERFORMANCE BONDS | Wallside Windows | BD Bond Refund | 150.00 | 4 |
| 01-000.000-344.000 | DEF COMP PAYABLE ICMA CLEARIN | ICMA RETIREMENT TRUST-457 | | 3,236.78 | 4 |
| 01-000.000-344.000 | DEF COMP PAYABLE ICMA CLEARIN | ICMA RETIREMENT TRUST-457 | ICMA DEF COMP 457 | 3,963.21 | 4 |
| 01-000.000-401.000 | CITY TAXES | MICHAEL KAMUYU | TAX OVERPAYMENT, DEC BOARD OF REVIEW | 104.31 | |
| .01-000.000-401.000 | CITY TAXES | WILLIAM MACK | TAX REFUND | 1,892.53 | |
| | | Total For Dept 000.000 | | 25,039.52 | |
| ept 100.000 GOVERNMENT | | | | | |
| 01-100.000-726.000 | OFFICE SUPPLIES | CARDMEMBER SERVICE | TRAINING, CONFERENCES, OFFICE SUPPLIES, | 111.72 | 4 |
| 01-100.000-726.000 | OFFICE SUPPLIES | STAPLES | OFFICE SUPPLIES | 83.41 | 4 |
| 01-100.000-803.000 | MEMBERSHIPS & MEETINGS | CARDMEMBER SERVICE | TRAINING, CONFERENCES, OFFICE SUPPLIES, | 361.98 | 4 |
| 01-100.000-803.000 | MEMBERSHIPS & MEETINGS | SEMCOG | 2019 ANNUAL MEMBERSHIP DUES | 770.00 | 4 |
| 01-100.000-804.000 | BUILDING TRADE INSPECTION | MCKENNA & ASSOC. | PLUMBING, MECHANICAL AND ELECTRICAL INS | 1,641.25 | 4 |
| 01-100.000-804.000 | BUILDING TRADE INSPECTION | MCKENNA & ASSOC. | PLUMBING, MECHANICAL AND ELECTRICAL INS | 995.50 | 4 |
| 01-100.000-804.000 | BUILDING TRADE INSPECTION | MCKENNA & ASSOC. | PUMBING, MECHANICAL AND ELECTRICAL INSE | 1,480.70 | 4 |
| 01-100.000-804.000 | BUILDING TRADE INSPECTION | MCKENNA & ASSOC. | PLUMBING, MECHANICAL AND ELECTRICAL INS | 2,005.25 | 4 |

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE POST DATES 11/01/2019 - 11/30/2019

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Amount Check #

BOTH JOURNALIZED AND UNJOURNALIZED

PAID

Invoice Description

Vendor

| Fund 101 GENERAL FUND Dept 100.000 GOVERNMENT | SERVICES | | | | |
|--|---------------------------------|-------------------------------|---|------------------|----------------|
| 101-100.000-804.000 | BUILDING TRADE INSPECTION | MCKENNA & ASSOC. | BUILDING INSPECTIONS AND PLAN REVIEWS | 8,267.75 | 43396 |
| 101-100.000-804.000 | BUILDING TRADE INSPECTION | MCKENNA & ASSOC. | BUILDING INSPECTIONS AND PLAN REVIEWS | 9,796.25 | 43396 |
| 101-100.000-804.000 | BUILDING TRADE INSPECTION | MCKENNA & ASSOC. | BUILDING INSPECTIONS AND PLAN REVIEWS | 6,423.75 | 43396 |
| 101-100.000-804.000 | BUILDING TRADE INSPECTION | MCKENNA & ASSOC. | BUILDING INSPECTIONS AND PLAN REVIEWS | 7,837.00 | 43396 |
| 101-100.000-804.000 | BUILDING TRADE INSPECTION | MCKENNA & ASSOC. | BUILDING INSPECTIONS AND PLAN REVIEWS | 10,238.75 | 43396 |
| 101-100.000-804.000 | BUILDING TRADE INSPECTION | BSA | BUILDING DEPARTMENT TRAINING AND TRAVEI | 2,145.00 | 43354 |
| 101-100.000-805.000 | CABLE TELEVISION | C V STUDIOS | CABLE SERVICES PROVIDED | 2,176.25 | 43433 |
| 101-100.000-805.000 | CABLE TELEVISION | C V STUDIOS | MEETING SET UP, CAMERA OPERATORS FOR CI | 644.00 | 43433 |
| 101-100.000-805.000 | CABLE TELEVISION | C V STUDIOS | SUPPLIES | 95.00 | 43433 |
| 101-100.000-808.000 | COMMUNITY CENTER EXPENDITURE | CLIFTON GRANT | COMMUNITY ROOM EVENTS | 700.00 | 43357 |
| 101-100.000-808.000 | COMMUNITY CENTER EXPENDITURE | CLIFTON GRANT | COMMUNITY ROOM EVENTS | 1,290.00 | 43434 |
| 101-100.000-808.000 | COMMUNITY CENTER EXPENDITURE | CLIFTON GRANT | CLEANINING OF GLASS ENTRANCE OF CITY HA | 150.00 | 43434 |
| 101-100.000-808.000 | COMMUNITY CENTER EXPENDITURE | CLIFTON GRANT | WASHING DISHES AND CLEANING UP FOR THAN | 150.00 | 43434 |
| 101-100.000-808.000 | COMMUNITY CENTER EXPENDITURE | CLIFTON GRANT | SMALL SHOP SATURDAY | 150.00 | 43435 |
| 101-100.000-808.000 | COMMUNITY CENTER EXPENDITURE | CLIFTON GRANT | SET UP FOR SMALL SHOP SATURDAY | 50.00 | 43436 |
| 101-100.000-808.000 | COMMUNITY CENTER EXPENDITURE | C V STUDIOS | GLWA SET UP, SEMCOG SET UP, JOINT MEETI | 752.50 | 43433 |
| 101-100.000-822.000 | TRAINING | CARDMEMBER SERVICE | TRAINING, CONFERENCES, OFFICE SUPPLIES, | 1,285.58 | 43420 |
| 101-100.000-848.000 | GOVERNMENT OPERATIONS | PREMIER BUSINESS PRODUCTS | PRINTER COPY CHARGES | 1,710.14 | 43405 |
| 101-100.000-848.000 | GOVERNMENT OPERATIONS | CARDMEMBER SERVICE | TRAINING, CONFERENCES, OFFICE SUPPLIES, | 235.61 | 43420 |
| 101-100.000-850.000 | TELEPHONE EXPENDITURES | PAETEC | PHONE BILL | 637.28 | 43403 |
| 101-100.000-850.000 | TELEPHONE EXPENDITURES | PAETEC | PHONE BILL | 382.41 | 43403 |
| 01-100.000-850.000 | TELEPHONE EXPENDITURES | COMCAST | CABLE AND INTERNET | 258.18 | 43358 |
| 101-100.000-850.000 | TELEPHONE EXPENDITURES | VERIZON WIRELESS | CELL PHONE BILL | 182.92 | 43463 |
| 101-100.000-860.000 | VEHICLE EXPENSE | US BANK VOYAGER FLEET SYS | SIFUEL FOR CITY VEHICLES FOR AUGUST AND S | 150.22 | 43426 |
| 101-100.000-860.000 | VEHICLE EXPENSE | US BANK VOYAGER FLEET SYS | SIFUEL FOR CITY VEHICLES | 251.02 | 43426 |
| 101-100.000-860.000 | VEHICLE EXPENSE | US BANK VOYAGER FLEET SYS | SIFUEL FOR CITY VEHICLES FOR OCTOBER AND | 221.31 | 43426 |
| 101-100.000-860.000 | VEHICLE EXPENSE | SHERYL MITCHELL | VEHICLE ALLOWANCE | 400.00 | 43456 |
| 101-100.000-882.000 | PLANNING/CONSULTING FEES | GIFFELS-WEBSTER ENG INC | LEAD AND COPPER WATER SERVICE LEAD STUI | 358.75 | 43377 |
| 01-100.000-882.000 | PLANNING/CONSULTING FEES | GIFFELS-WEBSTER ENG INC | ROAD REPAIR BOND ISSUE | 88.53 | 43377 |
| 101-100.000-882.000 | PLANNING/CONSULTING FEES | GIFFELS-WEBSTER ENG INC | 2019 PASER EVALUATION | 1,796.25 | 43442 |
| 101-100.000-882.000 | PLANNING/CONSULTING FEES | GIFFELS-WEBSTER ENG INC | LEAD AND COPPER WATER SERVICE LEAD STUI | 451.25 | 43442 |
| 101-100.000-900.000 | PRINTING/PUBLICATION COSTS | C & G NEWSPAPERS | ADVERTISMENT | 144.16 | 43432 |
| | | Total For Dept 100.000 GC | OVERNMENT SERVICES | 66,869.67 | |
| Dept 101.000 ADMINISTRA 101-101.000-703.000 | TION EMPLOYEE TAXES & BENEFITS | VANTAGEPOINT TRANSFER | HEALTH SAVINGS PLAN | 220.02 | 43416 |
| 101-101.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HEALTH INSURANCE | 1,926.12 | 43421 |
| 101-101.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CROSS BLUE SHIELD | HEALTH INSURANCE | 509.35 | 43422 |
| 101-101.000-703.000 | EMPLOYEE TAXES & BENEFITS | STANDARD INSURANCE COMPAN | | 172.54 | 43459 |
| 101-101.000-703.000 | EMPLOYEE TAXES & BENEFITS | VANTAGEPOINT TRANSFER | HEALTH SAVINGS PLAN | 220.02 | 43462 |
| 101-101.000-703.000 | CODE ENFORCEMENT LEGAL | BAKER & ELOWSKY, PLLC | LEGAL SERVICES | 1,300.00 | 43352 |
| 101-101.000-717.000 | ELECTIONS | 21ST CENTURY MEDIA- MICH | | 94.04 | 43348 |
| 101-101.000-718.000 | ELECTIONS | ANDREA HALL | ELECTION WORKER | 140.00 | 43349 |
| 101-101.000-718.000 | ELECTIONS | AUDREY ELIZABETH GROSMAN | | 170.00 | 43351 |
| 101-101.000-718.000 | ELECTIONS | DAVINE P. MATTHEWS | ELECTION WORKER | 113.87 | 43365 |
| 101-101.000-718.000 | | DONNA P. VAUGHN | | | |
| 101-101.000-718.000 | ELECTIONS ELECTIONS | FRANCES D. SCHOTT-BAER | ELECTION WORKER | 113.87 120.00 | 43367 43375 |
| 101-101.000-718.000 | | | ELECTION WORKER | 140.00 | 43376 |
| | ELECTIONS | GABRIELLE MURPHY | ELECTION WORKER | | |
| 101-101.000-718.000 | ELECTIONS | JAKYRI CHAPMAN | ELECTION WORKER | 47.16 | 43386 |
| 101-101.000-718.000 | ELECTIONS | JOHN SHAW | ELECTION WORKER | 140.00 | 43389 |
| 101-101.000-718.000 101-101.000-718.000 | ELECTIONS ELECTIONS | LINDA RANDLE LOTTIE MCCRAY | ELECTION WORKER ELECTION WORKER | 110.00 140.00 | 43393 43394 |
| | ELLER LIVING | LAZILLE, WILLEAY | POLICE OF LOUIS WORD BOR | 140.00 | 4 3 3 9 4 |

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DB: Lathrup

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE

POST DATES 11/01/2019 - 11/30/2019

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BOTH JOURNALIZED AND UNJOURNALIZED PAID

| 7. | Vendor | |
|----|--------|--|

| GL Number | GL Desc | Vendor | Invoice Description | Amount | Check + |
|---------------------------|---|------------------------------------|---|-----------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 101.000 ADMINISTRAT | | | | | |
| 101-101.000-718.000 | ELECTIONS | MARY MOIX | ELECTION WORKER | 110.00 | 4339 |
| 101-101.000-718.000 | ELECTIONS | MYRA ALLEN | ELECTION WORKER | 170.00 | 4340 |
| 101-101.000-718.000 | ELECTIONS | SHARON ALLEN | ELECTION WORKER | 110.00 | 4340 |
| 101-101.000-718.000 | ELECTIONS | TAMAR RICHARDSON | ELECTION WORKER | 140.00 | 4341 |
| 101-101.000-718.000 | ELECTIONS | TINA DAVIS | ELECTION WORKER | 170.00 | 4341 |
| 101-101.000-718.000 | ELECTIONS | VALERIE MIERZWA | ELECTION WORKER | 100.00 | 4341 |
| 101-101.000-718.000 | ELECTIONS | WILMA PATRICK | ELECTION WORKER | 140.00 | 4341 |
| 101-101.000-718.000 | ELECTIONS | YOLANDA ARNOLD | ELECTION WORKER | 170.00 | 4341 |
| 101-101.000-718.000 | ELECTIONS | CARDMEMBER SERVICE | TRAINING, CONFERENCES, OFFICE SUPPLIES, | 50.70 | 4342 |
| 101-101.000-721.000 | DATA PROCESING & ASSESSMENTS | ADVANCED MARKETING | WINTER TAX BILLS | 418.36 | 4342 |
| 101-101.000-722.000 | LEGAL SERVICES | BAKER & ELOWSKY, PLLC | LEGAL SERVICES | 4,612.50 | 4335 |
| 101-101.000-722.000 | LEGAL SERVICES | KELLER THOMA | GENERAL MATTERS | 825.00 | 4339 |
| | | Total For Dept 101.000 AD | MINISTRATION | 12,693.55 | |
| Dept 201.000 BUILDING & 0 | GROUNDS | | | | |
| 101-201.000-702.000 | SALARIES PART-TIME | CLIFTON GRANT | CLEANING SERVICES PROVIDED FOR CITY HAI | 476.61 | 4335 |
| 101-201.000-702.000 | SALARIES PART-TIME | MICHIGAN ST. DISBURSEMENT | SPOUSAL SUPPORT | 649.75 | 4339 |
| 101-201.000-702.000 | SALARIES PART-TIME | AFLAC | AFLAC INSURANCE | 71.64 | 4342 |
| 101-201.000-702.000 | SALARIES PART-TIME | CLIFTON GRANT | CLEANING SERVICES PROVIDED FOR CITY HAI | 476.61 | 4343 |
| 101-201.000-702.000 | SALARIES PART-TIME | CONTRACTORS CLOTHING CO. | WINTER HAT FOR CLIFF | 13.49 | 4343 |
| 101-201.000-702.000 | SALARIES PART-TIME | MICHIGAN ST. DISBURSEMENT | SPOUSAL SUPPORT | 649.75 | 4344 |
| 101-201.000-920.000 | UTILITIES | CONSUMERS ENERGY | ENERGY BILLS FOR CITY BUILDINGS | 492.46 | 4336 |
| 101-201.000-920.000 | UTILITIES | DTE ENERGY | ELECTRIC BILLS CITY BUILDINGS | 2,015.60 | 4336 |
| 101-201.000-930.000 | BUILDING MAINTENANCE & REPAIR | ROCKET ENTERPRISE, INC. | ANNUAL FLAG SERVICE | 795.00 | 4340 |
| 101-201.000-930.000 | BUILDING MAINTENANCE & REPAIR | DETROIT ELEVATOR COMPANY | ROUTINE MAINTENANCE NOVEMBER 2019 | 207.00 | 4336 |
| 101-201.000-930.000 | BUILDING MAINTENANCE & REPAIR | CARDMEMBER SERVICE | TRAINING, CONFERENCES, OFFICE SUPPLIES, | 142.95 | 4342 |
| 101-201.000-930.000 | BUILDING MAINTENANCE & REPAIR | CITY OF LATHRUP VILLAGE | WINTERIZING OF SPRIKLER SYSTEM | 190.00 | 4342 |
| | | Total For Dept 201.000 BU | ILDING & GROUNDS | 6,180.86 | |
| Dept 301.000 PUBLIC SAFE | ГҮ | | | | |
| 101-301.000-703.000 | EMPLOYEE TAXES & BENEFITS | VANTAGEPOINT TRANSFER | HEALTH SAVINGS PLAN | 38.02 | 4341 |
| 101-301.000-703.000 | EMPLOYEE TAXES & BENEFITS | VANTAGEPOINT TRANSFER | HEALTH SAVINGS PLAN | 535.21 | 4341 |
| 101-301.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HEALTH INSURANCE | 986.41 | 4342 |
| 101-301.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CROSS BLUE SHIELD | HEALTH INSURANCE | 3,122.83 | 4342 |
| 101-301.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CROSS-BLUE SHIELD | HEALTH INSURANCE | 13,456.67 | 4342 |
| 101-301.000-703.000 | EMPLOYEE TAXES & BENEFITS | | (PSYCHOLOGICAL ASSESSMENT AND EVALUATION | 2,900.00 | 4342 |
| 101-301.000-703.000 | EMPLOYEE TAXES & BENEFITS | STANDARD INSURANCE COMPAN | | 292.18 | 4345 |
| 101-301.000-703.000 | EMPLOYEE TAXES & BENEFITS | VANTAGEPOINT TRANSFER | HEALTH SAVINGS PLAN | 535.21 | 4346 |
| 101-301.000-703.000 | EMPLOYEE TAXES & BENEFITS | VANTAGEPOINT TRANSFER | HEALTH SAVINGS PLAN | 38.02 | 4346 |
| 101-301.000-726.000 | OFFICE SUPPLIES | ZIP ETC.INC. | OFFICE SUPPLIES | 45.00 | 4341 |
| 101-301.000-726.000 | OFFICE SUPPLIES | CARDMEMBER SERVICE | TRAINING, CONFERENCES, OFFICE SUPPLIES, | 534.95 | 4342 |
| 101-301.000-803.000 | MEMBERSHIPS & MEETINGS | IAFCI | MEMBERSHIP DUES FOR 2020 | 70.00 | 4338 |
| 101-301.000-803.000 | MEMBERSHIPS & MEETINGS | LEXIS NEXIS | OCTOBER 2019 MINIMUM COMMITMENT | 150.00 | 4339 |
| 101-301.000-803.000 | MEMBERSHIPS & MEETINGS MEMBERSHIPS & MEETINGS | CARDMEMBER SERVICE | TRAINING, CONFERENCES, OFFICE SUPPLIES, | 210.00 | 4339 |
| 101-301.000-803.000 | | IAFCI | 2020 MEMBERSHIP FOR MICHAEL ZANG | 70.00 | 4342 |
| | MEMBERSHIPS & MEETINGS | | F2020 DUES FOR MCKEE AND ZANG | | 4342 |
| 101-301.000-803.000 | MEMBERSHIPS & MEETINGS | | | 60.00 | |
| 101-301.000-822.000 | TRAINING | OAKLAND COMMUNITY COLLEGE | | 175.00 | 4340 |
| 101-301.000-822.000 | TRAINING | CARDMEMBER SERVICE | TRAINING, CONFERENCES, OFFICE SUPPLIES, | 770.18 | 4342 |
| 101-301.000-822.000 | TRAINING | SCOTT MCKEE | TRAVEL EXPENSES | 70.26 | 4345 |
| 101-301.000-824.000 | CRIME PREVENTION | AMANDA CARMACK | SUPPLIES FOR THANKSGIVING DINNER | 93.63 | 4343 |
| 101-301.000-824.000 | CRIME PREVENTION | SCOTT MCKEE | SUPPLIES FOR THANKSGIVING DINNER | 214.84 | 4345 |
| 101-301.000-824.000 | CRIME PREVENTION | THERESA KNOLL | SUPPLIES FOR THANKSGIVING DINNER | 42.45 | 4346 |
| 101-301.000-827.000 | 302 TRAINING FUNDS EXPENDITURES | OAKLAND CO PANALTY (OOLLEGE | TRAINING FOR OFFICER TACKETT | 55.00 | 4340: |

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| GL Number | GL Desc | Vendor | Invoice Description | Amount | Check # |
| Fund 101 GENERAL FUND | | | | | |
| Dept 301.000 PUBLIC SAFETY | | | | | |
| 101-301.000-827.000 | 302 TRAINING FUNDS EXPENDITURES | | | 175.00 | 43449 |
| 101-301.000-829.000 | POLICE UNIFORMS & CLEANING | HURON VALLEY GUNS | UNIFORMS | 61.99 | 43381 |
| 101-301.000-829.000 | POLICE UNIFORMS & CLEANING | MUNSON CLEANERS | UNIFORM CLEANING | 242.40 | 43399 |
| 101-301.000-829.000 | POLICE UNIFORMS & CLEANING | HURON VALLEY GUNS | UNIFORMS | 161.98 | 43443 |
| 101-301.000-829.000 | POLICE UNIFORMS & CLEANING | PRIORITY ONE EMERGENCY, | | 135.92 | 43452 |
| 101-301.000-836.000 | PRISONER LOCKUP | CITY OF BERKLEY | PRISONER BOARDING FOR JULY, AUGUST, SEE | 2,500.00 | 43356 |
| 101-301.000-850.000 | TELEPHONE EXPENDITURES | AT & T | DISPATCH | 54.34 | 43350 |
| 101-301.000-850.000 | TELEPHONE EXPENDITURES | PAETEC | PHONE BILL | 480.97 | 43403 |
| 101-301.000-850.000 | TELEPHONE EXPENDITURES | VERIZON WIRELESS | CELL PHONE BILL | 182.93 | 43463 |
| 101-301.000-851.000 | RADIO COMMUNICATIONS | MOBILE COMMUNICATION SAL | ESREPAIR ON POLICE VEHICLE | 321.00 | 43398 |
| 101-301.000-860.000 | VEHICLE EXPENSE | JAX KAR WASH | CAR WASHES FOR POLICE VEHICLES | 36.00 | 43387 |
| 101-301.000-860.000 | VEHICLE EXPENSE | CARDMEMBER SERVICE | TRAINING, CONFERENCES, OFFICE SUPPLIES, | 87.96 | 43420 |
| 101-301.000-860.000 | VEHICLE EXPENSE | US BANK VOYAGER FLEET SY | SIFUEL FOR CITY VEHICLES FOR AUGUST AND S | 2,312.91 | 43426 |
| 101-301.000-860.000 | VEHICLE EXPENSE | US BANK VOYAGER FLEET SY | SIFUEL FOR CITY VEHICLES | 2,396.12 | 43426 |
| 101-301.000-860.000 | VEHICLE EXPENSE | US BANK VOYAGER FLEET SY | SIFUEL FOR CITY VEHICLES FOR OCTOBER AND | 2,525.96 | 43426 |
| 101-301.000-860.000 | VEHICLE EXPENSE | BIRMINGHAM OIL CHANGE CE | NIOIL CHANGE ON 2017 TAHOE | 63.95 | 43431 |
| 101-301.000-860.000 | VEHICLE EXPENSE | | KFREPLACE HEADLIGHT BULB | 48.95 | 43458 |
| | | Total For Dept 301.000 F | UBLIC SAFETY | 36,254.24 | |
| Dept 401.000 PUBLIC SERVIC | E | | | | |
| 101-401.000-920.000 | UTILITIES | CONSUMERS ENERGY | ENERGY BILLS FOR CITY BUILDINGS | 215.58 | 43362 |
| 101-401.000-920.000 | UTILITIES | DTE ENERGY | ELECTRIC BILLS CITY BUILDINGS | 96.79 | 43369 |
| 101-401.000-920.000 | UTILITIES | PAETEC | PHONE BILL | 91.98 | 43403 |
| 101-401.000-920.000 | UTILITIES | US BANK VOYAGER FLEET SY | SIFUEL FOR CITY VEHICLES FOR AUGUST AND S | 957.15 | 43426 |
| 101-401.000-920.000 | UTILITIES | US BANK VOYAGER FLEET SY | SIFUEL FOR CITY VEHICLES | 967.23 | 43426 |
| 101-401.000-920.000 | UTILITIES | US BANK VOYAGER FLEET SY | SIFUEL FOR CITY VEHICLES FOR OCTOBER AND | 683.35 | 43426 |
| 101-401.000-921.000 | CONTRACTUAL SERVICES | LATHRUP SERVICES, LLC | PUBLIC SERVICES PROVIDED | 10,333.30 | 43391 |
| 101-401.000-936.000 | EQUIPMENT MAINTENANCE | UPPER LEVEL GRAPHICS | GRAPHICS FOR NEW DUMP TRUCK | 325.00 | 43414 |
| 101-401.000-936.000 | EQUIPMENT MAINTENANCE | HOME DEPOT CREDIT SERVIC | ESEQUIPMENT FOR LEAF SEASON | 1,389.41 | 43379 |
| | | Total For Dept 401.000 F | PUBLIC SERVICE | 15,059.79 | |
| Dept 501.000 LEAF COLLECTI | ON | | | | |
| 101-501.000-978.000 | REFUSE EQUIP/ROLLOFF EXPEND | SOCRRA | SPECIAL WASTE PICKUP | 288.28 | 43457 |
| | | Total For Dept 501.000 I | EAF COLLECTION | 288.28 | |
| Dept 502.000 | | | | | |
| 101-502.000-801.001 | SOCRRA | SOCRRA | REFUSE, RECYCLABLES AND YARD WASTE COLI | 14,803.00 | 43409 |
| 101-502.000-801.001 | SOCRRA | SOCRRA | REFUSE, RECYCLABLES AND YARD WASTE COLI | 13,155.00 | 43457 |
| | | Total For Dept 502.000 | | 27,958.00 | |
| Dept 601.000 RECREATION | | | | | |
| 101-601.000-703.000 | EMPLOYEE TAXES & BENEFITS | VANTAGEPOINT TRANSFER | HEALTH SAVINGS PLAN | 27.82 | 43416 |
| 101-601.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HEALTH INSURANCE | 321.26 | 43421 |
| 101-601.000-703.000 | EMPLOYEE TAXES & BENEFITS | STANDARD INSURANCE COMPA | | 21.51 | 43459 |
| 101-601.000-703.000 | EMPLOYEE TAXES & BENEFITS | VANTAGEPOINT TRANSFER | HEALTH SAVINGS PLAN | 27.82 | 43462 |
| 101-601.000-806.000 | OTHER RECREATION PROGRAMS | THE SPORT PLANNER | SENIOR ACTIVITIES | 690.00 | 43412 |
| 101-601.000-812.000 | COMMUNITY EVENTS | CARDMEMBER SERVICE | TRAINING, CONFERENCES, OFFICE SUPPLIES, | 316.08 | 43420 |
| | | Total For Dept 601.000 R | | 1,404.49 | 10120 |
| | | - | | · . | |
| | | Total For Fund 101 GENER | AL FUND | 191,748.40 | |

Fund 202 MAJOR ROAD FUND Dept 702.000

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| EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HEALTH INSURANCE | 34.74 | 43421 |
|----------------------------|---|--|--|--|
| EMPLOYEE TAXES & BENEFITS | STANDARD INSURANCE COMPAN | INSURANCE | 2.69 | 43459 |
| ROADSIDE MAINTENANCE | EXCELL SNOW & TURF MAINTE | LAWN MAINTENANCE | 400.00 | 43374 |
| SNOW & ICE REMOVAL | DETROIT SALT COMPANY, L.C | ROAD SALT | 1,322.80 | 43439 |
| | | | 830.75 | 43385 |
| | | | | 43446 |
| CONTRACTUAL SERVICES | LATHRUP SERVICES, LLC | PUBLIC SERVICES PROVIDED | 5,334.90 | 43391 |
| | Total For Dept 702.000 | | 8,683.50 | |
| | Total For Fund 202 MAJOR | ROAD FUND | 8,683.50 | |
| | | | | |
| EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HEALTH INSURANCE | 34.74 | 43421 |
| | | | | 43459 |
| | | | | 43377 |
| ROAD MAINTENANCE | | | • | 43442 |
| ROAD MAINTENANCE | GIFFELS-WEBSTER ENG INC | 11 MILE AND LATHRUP BLVD DEVELOPMENT | 297.50 | 43442 |
| ROADSIDE MAINTENANCE | | | 400.00 | 43374 |
| SNOW & ICE REMOVAL | DETROIT SALT COMPANY, L.C | ROAD SALT | 1,322.81 | 43439 |
| FORESTRY | | | 830.75 | 43385 |
| FORESTRY | J.H. HART URBAN FORESTRY | TREE TRIMMING | 757.63 | 43446 |
| CONTRACTUAL SERVICES | LATHRUP SERVICES, LLC | PUBLIC SERVICES PROVIDED | 5,334.90 | 43391 |
| | Total For Dept 703.000 | | 24,939.62 | |
| | Total For Fund 203 LOCAL | ROAD FUND | 24,939.62 | |
| MENT AUTHORITY | | | | |
| | | | 10.10 | |
| | | | | 43416 |
| | | | • | 43421 |
| | | | | 43459 |
| | | | | 43462 |
| | | | | 43420 |
| | | | • | 43380 43377 |
| | | | • | 43416 |
| | | | | 43420 |
| | | | | 43432 |
| | | | | 43432 |
| | | | | 43462 |
| | | | | 43368 |
| MISCELLANEOUS EXPENDITURES | CARDMEMBER SERVICE | TRAINING, CONFERENCES, OFFICE SUPPLIES, | 17.07 | 43420 |
| | Total For Dept 000.000 | | 7,578.06 | |
| | Total For Fund 494 DOWNTO | WN DEVELOPMENT AUTHORITY | 7.578.06 | |
| ND | 2. | · · · · · · · | , | |
| MENT | | | | |
| EMPLOYEE TAXES & BENEFITS | VANTAGEPOINT TRANSFER | HEALTH SAVINGS PLAN | 15.85 | 43416 |
| EMIDOIDE IANES & DENEFIIS | | | | 40401 |
| EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HEALTH INSURANCE | 3,660.76 | 43421 |
| | BLUE CARE NETWORK STANDARD INSURANCE COMPAN VANTAGEPOINT TRANSFER Page 12 of 10 | 'I INSURANCE | 3,660.76 9.49 15.85 | 43421 43459 43462 |
| 1 | EMPLOYEE TAXES & BENEFITS ROADSIDE MAINTENANCE SNOW & ICE REMOVAL FORESTRY FORESTRY FORESTRY CONTRACTUAL SERVICES EMPLOYEE TAXES & BENEFITS EMPLOYEE TAXES & BENEFITS ROAD MAINTENANCE ROAD MAINTENANCE ROAD MAINTENANCE SNOW & ICE REMOVAL FORESTRY FORESTRY CONTRACTUAL SERVICES MENT AUTHORITY EMPLOYEE TAXES & BENEFITS TRAINING/MEMBERSHIP STREETSCAPING PLANNING/CONSULTING FEES FARMERS MARKET REPAIRS & MAINTENANCE MISCELLANEOUS EXPENDITURES | EMPLOYEE TAXES & BENEFITS ROADSIDE MAINTENANCE SNOW & ICE REMOVAL FORESTRY FORESTRY FORESTRY CONTRACTUAL SERVICES EMPLOYEE TAXES & BENEFITS EMPLOYEE TAXES & BENEFITS ROAD MAINTENANCE ROAD MAIN | EMPLOYEE TAXES & BENEFITS ROADSIDE MAINTENANCE SNOW & ICE REMOVAL FORESTRY CONTRACTUAL SERVICES EMPLOYEE TAXES & BENEFITS EMPLOYEE TAXES & BENEFITS ROAD MAINTENANCE ROAD MAINT | EMPLOYEE TAXES & BENEFITS FORASIDE MENUTAL DETROIT SALT COMPANY, L.C. ROAD SAUT 1, 322,80 SNOW & ICE REMOVAL DETROIT SALT COMPANY, L.C. ROAD SAUT 1, 322,80 FORESTRY J.H. HART URBAN FORESTRY TREE REMOVAL AND LOGING CREW S, 343,90 TOTAL FOR DEPT 702,000 R, 663,50 TOTAL FOR PUND 202 MAJOR ROAD FUND S, 663,50 EMPLOYEE TAXES & BENEFITS EMPLOYEE TAXES & BENEFITS EMPLOYEE TAXES & BENEFITS STANDARD INSURANCE COMPANY INSURANCE EMPLOYEE TAXES & BENEFITS EMPLOYEE TAXES & BENEFITS EMPLOYEE TAXES & BENEFITS STANDARD INSURANCE COMPANY INSURANCE EMPLOYEE TAXES & BENEFITS EMPLOYEE TAXES & BENEFITS STANDARD INSURANCE COMPANY INSURANCE GIFFELS-WEBSTER ENG INC 11 MILE RESURFACING OFF RAMF TO SOUTHFI 13,004.00 SNOW & ICE REMOVAL DETROIT SALT COMPANY, L.C. ROAD SALT FORESTRY J.H. HART URBAN FORESTRY INSURANCE EMPLOYEE TAXES & BENEFITS FORESTRY J.H. HART URBAN FORESTRY INSURANCE EMPLOYEE TAXES & BENEFITS TOTAL FOR Dept 703,000 TOTAL FOR Dept 703,000 TOTAL FOR DEPT TO 3,000 TOTAL FOR DEPT TO 3,000 TOTAL FOR DEPT TO 3,000 TOTAL FOR FUND 203 LOCAL ROAD FUND EMPLOYEE TAXES & BENEFITS HILD CARE NETWORK HARITH INSURANCE HARTH INSURANCE TOTAL FOR DEPT 10,000 TOT |

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| ept 536.000 WATER DEPAR | | | | | |
|---|---|---------------------------|---|--------------------|--|
| 92-536.000-921.000 | CONTRACTUAL SERVICES | LATHRUP SERVICES, LLC | PUBLIC SERVICES PROVIDED | 5 , 994.75 | |
| 92-536.000-937.000 | WATER SYSTEM MAINTENANCE | SUNDE BUILDING INC. | REPAIRED STOP BOXES, REPAIRED CATCH BAS | 5,100.00 | |
| 92-536.000-944.000 | WATER PURCHASES | SOUTHEAST OAKLAND COUNTY | | 30 , 935.75 | |
| 92-536.000-955.000 | MISCELLANEOUS EXPENDITURES | EGLE | MICHIGAN WATER SUPPLY ANNUAL FEE | 1,339.40 | |
| 92-536.000-974.000 | WATER MAIN PROJECT | CORE&MAIN | WATER MAIN PARTS | 1,479.21 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | CORE&MAIN | WATER MAIN PARTS | 3,841.05 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | CORE&MAIN | WATER MAIN SUPPLIES | 15,054.55 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | | L}FILL SAND AND DEBRIS HAULED OUT | 1,400.00 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | | L}FILL SAND AND DEBRIS HAULED OUT | 2,800.00 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | EAGLE LANDSCAPING & SUPP | L}FILL SAND AND DEBRIS HAULED OUT | 2,200.00 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | EAGLE LANDSCAPING & SUPP | L}FILL SAND AND DEBRIS HAULED OUT | 1,400.00 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | EAGLE LANDSCAPING & SUPP | L}FILL SAND AND DEBRIS HAULED OUT | 1,400.00 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | EAGLE LANDSCAPING & SUPP | LYTRACTOR RENTAL | 250.00 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | EAGLE LANDSCAPING & SUPP | LYDELIVERY CHARGE FROM INVOICE | 45.00 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | EAGLE LANDSCAPING & SUPP | LYFILL SAND AND DEBRIS HAULED OUT | 1,445.00 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | EAGLE LANDSCAPING & SUPP | LYDELIVERY CHARGE FROM INVOICE | 45.00 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | EAGLE LANDSCAPING & SUPP | LYDELIVERY CHARGE FROM INVOICE | 90.00 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | EAGLE LANDSCAPING & SUPP | LYDELIVERY CHARGE FORM INVOICE | 45.00 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | EAGLE LANDSCAPING & SUPP | LYTRACTOR RENTAL | 250.00 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | EJ USA, INC. | WATER MAIN PARTS | 650.76 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | CORE&MAIN | WATER MAIN SUPPLIES | 2,122.58 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | CORE&MAIN | WATER MAIN PARTS | 11,478.23 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | EAGLE LANDSCAPING & SUPP | LYFILL SAND AND DEBRIS HAULED OUT | 6,780.00 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | EAGLE LANDSCAPING & SUPP | LYTRACTOR RENTAL | 250.00 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | EAGLE LANDSCAPING & SUPP | LYFILL SAND AND DEBRIS HAUL AWAY | 1,445.00 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | NICO INC | ASPHALT WORK FOR WATER MAIN PROJECT | 22,180.00 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | SUNDE BUILDING INC. | WATER MAIN INSTALLATION ON SANTA BARBAF | 108,550.00 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | CORE&MAIN | PARTS FOR WATER MAIN PROJECT | 895.32 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | CORE&MAIN | PARTS FOR WATER MAIN PROJECT | 242.29 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | CORE&MAIN | PARTS FOR WATER MAIN PROJECT | 46.02 | |
| 2-536.000-974.000 | WATER MAIN PROJECT | EAGLE LANDSCAPING & SUPP | L)TRACTOR RENTAL | 250.00 | |
| | | Total For Dept 536.000 W | ATER DEPARTMENT | 233,706.86 | |
| pt 537.000 SEWER DEPAF 2-537.000-703.000 | RTMENT EMPLOYEE TAXES & BENEFITS | VANTAGEPOINT TRANSFER | HEALTH SAVINGS PLAN | 15.85 | |
| 2-537.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HEALTH INSURANCE | 133.31 | |
| 2-537.000-703.000 | EMPLOYEE TAXES & BENEFITS | STANDARD INSURANCE COMPAN | | 9.50 | |
| 2-537.000-703.000 | EMPLOYEE TAXES & BENEFITS | VANTAGEPOINT TRANSFER | HEALTH SAVINGS PLAN | 15.85 | |
| 2-537.000-703.000 | CONTRACTUAL SERVICES | LATHRUP SERVICES, LLC | PUBLIC SERVICES PROVIDED | 5,994.75 | |
| 2-537.000-939.000 | SEWER SYTEM MAINTENANCE | DTE ENERGY | ELECTRIC BILLS CITY BUILDINGS | 14.08 | |
| 2-537.000-942.000 | SEWAGE DISPOSAL EXPENSE | OAKLAND COUNTY TREASURER | | 81,786.82 | |
| 2-537.000-945.000 | RETENTION TANK-UTIL ELEC | DTE ENERGY | ELECTRIC BILLS CITY BUILDINGS | 478.17 | |
| 2-537.000-947.000 | RETENTION TANK UTIL-GAS | CONSUMERS ENERGY | ENERGY BILLS FOR CITY BUILDINGS | 14.00 | |
| 2-537.000-948.000 | RETENTION TANK UTIL-TELEPHONE | COMCAST | INTERNET AT RETENTION TANK | 111.85 | |
| 2-537.000-948.000 | RETENTION TANK UTIL-TELEPHONE | PAETEC | PHONE BILL | 77.38 | |
| 2-537.000-948.000 | RETENTION TANK BUILDING/EQUIP | CUMMINS BRIDGEWAY LLC | MAINTANANCE ON GENERATOR AT RETENTION 1 | 469.52 | |
| 2-537.000-951.000 | INDUSTRIAL SURCHARGE/NON-RESI | OAKLAND COUNTY TREASURER | | 1,336.79 | |
| 2-537.000-937.000 | EVIRONMENT COMPL - NON CAPITA | HYDROCORP | CROSS CONNECTION CONTROOL PROGRAM | 525.00 | |
| 2-537.000-977.000 | EVIRONMENT COMPL - NON CAPITA EVIRONMENT COMPL - NON CAPITA | HYDROCORP | CROSS CONNECTION CONTROL PROGRAM | 525.00 | |
| | | Total For Dept 537.000 SI | EWER DEPARTMENT | 91,507.87 | |
| | | | | | |

DB: Lathrup

User: PAM

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE POST DATES 11/01/2019 - 11/30/2019

Page: 7/8

BOTH JOURNALIZED AND UNJOURNALIZED

PAID

GL Number GL Desc Vendor Invoice Description Amount Check #

User: PAM

DB: Lathrup

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE POST DATES 11/01/2019 - 11/30/2019

BOTH JOURNALIZED AND UNJOURNALIZED

PAID

GL Number GL Desc Vendor Invoice Description Amount Check #

Fund Totals:

Fund 101 GENERAL FUND 191,748.40
Fund 202 MAJOR ROAD FUNI 8,683.50
Fund 203 LOCAL ROAD FUNI 24,939.62
Fund 494 DOWNTOWN DEVELC 7,578.06
Fund 592 WATER & SEWER I 325,214.73

Page: 8/8

Total For All Funds: 558,164.31



BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835

www.bakerelowsky.com

SCOTT R. BAKER JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

November 7, 2019

Via Email

Sheryl Mitchell, DBA, MSA City Administrator City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076 Pam Bratschi, MiCPT, CPFA City Treasurer City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Re: Legal Department Billing for October 1 through October 31, 2019

Dear Dr. Mitchell and Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of October 2019:

| 1. General Retainer | \$2,500.00 |
|---------------------------------|-------------------|
| 2. Special Legal Services | \$2,112.50 |
| Downtown Development Authority | \$0 |
| 4. Project Reimbursement | \$0 |
| 5. Prosecution/Code Enforcement | \$1,300.00 |
| | |

\$5,912.50

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Lathrup Village Attorney

Enclosures

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375 Phone: (248) 230-4103 Fax: (248) 929-0835 www.bakerelowsky.com

11-07-2019

City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Invoice Number: 902

Invoice Period: 10-01-2019 - 10-31-2019

RE: General Retainer

Time Details

| Date | Professional | Description | Hours | Amount |
|------------|--------------|---|-------|-----------|
| 10-01-2019 | SRB | Review correspondence from Clerk re FOIA request | 0.25 | No Charge |
| 10-01-2019 | SRB | Review correspondence from Admin | 0.25 | No Charge |
| 10-02-2019 | SRB | Review multiple correspondence from Admin re upcoming meetings | 0.25 | No Charge |
| 10-02-2019 | SRB | Review correspondence from Clerk re alley vacation request | 0.25 | No Charge |
| 10-03-2019 | SRB | Review correspondence from Admin re census information | 0.25 | No Charge |
| 10-03-2019 | SRB | Review correspondence from Admin re Lead pipe meeting | 0.25 | No Charge |
| 10-03-2019 | SRB | Review correspondence and agendas from Admin re council meeting and study session | 0.50 | No Charge |
| 10-07-2019 | SRB | Review correspondence from Admin re 11 mile resurfacing | 0.25 | No Charge |
| 10-07-2019 | SRB | Review and respond to correspondence from Admin re trapping wild animals. | 0.25 | No Charge |
| 10-07-2019 | SRB | Prepare for and attend City Council study session and special meeting | 2.50 | No Charge |
| 10-08-2019 | SRB | Review correspondence from Admin re social media guidelines | 0.25 | No Charge |
| 10-08-2019 | SRB | Review Correspondence from Admin re road special assessment | 0.25 | No Charge |
| 10-09-2019 | SRB | Review Multiple correspondence re 28505 Southfield Road | 0.75 | No Charge |
| 10-10-2019 | SRB | Review Correspondence from Mayor Pro- Tem re facebook retention policy. | 0.25 | No Charge |
| 10-10-2019 | SRB | Review Multiple correspondence re 28505 Southfield Road | 0.75 | No Charge |
| 10-11-2019 | SRB | Review correspondence from S. Stec re planning commission meeting | 0.25 | No Charge |
| 10-11-2019 | SRB | Review correspondence from Admin re Villages facebook page | 0.25 | No Charge |
| 10-14-2019 | SRB | Review correspondence from Admin re code of conduct | 0.25 | No Charge |
| 10-14-2019 | SRB | Review correspondence from Clerk re PUD ordinance | 0.25 | No Charge |
| 10-14-2019 | SRB | Review correspondence from Admin re Loretta Green claim | 0.25 | No Charge |
| 10-15-2019 | SRB | Review correspondence from Admin re lead community forum | 0.25 | No Charge |
| | | | _ | |

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

| Date | Professional | Description | Hours | Amount |
|------------|--------------|---|-------|-----------|
| 10-16-2019 | SRB | Review correspondence from Admn re 11 mile road work | 0.25 | No Charge |
| 10-16-2019 | SRB | Review correspondence from Admin re 28505 Southfield Road. | 0.25 | No Charge |
| 10-17-2019 | SRB | Review multiple correspondence from Admin re 28505 Southfield Road | 0.25 | No Charge |
| 10-18-2019 | SRB | Review correspondence from Admin re thriving cities tour | 0.25 | No Charge |
| 10-18-2019 | SRB | Review correspondence from admin re Dhal real estate buildings | 0.25 | No Charge |
| 10-18-2019 | SRB | Review correspondence from Admin re american tower offer | 0.25 | No Charge |
| 10-18-2019 | SRB | Review correspondence from Admin re 28505 Southfield Road | 0.25 | No Charge |
| 10-18-2019 | SRB | Review correspondence from Admin re Caribbean Fest FOIA | 0.25 | No Charge |
| 10-21-2019 | SRB | Review multiple correspondence from staff re scheduling meeting re Dhal Real Estate buildings | 0.25 | No Charge |
| 10-21-2019 | SRB | Review correspondence from Admin re rescheduled Council Meeting | 0.25 | No Charge |
| 10-22-2019 | SRB | Review multiple correspondence from staff re scheduling meeting re Dhal Real Estate buildings | 0.25 | No Charge |
| 10-22-2019 | SRB | Review correspondence from Admin and agenda packet for 10/24 meeting | 0.50 | No Charge |
| 10-22-2019 | SRB | Review correspondence from Mayor Pro-tem re ballot initiative flyers | 0.25 | No Charge |
| 10-23-2019 | SRB | Review correspondence from Admin re 28505 Southfield Road | 0.25 | No Charge |
| 10-23-2019 | SRB | Review correspondence from Mayor Pro-tem re ballot initiative flyers | 0.25 | No Charge |
| 10-23-2019 | SRB | Review correspondence from clerk re Property registration | 0.25 | No Charge |
| 10-24-2019 | SRB | Prepare for and attend Regular meeting of City Council | 2.50 | No Charge |
| 10-25-2019 | SRB | Telephone conference with Mayor Pro-Tem | 0.25 | No Charge |
| 10-25-2019 | SRB | Review multiple correspondence from Admin re 28505 Southfield Road | 0.50 | No Charge |
| 10-25-2019 | SRB | Review correspondence from Clerk re FOIA request | 0.25 | No Charge |
| 10-25-2019 | SRB | Review correspondence from S. Stec re joint meeting | 0.25 | No Charge |
| 10-26-2019 | SRB | Review correspondence from clerk re write-in candidates | 0.25 | No Charge |
| 10-28-2019 | SRB | Review multiple correspondence from staff re scheduling meeting re Dhal Real Estate buildings | 0.25 | No Charge |
| 10-28-2019 | SRB | Review multiple correspondence from Admin re 28505 Southfield Road | 0.50 | No Charge |
| 10-28-2019 | SRB | Review and respond to multiple correspondence from staff re FOIA request questions | 0.50 | No Charge |
| 10-28-2019 | SRB | Review correspondence from S. Stec re CBD vendor. | 0.25 | No Charge |
| 10-30-2019 | SRB | Review correspondence from Clerk re pc appointment dates | 0.25 | No Charge |
| 10-31-2019 | SRB | Review correspondence from Admin re 28505 Southfield Road | 0.25 | No Charge |
| 10-31-2019 | SRB | Review correspondence from admin re Lathrup townhomes | 0.25 | No Charge |
| 10-31-2019 | SRB | Review correspondence from Admin re FOIA response | 0.25 | No Charge |
| 10-31-2019 | SRB | Review correspondence from Admin re POAM letter of agreement | 0.25 | No Charge |
| 10-31-2019 | SRB | Review correspondence from Admin re See-Click-Fix | 0.25 | No Charge |
| 10-31-2019 | SRB | Review correspondence from Admin and agenda for 11/4 Council meeting | 0.50 | No Charge |

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

| Date | Professional | Description | Hours | Amount |
|--------------|--------------|--|----------|-----------|
| 10-31-2019 | SRB | Review multiple correspondence from Admin re dumpster enclosures | 0.25 | No Charge |
| 10-31-2019 | SRB | Services Rendered | | 2,500.00 |
| | | То | tal Fees | 2,500.00 |
| Time Sum | mary | | | |
| Professional | | | Hours | Amount |
| Scott Baker | | | 20.75 | 2,500.00 |
| | | To | tal Fees | 2,500.00 |
| | | Total for this Ir | nvoice | 2,500.00 |

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375 Phone: (248) 230-4103 Fax: (248) 929-0835 www.bakerelowsky.com

11-07-2019

City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Invoice Number: 903

Invoice Period: 10-01-2019 - 10-31-2019

RE: Prosecution/Code Enforcement

Time Details

| Date | Professional | Description | Hours | Amount |
|------------|--------------|--|-------|--------|
| 10-01-2019 | SRB | Review correspondence from Mayor Pro-tem re code violation | 0.25 | 32.50 |
| 10-02-2019 | SRB | Review correspondence from code officer and Admin re trash collection violations. | 0.25 | 32.50 |
| 10-02-2019 | SRB | Review and respond to correspondence from 46th District Court re tax garnishments. | 0.25 | 32.50 |
| 10-03-2019 | SRB | Review and respond to correspondence from Police Chief re grant application. | 0.25 | 32.50 |
| 10-03-2019 | SRB | Receipt and review of 46th District Court draft docket for 10/09/2019. | 0.50 | 65.00 |
| 10-07-2019 | SRB | Receipt and review of 46th District Court final docket for 10/09/2019. | 0.50 | 65.00 |
| 10-07-2019 | SRB | Review correspondence from Code Enforcement officer re trash collection citations | 0.25 | 32.50 |
| 10-09-2019 | SRB | Appear in 46th District Court for Prosecution and code enforcement docket | 3.00 | 390.00 |
| 10-11-2019 | SRB | Review Correspondence from Officer Tackett | 0.25 | 32.50 |
| 10-24-2019 | SRB | Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV01673A; copy to Police Clerk. | 0.25 | 32.50 |
| 10-24-2019 | SRB | Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV02070A; copy to Police Clerk. | 0.25 | 32.50 |
| 10-24-2019 | SRB | Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV01981A; copy to Police Clerk. | 0.25 | 32.50 |
| 10-24-2019 | SRB | Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV01933A; copy to Police Clerk. | 0.25 | 32.50 |
| 10-24-2019 | SRB | Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV02098A; copy to Police Clerk. | 0.25 | 32.50 |
| | | We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC. | Page | 1 of 2 |

| Date | Professional | Description | Hours | Amount |
|-------------|--------------|--|------------------|----------------------|
| 10-24-2019 | SRB | Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV01617A; copy to Police Clerk. | 0.25 | 32.50 |
| 10-24-2019 | SRB | Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 19L0001567. | 0.25 | 32.50 |
| 10-24-2019 | SRB | Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 19L0001568. | 0.25 | 32.50 |
| 10-24-2019 | SRB | Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 19L0001569. | 0.25 | 32.50 |
| 10-24-2019 | SRB | Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 19L0001570. | 0.25 | 32.50 |
| 10-24-2019 | SRB | Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 19L0001571. | 0.25 | 32.50 |
| 10-24-2019 | SRB | Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 19L0001630. | 0.25 | 32.50 |
| 10-28-2019 | SRB | Review and respond to code enforcement officer re dumpster emptying violations | 0.25 | 32.50 |
| 10-30-2019 | SRB | Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV02176A; copy to Police Clerk. | 0.25 | 32.50 |
| 10-30-2019 | SRB | Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV02139A; copy to Police Clerk. | 0.25 | 32.50 |
| 10-30-2019 | SRB | Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV02155A; copy to Police Clerk. | 0.25 | 32.50 |
| 10-30-2019 | SRB | Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV02321A; copy to Police Clerk. | 0.25 | 32.50 |
| 10-30-2019 | SRB | Receipt of new notice from 46th District Court, exchange email correspondence with Officer Becker re: 19LV01933A. | 0.25 | 32.50 |
| Ti 0 | | Tot | al Fees | 1,300.00 |
| Time Sum | - | | | _ |
| Professiona | l | | Hours | Amount |
| Scott Baker | | Total | 10.00 al Fees | 1,300.00 1,300.00 |
| | | 100 | ai Fees | 1,000.00 |
| | | Total for this In | voice | 1,300.00 |

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375 Phone: (248) 230-4103 Fax: (248) 929-0835 www.bakerelowsky.com

11-07-2019

City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Invoice Number: 904

Invoice Period: 10-01-2019 - 10-31-2019

RE: Special Legal Services

Time Details

| Date | Professional | Description | Hours | Amount |
|------------|--------------|---|-------|--------|
| 10-03-2019 | SRB | Draft Notice of Adoption for Discharge ordinance; draft correspondence to clerk re same. | 0.25 | 32.50 |
| 10-03-2019 | SRB | Draft correspondence in response to demand letter for alleged copyright infringement. | 0.50 | 65.00 |
| 10-04-2019 | SRB | Review multiple correspondence from building official and project manager re 27465 Southfield Road | 0.50 | 65.00 |
| 10-04-2019 | SRB | Review correspondence from code officer re trash removal violations | 0.25 | 32.50 |
| 10-04-2019 | SRB | Review correspondence from building official re 28505 Southfield Road | 0.25 | 32.50 |
| 10-04-2019 | SRB | Review correspondence from code enforcement officer re Dhal real estate buildings | 0.25 | 32.50 |
| 10-05-2019 | SRB | Review multiple correspondence from building official and project manager re 27465 Southfield Road | 0.50 | 65.00 |
| 10-07-2019 | SRB | Review correspondence from building official re 27465 Southfield Road | 0.25 | 32.50 |
| 10-07-2019 | SRB | Review fire service and dispatch contract revisions | 0.50 | 65.00 |
| 10-08-2019 | SRB | Review correspondence from applicant re Liquor License application | 0.25 | 32.50 |
| 10-09-2019 | SRB | Review correspondence from Higbee Associates re alleged copyright violation | 0.25 | 32.50 |
| 10-10-2019 | SRB | Telephone conference with Building Official re 28505 Southfield Road | 0.25 | 32.50 |
| 10-10-2019 | SRB | Review multiple correspondence from building official and property owner re Dhal Real Estate properties | 0.75 | 97.50 |
| 10-10-2019 | SRB | Review and respond to correspondence from attorney for property owner at 28505 Southfield Road | 0.25 | 32.50 |
| 10-11-2019 | SRB | Review fire reports related to Dhal Real Estate properties | 0.25 | 32.50 |
| 10-15-2019 | SRB | Meeting with Property Owner re 28505 Southfield Rd property maintenance issues. | 1.00 | 130.00 |
| | | We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC. | Page | 1 of 2 |

| Date | Professional | Description | Hours | Amount |
|--------------|--------------|--|----------|----------|
| 10-15-2019 | SRB | Review multiple correspondence from Building official, City Engineer, Project Manager, City Admin re 26475 Southfield Road | 1.00 | 130.00 |
| 10-16-2019 | SRB | Review correspondence from property owner at 28505 Southfield Road | 0.25 | 32.50 |
| 10-17-2019 | SRB | Review multiple correspondence from attorney for property owner re 28505 Southfield Road | 0.25 | 32.50 |
| 10-18-2019 | SRB | Review correspondence from Building Official re 28505 Southfield Road | 0.25 | 32.50 |
| 10-19-2019 | SRB | Review correspondence from building official re Dhal Real estate properties | 0.25 | 32.50 |
| 10-21-2019 | SRB | Meeting with Percise MRI owner re site improvements | 1.00 | 130.00 |
| 10-22-2019 | SRB | Review correspondence from planner re Lathrup Townhomes | 0.25 | 32.50 |
| 10-22-2019 | SRB | Research and review campaign finance act | 0.50 | 65.00 |
| 10-23-2019 | SRB | Review multiple correspondence from Building official and City Engineer, re 28505 Southfield Road | 0.50 | 65.00 |
| 10-25-2019 | SRB | Review multiple correspondence from attorney for property owner re 28505 Southfield Road | 0.25 | 32.50 |
| 10-28-2019 | SRB | Research and prepare Response to FOIA inquiry. | 0.50 | 65.00 |
| 10-28-2019 | SRB | Review and respond to correspondence from planner re sign ordinance updates | 0.25 | 32.50 |
| 10-29-2019 | SRB | Review correspondence from developer re Lathrup Townhomes | 0.25 | 32.50 |
| 10-29-2019 | SRB | Attend Joint meeting of City Council, Planning Commission and DDA | 2.00 | 260.00 |
| 10-30-2019 | SRB | Attend Road Ballot Initiative Townhall meeting | 2.00 | 260.00 |
| 10-30-2019 | SRB | Review multiple correspondence from attorney for property owner re 28505 Southfield Road | 0.25 | 32.50 |
| 10-31-2019 | SRB | Review multiple correspondence from planner and building official re Lathrup Townhomes | 0.25 | 32.50 |
| | | To | tal Fees | 2,112.50 |
| Time Sum | mary | | | |
| Professional | Hours | Amount | | |
| Scott Baker | | | 16.25 | 2,112.50 |
| | | To | tal Fees | 2,112.50 |
| | | Total for this Ir | nvoice | 2,112.50 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

Page: 1/10

User: PAM DB: Lathrup

PERIOD ENDING 11/30/2019

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE ORIGINAL 2019-20 11/30/2019 MONTH 11/30/19 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 101 - GENERAL FUND Revenues Dept 000.000 101-000.000-401.000 CITY TAXES 2,693,123.00 101-000.000-402.000 REFUSE COLLECTION TAXES 403,957.00 101-000.000-409.000 DELQ PERSONAL PROPERTY REVENU 7,000.00 2,693,123.00 2,521,735.45 5,506.58 171,387.55 93.64 403,957.00 379,991.08 1,125.69 23,965.92 94.07 6,226.74 7,000.00 773.26 0.00 11.05 101-000.000-414.000 TAX PENALTIES
101-000.000-415.000 MISCELLANEOUS REVENUE
112,000.00
101-000.000-416.001 PROPERTY & LIABLITY DIVIDEND REVENUE
101-000.000-419.000 AT & T LEASE PAYMENTS
55,000.00
101-000.000-421.000 METRO-PCS LEASE PAYMENTS
55,000.00
101-000.000-446.000 INVESTMENT INTEREST
20,000.00
101-000.000-447.000 TAX 1% ADMINISTRATIVE FEE
75,000.00
101-000.000-448.001 INSURANCE RECOVERIES
0.00
101-000.000-455.000 METRO AUTHORITY-FEE
15,000.00
101-000.000-456.000 BUILDING PERMITS
95,000.00
101-000.000-457.000 ZONING, SITE, SPECIAL PERMITS
95,000.00
101-000.000-459.000 ELECTRICAL PERMITS
24,500.00
101-000.000-469.000 LICENSES & REGISTRATIONS
9,000.00
101-000.000-460.000 LICENSES & REGISTRATIONS
9,000.00
101-000.000-461.000 DOG & CAT LICENSES
1,000.00
101-000.000-470.000 RECREATION SPECIAL PROGRAMS
101-000.000-471.000 RECREATION SPECIAL PROGRAMS
101-000.000-475.000 COMM ROOM & BLDG RENT REVENUE
101-000.000-475.000 SMART CREDITS
101-000.000-542.000 SMART CREDITS
101-000.000-542.000 SMART CREDITS
101-000.000-545.000 POLICE CHARGES FOR SERVICES
101-000.000-545.000 POLICE CATIVITY REIMBURSEMENT
0.00
101-000.000-545.000 DISTRICT COURT FINES
125,000.00
101-000.000-626.000 DISTRICT COURT FINES
125,000.00
101-000.000-632.000 PUBLIC SERVICES REIMBURSEMENT
0.00
101-000.000-6671.000 DISTRICT COURT FINES
125,000.00
101-000.000-6671.000 DISTRICT COURT FINES
126,000.00
127,000.000
127,000.000
127,000.000
127,000.000
127,000.000
127,000.000
127,000.00 38,500.00 101-000.000-414.000 TAX PENALTIES 101-000.000-415.000 MISCELLANEOUS REVENUE 101-000.000-414.000 TAX PENALTIES 38,500.00 5,021.54 999.54 33,478.46 13.04 50.01 12,000.00 12,000.00 1,899.15 10,100.85 15.83 6,500.00 6,878.00 0.00 (378.00)105.82 0.00 5,074.11 3,447.38 1,646.28 184.53 0.00 0.00 3,991.00 0.00 1,805.00 775.00 25,370.55 55,000.00 29,629.45 46.13 45,000.00 17,236.90 27,763.10 38.30 20,000.00 11,171.56 8,828.44 55.86 75,000.00 63,180.55 11,819.45 84.24 0.00 429.07 (429.07)100.00 15,000.00 0.00 15,000.00 0.00 15,266.00 1,860.00 95,000.00 79,734.00 16.07 3,000.00 1,140.00 62.00 24,500.00 6,795.00 17,705.00 27.73 775.00 16,000.00 4,805.00 11,195.00 30.03 640.00 9,000.00 180.00 8,360.00 7.11 1,000.00 565.00 30.00 56.50 435.00 120,000.00 29,124.13 22,459,92 90,875.87 24.27 2,310.00 20,000.00 20,386.40 101.93 (386.40) 8,000.00 200.00 0.00 7,800.00 2.50 60,000.00 24,453.00 3,323.00 35,547.00 40.76 0.00 0.00 0.00 1,175.00 0.00 800.00 805.05 (5.05)100.63 30,000.00 0.00 30,000.00 0.00 1,317.25 (1,317.25)0.00 100.00 1,317.25 5,124.43 188,989.34 56,526.05 0.00 15,000.00 9,875.57 34.16 416,425.00 227,435.66 45.38 12,437.84 0.00 0.00 0.00 125,000.00 68,473.95 45.22 4,000.00 4,000.00 0.00 20,000.00 20,000.00 0.00 0.00 100.00 (100.00) 100.00 4,917.00 0.00 0.00 4,917.00 0.00 0.00 1,639.00 0.00 1,639.00 0.00 28,000.00 0.00 0.00 28,000.00 0.00 4,373,361.00 4,373,361.00 3,390,643.76 66,520.88 982,717.24 77.53 Total Dept 000.000 4,373,361.00 4,373,361.00 3,390,643.76 66,520.88 982,717.24 TOTAL REVENUES Expenditures Dept 100.000 - GOVERNMENT SERVICES

101-100.000-708.000 PROPERTY & LIABILITY INSURANC 27,000.00
101-100.000-710.000 UNEMPLOYMENT INSURANCE 100.00
101-100.000-712.000 WORKER'S COMP INSURANCE 8,500.00
101-100.000-726.000 OFFICE SUPPLIES 6,000.00
101-100.000-732.000 CODE ENFORCEMENT 2,000.00
101-100.000-802.000 TAX TRIBUNAL RETURNS 2,000.00
101-100.000-803.000 MEMBERSHIPS & MEETINGS 7,000.00
101-100.000-804.000 BUILDING TRADE INSPECTION 97,100.00
101-100.000-805.000 CABLE TELEVISION 35,000.00
101-100.000-808.000 COMMUNITY CENTER EXPENDITURE 28,000.00
101-100.000-810.000 AUDITING & ACCOUNTING 27,540.00
101-100.000-818.000 APPRECIATION DINNER Page 2 Dept 100.000 - GOVERNMENT SERVICES 29,880.00 0.00 27,000.00 (2,880.00) 110.67 100.00 0.00 0.00 100.00 0.00 0.00 8,500.00 0.00 8,500.00 0.00 2,729.53 60.00 2,087.12 6,000.00 3,270.47 195.13 45.49 2,000.00 0.00 1,940.00 3.00 2,000.00 0.00 (87.12)104.36 1,131.90 50,831.20 4,541.43 7,000.00 2,458.57 64.88 2,915.25 3.242 97,100.00 52,652.50 44,447.50 54.23 35,000.00 14,858.14 20,141.86 42.45 28,000.00 16,371.69 11,628.31 58.47 0.00 27,540.00 19,621.25 7,918.75 71.25 Page 24 of 102,000.00 160.05 0.00 839.95 16.01

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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PERIOD ENDING 11/30/2019

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE ORIGINAL 2019-20 11/30/2019 MONTH 11/30/19 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 101 - GENERAL FUND Expenditures 101-100.000-822.000 TRAINING 7,000.00 7,000.00 4,782.54 31.68 2,864.66 145,439.00 13,796.32 10,000.00 145,439.00 35,000.00 145,439.00 10,000.00 101-100.000-832.000 CITIZEN COMMUNICATION/PR 71.35 101-100.000-840.000 LIBRARY PAYMENT 0.00 101-100.000-880.000 CDDC PUT- 359.00 35,000.00 35,000.00 30,000.00 101-100.000-880.000 CDDC PUT- 36.000.00 CDDC PUT- 36.0000.00 CDDC PUT- 36.000.00 CDDC PUT- 36.000.0 60.58 30,000.00 18,777.00 101-100.000-850.000 TELEPHONE EXPENDITURES
101-100.000-860.000 VEHICLE EXPENSE
101-100.000-880.000 CDBG EXPENDITURES 4,000.00
101-100.000-882.000 PLANNING/CONSULTING FEES 6,000.00
101-100.000-883.000 CITY BEAUTIFICATION 2,000.00
101-100.000-883.000 PRINTING/PUBLICATION COSTS 15,000.00
4,000.00 37.41 16,000.00 9,154.09 42.79 7,500.00 4,614.36 38.48 4,000.00 3,460.00 13.50 6,000.00 3,180.22 47.00 2,000.00 2,000.00 0.00 11,590.64 15,000.00 22.73 4,000.00 3,443.36 13.92 Total Dept 100.000 - GOVERNMENT SERVICES 523,179.00 523,179.00 201,798.52 67,824.56 321,380.48 38.57 Dept 101.000 - ADMINISTRATION
 369,486.00
 142,366.35
 28,090.02

 31,664.00
 0.00
 0.00

 114,947.00
 59,524.19
 5,133.91

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 3,965.00
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 28,090.02 227,119.65 0.00 31,664.00 5,133.91 55,422.81 1,300.00 16,035.00 2,489.64 6,602.22 418.36 34,362.70 5,437.50 43,176.25 369,486.00 101-101.000-701.000 SALARIES FULL-TIME 38.53 31,664.UU 114,947.00 101-101.000-702.000 SALARIES PART-TIME 0.00 101-101.000-703.000 EMPLOYEE TAXES & BENEFITS 101-101.000-717.000 CODE ENFORCEMENT LEGAL 51.78 20,000.00 19.83 101-101.000-718.000 ELECTIONS 12,000.00 44.98 101-101.000-721.000 DATA PROCESING & ASSESSMENTS 35,350.00 101-101.000-722.000 LEGAL SERVICES 60,000.00 101-101.000-723.000 BOARD OF REVIEW 560.00 2.79 43,176.25 28.04 560.00 0.00 Total Dept 101.000 - ADMINISTRATION 644,007.00 644,007.00 229,064.37 42,869.43 414,942.63 2,337.85 2,508.06 1,334.9^F Dept 201.000 - BUILDING & GROUNDS
101-201.000-702.000 SALARIES PART-TIME 12,500.78 16,776.18 8,586.98 2,569 00 31,000.00 31,000.00 12,500.78 18,499.22 40.33 45,000.00 45,000.00 28,223.82 37.28 101-201.000-930.000 BUILDING MAINTENANCE & REPAIR 28,000.00 101-201.000-930.001 BUILDING - GRANTS 7,928.00 101-201.000-936.000 EQUIPMENT MAINTENANCE 2,500.00 101-201.000-938.000 PARKING LOT & GROUNDS 5,500.00 28,000.00 19,413.02 30.67 7,928.00 5,359.00 32.40 2,500.00 2,500.00 0.00 4,538.19 5,500.00 0.00 961.81 82.51 6,180.86 44,971.13 119,928.00 119,928.00 74,956.87 37.50 Total Dept 201.000 - BUILDING & GROUNDS Dept 301.000 - PUBLIC SAFETY 101-301.000-701.000 SALARIES FULL-TIME 750,641.00 101-301.000-702.000 SALARIES PART-TIME 50,000.00 465,083.81 38.04 3,305.11 93.39 101-301.000-702.000 SALARIES PART-TIME 50,000.00 101-301.000-703.000 EMPLOYEE TAXES & BENEFITS 435,101.00 281,995.55 35.19 60,000.00 24,480.00 101-301.000-704.000 SALARIES-OVERTIME 39,127.48 34.79 101-301.000-704.000 SALARIES-OVERTIME 101-301.000-708.000 PROPERTY & LIABILITY INSURANC

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 UNEMPLOYMENT INSURANCE
 700.00

 101-301.000-712.000
 WORKER'S COMP INSURANCE
 15,500.00

 101-301.000-726.000
 OFFICE SUPPLIES
 5,000.00

 101-301.000-727.000
 ROAD SUPPLIES
 2,000.00

 101-301.000-728.000
 EVIDENCE SUPPLIES
 1,500.00

 101-301.000-729.000
 OFFICE MACHINE MAINTENANCE
 3,000.00

 101-301.000-731.000
 PUBLICATIONS/DOCUMENT REDUCIN
 1,000.00

 101-301.000-803.000
 MEMBERSHIPS & MEETINGS
 3,500.00

 101-301.000-821.000
 POLICE RESERVES
 1,000.00

 0.00 100.00 700.00 0.00 15,500.00 0.00 3,608.72 27.83 2,000.00 0.00 1,494.00 0.40 1,720.68 42.64 1,000.00 0.00 2,055.00 41.29 101-301.000-821.000 POLICE RESERVES 1,000.00 1,000.00 0.00 14,000.00 9,390.87 32.92 101-301.000-822.000 TRAINING Page 25 of 102

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PERIOD ENDING 11/30/2019

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE 11/30/2019 MONTH 11/30/19 ORIGINAL 2019-20 BALANCE % BDGT GL NUMBER BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED DESCRIPTION Fund 101 - GENERAL FUND Expenditures 3,629.99 0.00 101-301.000-823.000 FIREARMS TRAINING 4,500.00 4,500.00 870.01 80.67 101-301.000-824.000 CRIME PREVENTION 701.14 350.92 2,298.86 3,000.00 3,000.00 23.37 101-301.000-825.000 ANIMAL CONTROL 1,500.00 1,500.00 0.00 0.00 1,500.00 0.00 1,000.00 1,000.00 50.50 0.00 949.50 101-301.000-826.000 YOUTH & DRUG PROGRAMS 5.05 101-301.000-827.000 302 TRAINING FUNDS EXPENDITURES 800.00 800.00 230.00 230.00 570.00 28.75 101-301.000-828.000 FIRE SERVICE/DISPATCH CONTRACT 689,623.00 689,623.00 301,182.50 0.00 388,440.50 43.67 101-301.000-829.000 POLICE UNIFORMS & CLEANING 15,000.00 15,000.00 3,051.17 602.29 11,948.83 20.34 8,000.00 8,000.00 2,500.00 2,500.00 5,500.00 101-301.000-836.000 PRISONER LOCKUP 31.25 101-301.000-850.000 TELEPHONE EXPENDITURES 10,000.00 10,000.00 2,499.62 718.24 7,500.38 25.00 16,200.00 321.00 13,258.00 18.16 101-301.000-851.000 RADIO COMMUNICATIONS 16,200.00 2,942.00 11,425.03 7,471.85 28,574.97 28.56 101-301.000-860.000 VEHICLE EXPENSE 40,000.00 40,000.00 Total Dept 301.000 - PUBLIC SAFETY 2,157,045.00 2,157,045.00 867,652.73 129,543.60 1,289,392.27 40.22 Dept 401.000 - PUBLIC SERVICE 101-401.000-703.000 EMPLOYEE TAXES & BENEFITS 4,250.00 4,250.00 1,619.60 0.00 2,630.40 38.11 0.00 5,000.00 101-401.000-890.000 PARK MAINTENANCE 5,000.00 5,000.00 0.00 0.00 2,500.00 2,500.00 0.00 0.00 2,500.00 0.00 101-401.000-892.000 SIDEWALK MAINTENANCE 101-401.000-920.000 UTILITIES 21,000.00 21,000.00 5,045.39 3,012.08 15,954.61 24.03 123,999.00 123,999.00 51,666.50 10,333.30 72,332.50 41.67 101-401.000-921.000 CONTRACTUAL SERVICES 101-401.000-936.000 EQUIPMENT MAINTENANCE 2,500.00 2,500.00 2,016.86 1,714.41 483.14 80.67 Total Dept 401.000 - PUBLIC SERVICE 159,249.00 159,249.00 60.348.35 15,059,79 98,900.65 37.90 Dept 501.000 - LEAF COLLECTION 101-501.000-978.000 REFUSE EQUIP/ROLLOFF EXPEND 6,000.00 6,000.00 2,853.98 288.28 3,146.02 47.57 6,000.00 6,000.00 2,853.98 288.28 3,146.02 47.57 Total Dept 501.000 - LEAF COLLECTION Dept 502.000 101-502.000-801.001 SOCRRA 360,500.00 360,500.00 124,987.00 27,958.00 235,513.00 34.67 360,500.00 360,500.00 124,987.00 27,958.00 235,513.00 34.67 Total Dept 502.000 Dept 601.000 - RECREATION 101-601.000-701.000 SALARIES FULL-TIME 32,250.00 32,250.00 13,063.28 2,781.64 19,186.72 40.51 8,213.00 5,039.00 101-601.000-703.000 EMPLOYEE TAXES & BENEFITS 8,213.00 3,174.00 601.11 38.65 1,000.00 1,000.00 0.00 0.00 1,000.00 101-601.000-712.000 WORKER'S COMP INSURANCE 0.00 101-601.000-726.000 OFFICE SUPPLIES 500.00 500.00 0.00 0.00 500.00 0.00 101-601.000-806.000 OTHER RECREATION PROGRAMS 20,000.00 20,000.00 2,754.70 690.00 17,245.30 13.77 101-601.000-807.000 BUS TRANSPORTATION 1,420.00 3,000.00 3,000.00 0.00 1,580.00 47.33 101-601.000-811.000 SENIOR ACTIVITIES 1,000.00 1,000.00 0.00 0.00 1,000.00 0.00 101-601.000-812.000 COMMUNITY EVENTS 20,000.00 20,000.00 22,495.38 316.08 (2,495.38)112.48 101-601.000-817.000 FITNESS CENTER EXP 500.00 500.00 0.00 500.00 0.00 0.00 101-601.000-884.000 CONCERTS IN THE PARK 10,000.00 10,000.00 4,500.00 0.00 5,500.00 45.00 Total Dept 601.000 - RECREATION 96,463.00 96,463.00 47,407.36 4,388.83 49,055.64 49.15 Dept 811.000 0.00 101-811.000-970.000 CAPITAL EXPENDITURE 112,950.00 112,950.00 3,316.00 109,634.00 2.94 101-811.000-999.203 TRANSFER OUT TO LOCAL ROADS ¹⁹³ Page 26 of 102,812.00</sup> 0.00 0.00 193,812.00 0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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PERIOD ENDING 11/30/2019

| GL NUMBER | DESCRIPTION | 2019-20 ORIGINAL BUDGET | 2019-20 AMENDED BUDGET | YTD BALANCE 11/30/2019 NORM (ABNORM) | ACTIVITY FOR MONTH 11/30/19 INCR (DECR) | AVAILABLE BALANCE NORM (ABNORM) | % BDGT USED |
|--|--------------|-------------------------------|------------------------------|--|---|---------------------------------------|----------------|
| Fund 101 - GENERAI Expenditures | L FUND | | | | | | |
| Total Dept 811.000 | 0 | 306,762.00 | 306,762.00 | 3,316.00 | 0.00 | 303,446.00 | 1.08 |
| TOTAL EXPENDITURES | 5 | 4,373,133.00 | 4,373,133.00 | 1,582,399.44 | 294,113.35 | 2,790,733.56 | 36.18 |
| Fund 101 - GENERAI TOTAL REVENUES TOTAL EXPENDITURES | | 4,373,361.00 4,373,133.00 | 4,373,361.00 4,373,133.00 | 3,390,643.76 1,582,399.44 | 66,520.88 294,113.35 | 982,717.24 2,790,733.56 | 77.53 36.18 |
| NET OF REVENUES & | EXPENDITURES | 228.00 | 228.00 | 1,808,244.32 | (227,592.47) | (1,808,016.32) | 3,089.61 |

NET OF REVENUES & EXPENDITURES

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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385.38

52,484.11

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2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE 11/30/2019 MONTH 11/30/19 ORIGINAL 2019-20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 202 - MAJOR ROAD FUND Revenues Dept 702.000 202-702.000-574.000 STATE SHARED REVENUES 385,986.00 385,986.00 54,944.33 0.00 331,041.67 14.23 202-702.000-665.000 INVESTMENT INTEREST 0.00 400.00 400.00 400.00 0.00 0.00 386,386.00 386,386.00 54,944.33 0.00 331,441.67 14.22 Total Dept 702.000 386,386.00 0.00 331,441.67 TOTAL REVENUES 386,386.00 54,944.33 14.22 Expenditures Dept 702.000 202-702.000-703.000 EMPLOYEE TAXES & BENEFITS 6,540.00 6,540.00 406.65 72.23 6,133.35 6.22 5,460.00 5,460.00 2,275.00 202-702.000-705.000 SALARIES-ADMIN 455.00 3,185.00 41.67 5,360.00 5,360.00 5,360.00 0.00 100.00 202-702.000-810.000 AUDITING & ACCOUNTING 0.00 202-702.000-856.000 ADMINISTRATION & ENGINEERING 5,000.00 5,000.00 0.00 0.00 5,000.00 0.00 202-702.000-861.000 ROAD MAINTENANCE 5,000.00 5,000.00 512.92 0.00 4,487.08 10.26 5,000.00 5,000.00 2,979.96 400.00 2,020.04 202-702.000-862.000 ROADSIDE MAINTENANCE 59.60 202-702.000-864.000 TRAFFIC CONTROLS 25,000.00 25,000.00 6,201.03 18,798.97 24.80 0.00 202-702.000-866.000 SNOW & ICE REMOVAL 5,500.00 5,500.00 1,322.80 1,322.80 4,177.20 24.05 202-702.000-867.000 EQUIPMENT RENTAL 5,000.00 5,000.00 5,000.00 0.00 0.00 0.00 202-702.000-870.000 FORESTRY 30,000.00 30,000.00 13,245.08 1,588.37 16,754.92 44.15 202-702.000-921.000 CONTRACTUAL SERVICES 64,019.00 64,019.00 26,674.50 5,334.90 37,344.50 41.67 40,000.00 0.00 202-702.000-970.000 CAPITAL EXPENDITURE 40,000.00 37,637.50 2,362.50 94.09 0.00 173,694.00 202-702.000-999.203 TRANSFER OUT TO LOCAL ROADS 173,694.00 173,694.00 0.00 0.00 9,173.30 375,573.00 375,573.00 96,615.44 278,957.56 25.72 Total Dept 702.000 278,957.56 375,573.00 375,573.00 96,615.44 9,173.30 25.72 TOTAL EXPENDITURES Fund 202 - MAJOR ROAD FUND: 386,386.00 386,386.00 54,944.33 0.00 14.22 TOTAL REVENUES 331,441.67 96,615.44 375,573.00 375,573.00 9,173.30 TOTAL EXPENDITURES 278,957.56 25.72

10,813.00

10,813.00

(41,671.11)

(9,173.30)

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE 11/30/2019 MONTH 11/30/19 ORIGINAL 2019-20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 203 - LOCAL ROAD FUND Revenues Dept 703.000 203-703.000-415.000 MISCELLANEOUS REVENUE 13,603.00 13,603.00 0.00 0.00 13,603.00 0.00 203-703.000-574.000 STATE SHARED REVENUES 128,662.00 38,189.25 0.00 90,472.75 29.68 128,662.00 203-703.000-665.000 INVESTMENT INTEREST 300.00 300.00 0.00 0.00 300.00 0.00 203-703.000-690.101 TRANSFER IN FROM GENERAL FUND 193,812.00 193,812.00 0.00 0.00 193,812.00 0.00 203-703.000-690.202 TRANSFER IN FROM MAJOR ROADS 173,694.00 173,694.00 0.00 0.00 173,694.00 0.00 510,071.00 510,071.00 38,189.25 471,881.75 0.00 7.49 Total Dept 703.000 510,071.00 510,071.00 38,189.25 0.00 471,881.75 7.49 TOTAL REVENUES Expenditures Dept 703.000 6.22 203-703.000-703.000 EMPLOYEE TAXES & BENEFITS 6,540.00 6,540.00 406.65 72.23 6,133.35 203-703.000-705.000 SALARIES-ADMIN 5,460.00 5,460.00 2,275.00 455.00 3,185.00 41.67 3,185.00 3,185.00 3,185.00 0.00 100.00 203-703.000-810.000 AUDITING & ACCOUNTING 0.00 203-703.000-852.000 PUBLIC SERVICE BUILDING 1,000.00 1,000.00 0.00 1,000.00 0.00 0.00 203-703.000-861.000 ROAD MAINTENANCE 318,737.00 318,737.00 62,784.90 16,256.10 255,952.10 19.70 2,922.12 400.00 (2,922.12)203-703.000-862.000 ROADSIDE MAINTENANCE 0.00 0.00 100.00 203-703.000-864.000 TRAFFIC CONTROLS 4,000.00 4,000.00 0.00 0.00 4,000.00 0.00 203-703.000-866.000 SNOW & ICE REMOVAL 5,000.00 5,000.00 1,322.81 1,322.81 3,677.19 26.46 2,000.00 2,000.00 2,000.00 203-703.000-867.000 EQUIPMENT RENTAL 0.00 0.00 0.00 2,000.00 2,000.00 0.00 0.00 2,000.00 0.00 203-703.000-868.000 NON-MOTOR FACILITIES 203-703.000-870.000 FORESTRY 30,000.00 30,000.00 13,245.12 1,588.38 16,754.88 44.15 203-703.000-921.000 CONTRACTUAL SERVICES 64,019.00 64,019.00 26,674.50 5,334.90 37,344.50 41.67 203-703.000-970.000 CAPITAL EXPENDITURE 40,000.00 37,637.50 0.00 2,362.50 40,000.00 94.09 25,429.42 Total Dept 703.000 481,941.00 481,941.00 150,453.60 331,487.40 31.22 TOTAL EXPENDITURES 481,941.00 481,941.00 150,453.60 25,429.42 331,487.40 31.22 Fund 203 - LOCAL ROAD FUND: 510,071.00 510,071.00 38,189.25 0.00 471,881.75 7.49 TOTAL REVENUES

481,941.00

28,130.00

150,453.60

(112, 264.35)

25,429.42

(25,429,42)

331,487.40

140,394.35

31.22

399.09

481,941.00

28,130.00

NET OF REVENUES & EXPENDITURES

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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47,139.74 1,684.94

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2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE ORIGINAL 2019-20 11/30/2019 MONTH 11/30/19 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 258 - CAPITAL ACQUISITION FUND Revenues Dept 000.000 258-000.000-446.000 INVESTMENT INTEREST 400.00 400.00 724.56 134.06 (324.56)181.14 258-000.000-690.101 TRANSFER IN FROM GENERAL FUND 112,950.00 112,950.00 0.00 0.00 112,950.00 0.00 113,350.00 113,350.00 724.56 134.06 112,625.44 0.64 Total Dept 000.000 113,350.00 113,350.00 724.56 134.06 112,625.44 0.64 TOTAL REVENUES Expenditures Dept 000.000 258-000.000-970.000 CAPITAL EXPENDITURE 112,950.00 112,950.00 47,464.30 0.00 65,485.70 42.02 Total Dept 000.000 112,950.00 112,950.00 47,464.30 0.00 65,485.70 42.02 112,950.00 112,950.00 47,464.30 0.00 65,485.70 42.02 TOTAL EXPENDITURES Fund 258 - CAPITAL ACQUISITION FUND: TOTAL REVENUES 113,350.00 113,350.00 724.56 134.06 112,625.44 0.64 TOTAL EXPENDITURES 112,950.00 112,950.00 47,464.30 0.00 65,485.70 42.02

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PERIOD ENDING 11/30/2019

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE 11/30/2019 MONTH 11/30/19 ORIGINAL 2019-20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY Revenues Dept 000.000 494-000.000-407.000 TIFA-CAPTURE TAXES 92,837.00 92,837.00 0.00 0.00 92,837.00 0.00 494-000.000-410.000 TAX COLLECTED OTHER 45,000.00 45,000.00 0.00 0.00 45,000.00 0.00 494-000.000-410.002 SPEC ASSESSEMENT - REVENUE 1,800.00 1,800.00 0.00 0.00 1,800.00 0.00 494-000.000-415.000 MISCELLANEOUS REVENUE 6,000.00 6,000.00 11,444.66 0.00 (5,444.66)190.74 494-000.000-446.000 INVESTMENT INTEREST 10,000.00 10,000.00 6,215.50 1,149.97 3,784.50 62.16 1,500.00 1,600.00 494-000.000-614.000 FARMERS MARKET 1,500.00 (100.00)0.00 (6.67)494-000.000-615.000 MAIN STREET REVENUES 1,100.00 1,100.00 0.00 0.00 1,100.00 0.00 158,237.00 1,149.97 Total Dept 000.000 158,237.00 17,560.16 140,676.84 11.10 TOTAL REVENUES 158,237.00 158,237.00 17,560.16 1,149.97 140,676.84 11.10 Expenditures Dept 000.000 56,136.00 56,136.00 23,422.85 4,685.82 32,713.15 41.73 494-000.000-701.000 SALARIES FULL-TIME 494-000.000-702.000 SALARIES PART-TIME 9,250.00 9,250.00 2,140.00 7,110.00 23.14 0.00 494-000.000-703.000 EMPLOYEE TAXES & BENEFITS 22,000.00 22,000.00 9,751.37 1,591.24 12,248.63 44.32 900.00 900.00 900.00 0.00 494-000.000-722.000 LEGAL SERVICES 0.00 0.00 31.78 494-000.000-726.000 OFFICE SUPPLIES 200.00 200.00 0.00 168.22 15.89 494-000.000-802.000 TAX TRIBUNAL RETURNS 2,000.00 2,000.00 0.00 0.00 2,000.00 0.00 494-000.000-810.000 AUDITING & ACCOUNTING 800.00 800.00 800.00 0.00 0.00 100.00 2,000.00 2,000.00 982.86 358.14 1,017.14 49.14 494-000.000-822.000 TRAINING/MEMBERSHIP 494-000.000-844.000 MAIN STREET PROGRAM 6,300.00 6,300.00 4,115.87 0.00 2,184.13 65.33 494-000.000-845.000 STREETSCAPING 3,000.00 3,000.00 4,715.40 1,805.40 (1,715.40)157.18 35,000.00 6,075.00 1,275.00 28,925.00 494-000.000-882.000 PLANNING/CONSULTING FEES 35,000.00 17.36 494-000.000-887.000 FARMERS MARKET 19,200.00 19,200.00 12,463.07 2,058.62 6,736.93 64.91 494-000.000-900.000 PRINTING/PUBLICATION COSTS 2,000.00 2,000.00 884.00 0.00 1,116.00 44.20 200.00 200.00 200.00 494-000.000-901.000 POSTAGE FEES 0.00 0.00 0.00 494-000.000-933.000 REPAIRS & MAINTENANCE 8,900.00 8,900.00 8,577.32 1,829.21 322.68 96.37 494-000.000-955.000 MISCELLANEOUS EXPENDITURES 1,300.00 1,300.00 533.17 766.83 41.01 17.07 494-000.000-970.000 CAPITAL EXPENDITURE 1,500.00 1,500.00 0.00 0.00 1,500.00 0.00 10,000.00 10,000.00 8,000.00 494-000.000-971.000 SIGN GRANT PROGRAM 2,000.00 0.00 20.00 494-000.000-971.001 FACADE GRANT PROGRAM 20,000.00 20,000.00 0.00 0.00 20,000.00 0.00 Total Dept 000.000 200,686.00 200,686.00 76,492.69 13,620.50 124,193.31 38.12 200,686.00 200,686.00 76,492.69 13,620.50 124,193.31 38.12 TOTAL EXPENDITURES Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY: TOTAL REVENUES 158,237.00 158,237.00 17,560.16 1,149.97 140,676.84 11.10 200,686.00 200,686.00 76,492.69 13,620.50 124,193.31 38.12 TOTAL EXPENDITURES NET OF REVENUES & EXPENDITURES (42,449.00)(42,449.00)(58,932.53)(12,470.53)138.83

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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PERIOD ENDING 11/30/2019

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE 11/30/2019 MONTH 11/30/19 ORIGINAL 2019-20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 592 - WATER & SEWER FUND Revenues Dept 536.000 - WATER DEPARTMENT 592-536.000-415.000 MISCELLANEOUS REVENUES 40,000.00 40,000.00 8,909.00 1,780.00 31,091.00 22.27 559,065.00 559,065.00 265,372.72 293,692.28 592-536.000-640.000 WATER SERVICE 47,603.35 47.47 592-536.000-641.000 WATER & SEWER PENALTIES 25,000.00 25,000.00 902.71 206.17 24,097.29 3.61 5,735.72 49,070.46 592-536.000-642.000 METER CHARGE REVENUE 77,792.00 77,792.00 28,721.54 36.92 592-536.000-643.000 REPLACEMENT RESERVE REVENUE 151,003.00 151,003.00 0.00 0.00 151,003.00 0.00 4,500.00 4,500.00 1,703.72 592-536.000-665.000 INVESTMENT INTEREST 2,796.28 558.43 62.14 857,360.00 857,360.00 306,702.25 55,883.67 550,657.75 35.77 Total Dept 536.000 - WATER DEPARTMENT Dept 537.000 - SEWER DEPARTMENT 592-537.000-641.000 WATER & SEWER PENALTIES 43,000.00 43,000.00 31,079.91 6,408.85 11,920.09 72.28 1,462,770.00 547,718.70 98,406.90 915,051.30 37.44 592-537.000-645.000 SEWAGE DISPOSAL REVENUE 1,462,770.00 43,000.00 43,000.00 12,658.70 2,508.96 30,341.30 29.44 592-537.000-651.000 INDUSTRIAL SURCHARGE 1,700.00 558.41 592-537.000-665.000 INVESTMENT INTEREST 1,700.00 2,796.24 (1,096.24)164.48 1,550,470.00 1,550,470.00 594,253.55 107,883.12 956,216.45 Total Dept 537.000 - SEWER DEPARTMENT 38.33 2,407,830.00 2,407,830.00 900,955.80 163,766.79 37.42 1,506,874.20 TOTAL REVENUES Expenditures Dept 536.000 - WATER DEPARTMENT 592-536.000-701.000 SALARIES FULL-TIME 592-536.000-703.000 EMPLOYEE TAXES & BENEFITS 19,018.00 19,018.00 7,924.00 1,584.80 11,094.00 41.67 65,630.00 65,630.00 33,616.39 3,823.19 32,013.61 51.22 8,000.00 592-536.000-706.000 OPEB EXPENSE 8,000.00 0.00 0.00 8,000.00 0.00 7,130.00 592-536.000-708.000 PROPERTY & LIABILITY INSURANC 7,130.00 7,130.00 0.00 0.00 100.00 592-536.000-810.000 AUDITING & ACCOUNTING 0.00 4,980.00 4,980.00 4,980.00 0.00 100.00 592-536.000-875.000 PENSION EXPENSE 2,000.00 2,000.00 0.00 0.00 2,000.00 0.00 592-536.000-902.000 BILLING SERVICES 10,000.00 10,000.00 5,644.39 0.00 4,355.61 56.44 71,937.00 10,000.00 592-536.000-921.000 CONTRACTUAL SERVICES 71,937.00 29,973.75 5,994.75 41,963.25 41.67 592-536.000-935.000 EQUIPMENT REPLACEMENT 10,000.00 257.89 0.00 9,742.11 2.58 592-536.000-937.000 WATER SYSTEM MAINTENANCE 80,000.00 80,000.00 21,311.98 5,100.00 58,688.02 26.64 592-536.000-940.000 RENT & UTILITIES WATER & SEWE 4,917.00 4,917.00 0.00 0.00 4,917.00 0.00 397,900.00 30,935.75 592-536.000-944.000 WATER PURCHASES 397,900.00 137,231.79 260,668.21 34.49 3,100.00 3,100.00 1,339.40 1,339.40 1,760.60 592-536.000-955.000 MISCELLANEOUS EXPENDITURES 43.21 592-536.000-970.000 CAPITAL EXPENDITURE 5,000.00 5,000.00 0.00 0.00 5,000.00 0.00 592-536.000-974.000 WATER MAIN PROJECT 500,000.00 500,000.00 578,433.08 186,635.01 (78,433.08)115.69 1,189,612.00 235,412.90 Total Dept 536.000 - WATER DEPARTMENT 1,189,612.00 827,842.67 361,769.33 69.59 Dept 537.000 - SEWER DEPARTMENT 592-537.000-701.000 SALARIES FULL-TIME 19,018.00 19,018.00 7,924.00 1,584.80 11,094.00 41.67 24,635.00 24,635.00 8,115.63 295.75 16,519.37 592-537.000-703.000 EMPLOYEE TAXES & BENEFITS 32.94 592-537.000-708.000 PROPERTY & LIABILITY INSURANC 7,650.00 7,650.00 7,650.00 0.00 0.00 100.00 40,179.00 40,179.00 17,668.03 0.00 22,510.97 592-537.000-720.000 INTEREST EXPENSE 43.97 592-537.000-725.000 PAYING AGENT FEES 750.00 750.00 750.00 0.00 0.00 100.00 592-537.000-810.000 AUDITING & ACCOUNTING 4,980.00 4,980.00 4,980.00 0.00 0.00 100.00 592-537.000-921.000 CONTRACTUAL SERVICES 71,937.00 71,937.00 29,973.75 5,994.75 41,963.25 41.67 592-537.000-939.000 SEWER SYTEM MAINTENANCE 150,000.00 150,000.00 46,275.67 14.08 103,724.33 30.85 592-537.000-940.000 RENT & UTILITIES WATER & SEWE 500.00 500.00 0.00 0.00 500.00 0.00 592-537.000-942.000 SEWAGE DISPOSAL EXPENSE 981,442.00 981,442.00 327,147.28 81,786.82 654,294.72 33.33 18,707.00 592-537.000-945.000 RETENTION TANK-UTIL ELEC 18,707.00 726.91 478.17 17,980.09 3.89 592-537.000-946.000 RETENTION TANK UTIL-WATER ⁵Page 32 of 102,000.00 882.26 0.00 4,117.74 17.65

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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PERIOD ENDING 11/30/2019

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE 11/30/2019 MONTH 11/30/19 ORIGINAL 2019-20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 592 - WATER & SEWER FUND Expenditures 25.36 592-537.000-947.000 RETENTION TANK UTIL-GAS 300.00 300.00 76.07 14.00 223.93 2,000.00 801.39 1,198.61 592-537.000-948.000 RETENTION TANK UTIL-TELEPHONE 2,000.00 189.23 40.07 592-537.000-949.000 RETENTION TAN GENERATOR FUEL 500.00 500.00 0.00 0.00 500.00 0.00 1,400.00 1,400.00 1,400.00 0.00 0.00 0.00 592-537.000-950.000 RETENTION TANK SUPPLIES/TOOLS 592-537.000-951.000 RETENTION TANK BUILDING/EQUIP 15,000.00 15,000.00 3,889.27 469.52 11,110.73 25.93 592-537.000-953.000 RETENTION TANK EXCESS LIABIL 8,800.00 8,800.00 8,800.00 0.00 0.00 100.00 592-537.000-955.000 MISCELLANEOUS EXPENDITURES 1,200.00 1,200.00 0.00 0.00 1,200.00 0.00 34,600.00 34,600.00 4,010.37 1,336.79 30,589.63 11.59 592-537.000-957.000 INDUSTRIAL SURCHARGE/NON-RESI 592-537.000-970.000 CAPITAL EXPENDITURE 142,000.00 142,000.00 0.00 0.00 142,000.00 0.00 592-537.000-977.000 EVIRONMENT COMPL - NON CAPITA 1,050.00 20,000.00 20,000.00 2,100.00 17,900.00 10.50 1,550,598.00 471,770.63 93,213.91 Total Dept 537.000 - SEWER DEPARTMENT 1,550,598.00 1,078,827.37 30.43 2,740,210.00 2,740,210.00 1,299,613.30 328,626.81 47.43 TOTAL EXPENDITURES 1,440,596.70 Fund 592 - WATER & SEWER FUND: TOTAL REVENUES 2,407,830.00 2,407,830.00 900,955.80 163,766.79 1,506,874.20 37.42 TOTAL EXPENDITURES 2,740,210.00 2,740,210.00 1,299,613.30 328,626.81 1,440,596.70 47.43 NET OF REVENUES & EXPENDITURES (332,380.00)(332,380.00)(398,657.50)(164,860.02)66,277.50 119.94 7,949,235.00 7,949,235.00 4,403,017.86 231,571.70 3,546,217.14 55.39 TOTAL REVENUES - ALL FUNDS TOTAL EXPENDITURES - ALL FUNDS 8,284,493.00 8,284,493.00 3,253,038.77 670,963.38 5,031,454.23 39.27 (335, 258.00)(335, 258.00)1,149,979.09 (439,391.68) NET OF REVENUES & EXPENDITURES (1.485.237.09)343.01

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED NOVEMBER 30, 2019

| = | Revenues Through 11/30/2019 | Expenses Through 11/30/2019 | Revenues Over (Under) Expenses | |
|------------------------------------|-----------------------------------|-----------------------------------|--------------------------------------|--|
| 101-GENERAL FUND | 3,390,644 | 1,582,399 | 1,808,244 | |
| 202-MAJOR STREET FUND | 54,944 | 96,615 | (41,671) | |
| 203-LOCAL STREET FUND | 38,189 | 150,454 | (112,264) | |
| 258-CAPITAL ACQUISITION FUND | 725 | 47,464 | (46,740) | |
| 494-DOWNTOWN DEVELOPMENT AUTHORITY | 17,560 | 76,493 | (58,933) | |
| 592-WATER & SEWER FUND | 900,956 | 1,299,613 | (398,658) | |
| GRAND TOTAL ALL FUNDS | 4,403,018 | 3,253,039 | 1,149,979 | |

CITY OF LATHRUP VILLAGE DEPARTMENT REPORTS

November 2019 Police Summaries

11/1/2019 - 19-10534: Arrest Warrant

Officers were dispatched to meet another Law Enforcement Agency that had an individual in custody with a LVPD warrant. The individual was taken into custody and then transported to Berkley PD for processing.

11/2/2019 - 19-10544: Operating While Intoxicated

Officers conducted a traffic stop, and through an investigation determined the driver was operating while under the influence of alcohol. The driver was arrested and taken to Berkley PD for processing. The vehicle was impounded.

11/2/2019 - 19-10571: Operating While Intoxicated

Officers conducted a traffic stop, and through an investigation determined the driver was operating while under the influence of alcohol. The driver was arrested and taken to Berkley PD for processing. The vehicle was impounded.

11/3/2019 - 19-10574: Arrest Warrant

Officers conducted a traffic stop and discovered the driver had a warrant out of another agency. The driver was taken into custody and then turned over to the other law enforcement agency.

11/4/2019 - 19-10599: Sudden Death

Officers were dispatched to a sudden death. The scene and body were investigated and no foul play was suspected. The body was released to the family.

11/4/2019 - 19-10614: Arrest Warrant

Officers were dispatched to meet another Law Enforcement Agency that had an individual in custody with a LVPD warrant. The individual was taken into custody and then transported to Berkley PD for processing.

11/6/2019 - 19-10683: DWLS

Officers conducted a traffic stop and discovered the driver to have a suspended driver's license. The driver was issued a citation for DWLS and then taken to Berkley PD for processing. The vehicle was impounded. The individual was released after posting bond.

11/7/2019 - 19-10704: Arrest Warrant

Officers conducted a traffic stop and discovered the driver had a warrant out of another agency. The driver was taken into custody and then turned over to the other law enforcement agency.

11/7/2019 - 19-10715: Arrest Warrant

Officers were dispatched to the 46th District Court to pick up an individual with an LVPD warrant. Officers transported the individual from the 46th District Court to the Berkley Jail for processing and lodging.

11/8/2019 - 19-10747: Arrest Warrant

Officers were dispatched to the 46th District Court to pick up an individual with an LVPD warrant. Officers transported the individual from the 46th District Court to the Berkley Jail for processing and lodging.

11/9/2019 - 19-10820: Mental Health Call

Officers were dispatched to a local business for an individual having a medical episode. Officers spoke with all parties and determined that the individual had to be taken to a medical facility. The individual was taken to a medical facility for a mental health evaluation.

11/9/2019 - 19-10825: Arrest Warrant

Officers were dispatched to meet another Law Enforcement Agency that had an individual in custody with a LVPD warrant. The individual was taken into custody and then transported to Berkley PD for processing.

11/10/2019 - 19-10858: Civil Matter

Officers were dispatched to a local residence for a verbal dispute. Officers spoke with all parties and helped mediate the situation.

11/13/2019 - 19-10932: Fraud

An individual came to the LVPD to make a fraud report. The reporting party stated that they had funds withdrawn from their bank account without giving anyone permission to do so. The reporting party also stated that they have no idea who possibly withdrew the funds. A statement was filled out and a report was taken.

11/15/2019 - 19-11012: Welfare Check

Officers were dispatched to a local residence to check on a possible suicidal subject. Officers were unable to locate the individual at the residence. Through an investigation, it was found that the individual committed suicide in Detroit.

11/17/2019 - 19-11072: Assist Citizen - Vehicle Lockout

Officers were dispatched to a local business to assist a citizen who locked their keys in their vehicle. Officers were able to gain access to the vehicle without incident.

11/17/2019 - 19-11073: Mental Health Call

Officers were dispatched to a local residence for an individual having a medical episode. Officers spoke with all parties and determined that the individual had to be taken to a medical facility. The individual was taken to a medical facility for a mental health evaluation.

11/18/2019 - 19-11076: Larceny

Officers were dispatched to a local residence for a larceny report. The reporting party stated that mail was stolen from their mailbox. The reporting party filled out a statement and a report was taken.

11/20/2019 - 19-11162: Sudden Death

Officers were dispatched to a sudden death. The scene and body were investigated and no foul play was suspected. The body was released to the family.

11/22/2019 - 19-11248: Fraud

Officers responded to a local business for a fraud report. The reporting party stated that an individual was attempting to use fraudulent identification and credit cards. Upon arrival, the suspect had already left the area. Officers spoke with the reporting party, obtained a statement and took a report on the incident.

11/25/2019 - 19-11352: Arrest Warrant

Officers conducted a traffic stop and discovered the driver had a warrant out of another agency. The driver was taken into custody and then turned over to the other law enforcement agency.

11/25/2019 - 19-11353: Family Trouble

Officers were dispatched to a local residence for a dispute between family members. Officers spoke with both parties and found that the dispute was verbal only. The situation was mediated.

11/26/2019 - 19-11366: Neighborhood Trouble

Officers responded to a local residence for a dispute between neighbors. Officers spoke with both parties and mediated the situation.

11/26/2019 - 19-11368: Lost Property

An individual came to the LVPD to report that they lost their driver's license. A report was taken on the situation.

11/26/2019 - 19-11374: Suspicious Circumstance

An individual came into the LVPD to make a suspicious circumstances/fraud report. The reporting party stated they purchased gift cards, then called and provided the information to someone over the phone. After they provided the card information, they realized it may be a scam and wanted to make a report on the incident. A report was taken.

11/29/2019 - 19-11465: Suspicious Circumstance

An individual came to the LVPD to report that they had mail stolen while it was being shipped. The reporting party filled out a statement and a report was taken.

11/30/2019 - 19-11494: Arrest Warrant

Officers conducted a traffic stop and discovered the driver had a warrant out of another agency. The driver was taken into custody and then turned over to the other law enforcement agency.

11/30/2019 - 19-11500: Larceny

Officers responded to a local residence for a larceny report. The reporting party stated that a Christmas decoration was stolen from their yard. A statement was filled out and a report was taken.



Date: December 12, 2019

To: Sheryl Mitchell, City Administrator

From: Christopher Clough, Parks & Recreation Coordinator

Re: Department Report

Events

Shop Small Saturday/Artisan Fair: Saturday, Nov. 30, 10-4 pm

This event went really well. We pulled in a good crowd (200-250) and folks consistently reported being impressed with the quality of our vendors. Almost all of the vendors reported better sales than they expected and they shared great feedback for next year. We ended up with 16 businesses participating in our bingo. We had about a dozen people play bingo and four very excited people filled out their whole card by visiting every business. Those that played expressed that they found businesses they never knew existed. We are looking at ways to expand bingo. It will perhaps be a month-long event next year culminating in a grand prize awarded on Shop Small Saturday. We could also do themes for our different types of businesses.

Of particular highlight for this event was the work that the Recreation Advisory Committee (RAC) did. Each of the 6 active members contributed to the success of the event through volunteer work leading up to and during the event. Their responsibilities included attending other craft fairs to recruit vendors, visiting LV businesses, making follow up calls and handing out bags to visitors. They operated as a team and completed vital tasks.

Revenue: \$793.00, Expenses: \$1,648.45, Net: (\$855.45), In-kind Donations: about \$275.00

Breakfast with Santa: Saturday, Dec. 7, 9-11 am

Breakfast with Santa was another successful event. We sold about 100 tickets. We could have sold more but I wanted everyone to have adequate time with Santa and for there to be enough adult supervision for the number of kids. Unfortunately, we did have some behavioral incidents. A few families chose to socialize while letting their children run around the room causing disruptions. That was stressful and frustrating for me but otherwise the event was fine. The Santa we have is good but he's expensive. I will look for alternatives for next year. It should also be noted that this event does not receive the same level of sponsorship from the Lions Club that it once did. Next year I will try to bring more groups in to support the event.

We did not offer to provide printed pictures of the kids for this event, a change from past practices. However, it was communicated beforehand that folks would need to take their own pictures and I did not receive any questions or concerns during or after the event about us not providing pictures. This

will save money as our technology would have to be replaced to keep up this practice and is also in line with parent's concerns about privacy.

Revenue: about \$600.00, Expenses: \$1,143.47*, Net: about (\$543.47), In-kind Donations & volunteer hours: about \$220.00

Tree Lighting: Tuesday, Dec. 17, 7-9 pm

The tree lighting is the last event of the year. Yay! The LVHA has mapped out a route for the trolley. They are sponsoring the trolley and coffee/hot chocolate and cookies. I don't like the actual tree I ended up with but that's on me. Andrea and I are going to add some lights (which we have) since we hit our budget limit on this project with Hortulus. We were not able to secure a choir for the event so we will just play holiday music. I will also have some crafts available.

Budget: \$400.00, Expenses so far: \$602.96*, Anticipated in-kind donations & volunteer hours: about \$700.00

*Does not include the cost of decorating the outdoor tree which is in facility costs, does include the cost of the trolley (\$450) which was unexpected but will be reimbursed by the LVHA

Other Upcoming Events

January

- Jan. 20, 2-4 pm MLK Day program
- Jan. 24, 7-10 pm Trivia Night hosted by Recreation Advisory Committee

February

- Feb. 7, tbd Police Chili Cookoff, details forthcoming, lead by Ofc. Carmack
- Feb. 17, 5-10 pm Kid's Night Out drop-in childcare program for Valentine's Day

March

- Mar. 14, 12-2 pm Senior Appreciation Luncheon (moved from Jan. 11)
- Mar. 20, date reserved for a possible event...of somekind, perhaps related to women's history month

Classes/Programs

I've got some survey results back to shape my decision making for coming programs. I will share with the RAC and get their thoughts as well. There was nothing to surprising but all the information together helps create a clearer picture. The struggle for me right now is making peace with having to work outside of established timelines and best practices because we just don't have enough time and resources to accomplish that. While we are a small community and can make things happen relatively quickly, I still want to set us up for success by providing enough time for adequate program planning and promotion.

^{*}Does not include the cost of decorating the indoor tree which is in facility costs

Most of the programs I'm looking to set up now will start late January/early February. Ideally, I can set up as much programming as possible through late April/early May so that I can put together a program brochure and mail that out.

Rentals

I finished the rental rate and policy updates, including new application materials. This is huge! Its an important piece of infrastructure for the city. It will benefit both residents, non-residents, groups and employees.

There were changes to the Community Service Credit Program. Sheryl and I will go to the community group meetings starting in January to answer questions.

Parks

Our Norway Spruce is struggling. I will contact Hart about looking at it and also to schedule the winter tree removals and trimmings we previously discussed for Warren and Sarrackwood parks.

There were a lot of suggestions about the parks in the survey. Unfortunately, the expectations for park projects and improvements far exceed our resources both in money, staff and physical space. We'll need to discuss these to see what, if anything, is feasible and what other creative solutions we can find.

Social Media

No significant news to report.

Building

I have been struggling to make any progress on building maintenance and improvement projects due to the needs of the parks & recreation department. Current building concerns include a roof leak, lighting issues and problems with bathroom hardware.

I think we should set up a contract review meeting with Cliff as we are at the halfway point in his contract for the year.

Work w/o a permitEnforcement | E19-0204 **Property Information** 40-24-13-306-003 27650 CALIFORNIA SE DR Subdivision: LATHRUP VILLAGE MI, 48076 Lot: Block: **Name Information** Owner: LECOLAS, ERIC Phone: (248) 763 7350 Occupant: Phone: Filer: Phone: **Enforcement Information** Date Filed: 11/01/2019 Date Closed: 11/08/2019 Status: Resolved Complaint: Se email chains Last Action Date: Last Inspection: 11/08/2019 Last Action: Ordinance Inspection | Jim Wright Status: Completed Result: Complied Scheduled: 11/08/2019 Completed: 11/08/2019 Ordinance Inspection | Jim Wright Result: Not Complied Status: Completed Scheduled: 11/06/2019 Completed:

Ordinance Inspection | Jim Wright

Status: Completed Result: Violation(s)

Scheduled: 11/01/2019 Completed:

Vehicle StorageEnforcement | E19-0206 **Property Information** 40-24-23-254-001 18877 SUNBRIGHT AVE Subdivision: LATHRUP VILLAGE MI, 48076-4427 Lot: Block: **Name Information** Owner: LEWIS, CHRISTINA Phone: Occupant: LEWIS, CHRISTINA Phone: Phone: Filer: **Enforcement Information** Date Filed: 11/04/2019 Date Closed: Status: Complaint: Last Action Date: Last Inspection: Last Action: Ordinance Inspection | Kelda London Status: Scheduled Result: Scheduled: 10/28/2019 Completed:

Inoperable VehicleEnforcement | E19-0207 **Property Information** 40-24-23-208-004 26415 MEADOWBROOK WAY Subdivision: Block: LATHRUP VILLAGE MI, 48076-4417 Lot: **Name Information** Owner: MCBROOM, JAMES TATE Phone: Occupant: Phone: Phone: Filer: **Enforcement Information** Date Filed: 11/04/2019 Date Closed: Status: Complaint: Last Action Date: Last Inspection: Last Action: Ordinance Inspection | Kelda London Status: Scheduled Result: Scheduled: 10/28/2019 Completed:

| Work w/ | o a permitEı | nforcement E19-0210 | | | |
|---------------|--------------------|--------------------------------|--------------|--------|--|
| Property Inf | ormation | | | | |
| 10-24-23-228 | -010 | 26721 MEADOWBROOK WAY | Subdivision: | | |
| | | LATHRUP VILLAGE MI, 48076-4511 | Lot: | Block: | |
| Name Inforr | mation | | | | |
| Owner: | ARTIS, | MARVINI R | Phone: | | |
| Occupant: | | | Phone: | | |
| Filer: | | | Phone: | | |
| Enforcement | t Information | | | | |
| Date Filed: | 11/05/2019 | Date Closed: | Status: | | |
| Complaint: | | | | | |
| | | | | | |
| ast Action Da | ate: | Last Inspection: | | | |
| _ast Action: | | | | | |
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| Ordinanco Inc | spection Kelda L | ondon | | | |
| Status: | Scheduled | ondon | Result: | | |
| | 10/28/2019 | | Completed: | | |
| Scheduled: | 10/26/2019 | | Completed. | | |
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Trash Container in Public ViewEnforcement | E19-0213 **Property Information** 40-24-23-278-032 26301 SOUTHFIELD RD Subdivision: LATHRUP VILLAGE MI, 48076-4574 Lot: Block: **Name Information** Owner: DANOBAY PROPERTIES, LLC Phone: (248) 797 2795 Occupant: Phone: Filer: Phone: **Enforcement Information** Date Filed: 11/15/2019 Date Closed: Status: Complaint: Last Action Date: Last Inspection: Last Action: Ordinance Inspection | Kelda London Status: Scheduled Result: Scheduled: 11/15/2019 Completed:

Firewood StorageEnforcement | E19-0214 **Property Information** 40-24-24-104-025 17596 MEADOWOOD AVE Subdivision: LATHRUP VILLAGE MI, 48076-4622 Lot: Block: **Name Information** Owner: BUSE, ANDREAS Phone: (248) 766 5130 Occupant: BUSE, ANDREAS Phone: (248) 766 5130 Filer: Phone: **Enforcement Information** Date Filed: 11/18/2019 Date Closed: Status: Complaint: Last Action Date: Last Inspection: Last Action: Ordinance Inspection | Kelda London Status: Scheduled Result: Scheduled: 11/18/2019 Completed:

Phone:

Phone:

(248) 357 6183

Enforcement Information

Date Filed: 11/20/2019 Date Closed: 11/22/2019 Status: Resolved

Complaint:

Occupant:

Filer:

Dumpster not removed from site waste management contact Dave Humbyrd 586-604-6947

Last Action Date: Last Inspection: 11/22/2019

OLGA'S KITCHEN

Last Action:

Ordinance Inspection | Jim Wright

Status: Completed Result: Complied
Scheduled: 11/22/2019 Completed: 11/22/2019

Ordinance Inspection | Jim Wright

Status: Completed Result: Violation(s)

Scheduled: 11/20/2019 Completed:

Trash Container in Public ViewEnforcement | E19-0216

Property Information

40-24-14-226-054 18505 W 12 MILE RD Subdivision:

LATHRUP VILLAGE MI, 48076-2676 Lot: Block:

Name Information

Owner: SOUTH OAKLAND SHELTER Phone:

Occupant: SOUTH OAKLAND SHELTER Phone: (248) 809 3773

Filer: Phone:

Enforcement Information

Date Filed: 11/20/2019 Date Closed: 11/27/2019 Status: Resolved

Complaint:

Dumpster not placed inenclosure

Last Action Date: Last Inspection: 11/27/2019

Last Action:

Ordinance Inspection | Jim Wright

Status: Completed Result: Complied
Scheduled: 11/21/2019 Completed: 11/27/2019

Ordinance Inspection | Jim Wright

Status: Completed Result: Violation(s)

Scheduled: 11/20/2019 Completed:

Comments:

Called GFL 877-524-1002

Trash Container in Public ViewEnforcement | E19-0217

Property Information

40-24-13-101-002 17641 TWELVE MILE RD Subdivision:

LATHRUP VILLAGE MI, 48076-1912 Lot: Block:

Name Information

Owner: TWELVE SOUTHFIELD ASSOC LLC Phone: (248) 892 1350
Occupant: HueVine Phone: (313) 283 8697

Secupanic. There is a secupanic secu

Filer: Phone:

Enforcement Information

Date Filed: 11/20/2019 Date Closed: 11/22/2019 Status: Resolved

Complaint:

Dumpster left outside gates GFL called 877-524-1002 told them to correct Last Action Date: Last Inspection: 11/22/2019

Last Action:

Ordinance Inspection | Jim Wright

Status: Completed Result: Complied
Scheduled: 11/22/2019 Completed: 11/22/2019

Ordinance Inspection | Jim Wright

Status: Completed Result: Violation(s)

Scheduled: 11/20/2019 Completed:

Trash Container in Public ViewEnforcement | E19-0218 **Property Information** 40-24-14-227-046 18181 W 12 MILE RD Ste 100 Subdivision: 18181 LATHRUP VILLAGE MI, 48076-2666 Lot: Block: **Name Information** Owner: Solomon Property Holdings, LLC Phone: (248) 557 5756 Occupant: Phone: Filer: Phone: **Enforcement Information**

Date Filed:

11/20/2019 Date Closed: 11/22/2019 Status: Resolved

Complaint:

Contacted waste management Dave Humbyrd 5866046947 told to put in enclosure

Last Action Date: Last Inspection: 11/22/2019

Last Action:

Ordinance Inspection | Jim Wright

Status: Completed Result: Complied Scheduled: 11/22/2019 Completed: 11/22/2019

Ordinance Inspection | Jim Wright

Result: Violation(s) Status: Completed

Scheduled: 11/20/2019 Completed: Trash Container in Public ViewEnforcement | E19-0219
Property Information

40-24-13-101-002 17651 Twelve Mile Subdivision:

Lathrup Village MI, 48076 Lot: Block:

Name Information

Owner: TWELVE SOUTHFIELD ASSOC LLC Phone: (248) 892 1350
Occupant: OLGA'S KITCHEN Phone: (248) 357 6183

Filer: Phone:

Enforcement Information

Date Filed: 11/20/2019 Date Closed: 11/22/2019 Status: Resolved

Complaint:

GFL left dumpster outside of enclosure not full in gates left open called 877-524-1002 told to fix

Last Action Date: Last Inspection: 11/22/2019

Last Action:

Ordinance Inspection | Jim Wright

Status: Completed Result: Complied
Scheduled: 11/22/2019 Completed: 11/22/2019

Ordinance Inspection | Jim Wright

Status: Completed Result: Violation(s)

Scheduled: 11/20/2019 Completed:

| Property Inf | | ceEnforcement E19-0220 | | |
|---------------|--------------------|--------------------------------|--------------|--------|
| 10-24-14-477 | | 27101 ELDORADO PL | Subdivision: | |
| | 010 | LATHRUP VILLAGE MI, 48076-3458 | Lot: | Block: |
| Name Infori | mation | | | |
| Owner: | ROMIL | PROPERTY LLC | Phone: | |
| Occupant: | | | Phone: | |
| Filer: | | | Phone: | |
| Enforcemen | t Information | | | |
| Date Filed: | 11/21/2019 | Date Closed: | Status: | |
| Complaint: | | | | |
| | | | | |
| ast Action Da | ate: | Last Inspection: | | |
| _ast Action: | | | | |
| | | | | |
| Ordinance In: | spection Kelda L | ondon | | |
| Status: | Scheduled | | Result: | |
| Scheduled: | 11/21/2019 | | Completed: | |
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Work w/o a permitEnforcement | E19-0221 **Property Information** 40-24-23-278-009 18151 KILBIRNIE AVE Subdivision: LATHRUP VILLAGE MI, 48076-4505 Lot: Block: **Name Information** Owner: DIZIK, PAUL J Phone: Occupant: Phone: Filer: Phone: **Enforcement Information** Date Filed: 11/27/2019 Date Closed: 12/05/2019 Status: Resolved Complaint: Dumpster in drive no permit Last Action Date: Last Inspection: 12/05/2019 Last Action: Ordinance Inspection | Jim Wright Status: Completed Result: Complied Scheduled: 12/06/2019 Completed: 12/05/2019 **Comments:** dumpster is gone Ordinance Inspection | Jim Wright Status: Completed Result: No Change Scheduled: 12/04/2019 Completed: Ordinance Inspection | Jim Wright Status: Completed Result: Violation(s) Scheduled: 11/27/2019 Completed:

Enforcements By Category

TRASH CONTAINER IN PUBLIC '

| Enforcement Number Adda | ress Status | Filed | Closed | | | |
|---|---|-------------|----------|--|--|--|
| 17651 Twelve Mile | Resolved | 11/20/19 | 11/22/19 | | | |
| Dumpster not removed from site v | waste management contact Dave Humbyrd 586-604-69 | 947 | | | | |
| 18505 W 12 MILE RD | Resolved | 11/20/19 | 11/27/19 | | | |
| Dumpster not placed inenclosure | Dumpster not placed inenclosure | | | | | |
| 17641 TWELVE MILE RD | Resolved | 11/20/19 | 11/22/19 | | | |
| Dumpster left outside gates GFL called 877-524-1002 told them to correct | | | | | | |
| 18181 W 12 MILE RD Ste 100 | Resolved | 11/20/19 | 11/22/19 | | | |
| Contacted waste management Dave Humbyrd 5866046947 told to put in enclosure | | | | | | |
| 17651 Twelve Mile | Resolved | 11/20/19 | 11/22/19 | | | |
| GFL left dumpster outside of encl | osure not full in gates left open called 877-524-1002 t | told to fix | | | | |

Total Trash Container in Public View Entries: 5

WORK W/O A PERMIT

| Enforcement Number Address | Status | Filed | Closed |
|-----------------------------|------------|----------|----------|
| 27650 CALIFORNIA SE DR | Resolved | 11/01/19 | 11/08/19 |
| Se email chains | | | |
| 18151 KILBIRNIE AVE | Discovered | 11/27/19 | |
| Dumpster in drive no permit | | | |

Total Work w/o a permit Entries:

Total Records: 7

Enforcement.CodeOfficer = Jim Wright AND Enforcement.DateFiled Between 11/1/2019 12:00:00 AM AND 11/30/2019 11:59:59 PM

Total Pages:1

12/03/19

Enforcements By Category

| FIREWOOD STOP | RAGE | | | | |
|---------------------|------------------|------------------------|--------------------------|---------|---|
| Enforcement Number | Address | Status | Filed | Closed | |
| 17596 MEADOWOOD A | AVE | | 11/18/19 | | |
| | | | | . • | |
| | | $\mathbf{T}0$ | otal Firewood Storage Ei | ntries: | 1 |
| INOPERABLE VE | HICLE | | | | |
| Enforcement Number | Address | Status | Filed | Closed | |
| 26415 MEADOWBROO | K WAY | | 11/04/19 | | |
| | | | | | |
| | | Tot | al Inoperable Vehicle Ei | ntries: | 1 |
| PROPERTY MAIN | TENANCE | | | | |
| Enforcement Number | Address | Status | Filed | Closed | |
| 27101 ELDORADO PL | | | 11/21/19 | | |
| | | | | | |
| | | Total P | roperty Maintenance E | ntries: | 1 |
| TRASH CONTAIN | IFR IN PURI IC V | | | | |
| Enforcement Number | Address | Status | Filed | Closed | |
| 26301 SOUTHFIELD RI |) | | 11/15/19 | | |
| | | | | | Π |
| | | Total Trash Con | tainer in Public View E | ntries: | 1 |
| VEHICLE STORA | CF | | | | |
| Enforcement Number | Address | Status | Filed | Closed | |

Total Vehicle Storage Entries: 1

11/04/19

18877 SUNBRIGHT AVE

12/03/19

Enforcements By Category

| Enforcement Number | Address | Status | Filed | Closed |
|--------------------|---------|---|--------------|--------------|
| 26721 MEADOWBROO | K WAY | | 11/05/19 | |
| | | Total Work | w/o a permit | Entries: 1 |
| Total Records: | 6 | Enforcement.CodeOfficer = Kelda London AND Enforcement.DateFiled Between 11/1/2019 12:00:00 AM AND 11/30/2019 11:59:59 PM | | Total Pages2 |

Enforcements By Category

| FIREWOOD | STORAGE |
|-----------------|----------------|
|-----------------|----------------|

| FIREWOOD STO | <u>PRAGE</u> | | | |
|--------------------|----------------------------|----------|-----------------------|----------|
| Enforcement Number | Address | Status | Filed | Closed |
| E19-0214 | 17596 MEADOWOOD AVE | | 11/18/19 | |
| | | | Total Entries: | 1 |
| INOPERABLE V | EHICLE | | | |
| Enforcement Number | Address | Status | Filed | Closed |
| E19-0207 | 26415 MEADOWBROOK WAY | | 11/04/19 | |
| | | | Total Entries: | 1 |
| PROPERTY MAI | NTENANCE | | | |
| Enforcement Number | Address | Status | Filed | Closed |
| E19-0220 | 27101 ELDORADO PL | | 11/21/19 | |
| | | | Total Entries: | 1 |
| TRASH CONTAI | NER IN PUBLIC ' | | | |
| Enforcement Number | Address | Status | Filed | Closed |
| E19-0213 | 26301 SOUTHFIELD RD | | 11/15/19 | |
| E19-0215 | 17651 Twelve Mile | Resolved | 11/20/19 | 11/22/19 |
| E19-0216 | 18505 W 12 MILE RD | Resolved | 11/20/19 | 11/27/19 |
| E19-0217 | 17641 TWELVE MILE RD | Resolved | 11/20/19 | 11/22/19 |
| E19-0218 | 18181 W 12 MILE RD Ste 100 | Resolved | 11/20/19 | 11/22/19 |
| E19-0219 | 17651 Twelve Mile | Resolved | 11/20/19 | 11/22/19 |
| | | | Total Entries: | 6 |
| VEHICLE STOR | AGE | | | |
| Enforcement Number | Address | Status | Filed | Closed |
| E19-0206 | 18877 SUNBRIGHT AVE | | 11/04/19 | |
| | | | Total Entries: | 1 |

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Enforcements By Category

WORK W/O A PERMIT

| Enforcement Number | Address | Status | Filed | Closed |
|--------------------|------------------------|----------|-----------------------|----------|
| E19-0204 | 27650 CALIFORNIA SE DR | Resolved | 11/01/19 | 11/08/19 |
| E19-0210 | 26721 MEADOWBROOK WAY | | 11/05/19 | |
| E19-0221 | 18151 KILBIRNIE AVE | Resolved | 11/27/19 | 12/05/19 |
| | | | Total Entries: | 3 |

Total Records: 13 Enforcement.DateFiled Between 11/1/2019 12:00:00 AM Total Pages: 2

Enforcements By Code Officer

| Jim Wright | | |
|--------------------|---------|--|
| Enforcement Number | Address | |

| Enforcement Number | Address | Status | Filed | Closed |
|--------------------|----------------------------|----------|----------|----------|
| E19-0204 | 27650 CALIFORNIA SE DR | Resolved | 11/01/19 | 11/08/19 |
| E19-0215 | 17651 Twelve Mile | Resolved | 11/20/19 | 11/22/19 |
| E19-0216 | 18505 W 12 MILE RD | Resolved | 11/20/19 | 11/27/19 |
| E19-0217 | 17641 TWELVE MILE RD | Resolved | 11/20/19 | 11/22/19 |
| E19-0218 | 18181 W 12 MILE RD Ste 100 | Resolved | 11/20/19 | 11/22/19 |
| E19-0219 | 17651 Twelve Mile | Resolved | 11/20/19 | 11/22/19 |
| E19-0221 | 18151 KILBIRNIE AVE | Resolved | 11/27/19 | 12/05/19 |
| | | | | |

Total Enforcements for Jim Wright

Kelda London Filed **Enforcement Number Address** Status Closed E19-0206 18877 SUNBRIGHT AVE 11/04/19 E19-0207 26415 MEADOWBROOK WAY 11/04/19 E19-0210 26721 MEADOWBROOK WAY 11/05/19 E19-0213 26301 SOUTHFIELD RD 11/15/19 E19-0214 17596 MEADOWOOD AVE 11/18/19 E19-0220 27101 ELDORADO PL 11/21/19

Total Enforcements for Kelda Lonc 6

Total Records: 13

Population: All Records

Enforcement.DateFiled Between 11/1/2019 12:00:00 AM

AND 11/30/2019 11:59:59 PM

Monthly Permit List

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| Permit # | Date | Contractor | Job Address | Parcel # | Fee Total Con | st. Value |
|-------------|------------------|-----------------------------------|------------------------|------------------|---------------|-----------|
| PB190130 | 10/31/2019 | LEKAJ, ARBEN | 27738 LATHRUP BLVD | 40-24-13-305-007 | \$320.00 | \$(|
| Work Descri | iption: Kitchen | Remod | | | | |
| PB190131 | 10/31/2019 | SBC TOWER HOLDINGS | 27139 RED RIVER DR | 40-24-14-603-001 | \$125.00 | \$(|
| Work Descri | iption: swap 3 a | antennas and platform install 4 c | converters | | | |
| PB190132 | 10/31/2019 | DIXON JR, OSCAR | 27711 LATHRUP BLVD | 40-24-13-304-020 | \$710.00 | \$0 |
| Work Descri | iption: Kitchen | Remod | | | | |
| PB190133 | 11/07/2019 | JOHNSON, KEVIN LYLE | 28041 SUNSET W BLVD | 40-24-14-256-020 | \$275.00 | \$0 |
| Work Descri | iption: New Ro | oof | | | | |
| PB190134 | 11/12/2019 | COMMUNITY CHURCH | 27800 SOUTHFIELD RD | 40-24-13-301-001 | \$230.00 | \$0 |
| Work Descri | iption: INTER | IOR WATERPROOFING | | | | |
| PB190135 | 11/12/2019 | TAMARELLI, ROBERT B | 18485 DOLORES AVE | 40-24-14-255-006 | \$439.00 | \$0 |
| Work Descri | iption: DECK | INSTALL | | | | |
| PB190136 | 11/12/2019 | MAY TRUSTEE, ALAN A | 27367 RAINBOW CIR | 40-24-14-355-036 | \$571.00 | \$0 |
| Work Descri | iption: 26 WIN | DOWS REPLACED | | | | |
| PB190137 | 11/13/2019 | ESTATE OF PERCY WILLIA | MS 18870 SUNBRIGHT AVE | 40-24-23-252-006 | \$305.00 | \$0 |
| Work Descri | iption: REBUII | LD DECK | | | | |
| PB190138 | 11/18/2019 | NORRIS, GREGORY L | 27836 SAN JOSE CT | 40-24-14-301-048 | \$431.00 | \$0 |
| Work Descri | iption: WIND(| OW REPLACMENT | | | | |
| PB190142 | 11/26/2019 | HAND, GAIL K | 28560 SUNSET W BLVD | 40-24-14-207-005 | \$185.00 | \$0 |

Work Description: REPLACE 6 WINDOWS

Total Permits For Type: 10

Total Fees For Type: \$3,591.00

Total Const. Value For Type: \$0

Electrical

| Permit # | Date | Contractor | Job Address | Parcel # | Fee Total Cons | st. Value |
|------------|-----------------|----------------------|------------------------|------------------|----------------|-----------|
| PE190092 | 11/06/2019 | ZAMMIT, JACOB ANDREW | 27640 CALIFORNIA SE DR | 40-24-13-306-004 | \$95.00 | \$(|
| Work Descr | iption: A/c and | l Furance install | | | | |
| PE190093 | 11/07/2019 | FORSTER, KARL A | 27851 SANTA BARBARA DR | 40-24-14-331-005 | \$110.00 | \$0 |
| Work Descr | iption: Generat | or Install | | | | |
| PE190094 | 11/12/2019 | HAMMOND, JASON | 27590 CALIFORNIA SE DR | 40-24-13-306-007 | \$95.00 | \$0 |
| Work Descr | iption: FURAN | ICE AND A/C INSTALL | | | | |
| PE190095 | 11/12/2019 | LINDSAY, CHARLES E | 27683 RAINBOW CIR | 40-24-14-328-006 | \$70.00 | \$0 |
| Work Descr | iption: FURAN | ICE INSTALL | | | | |
| PE190097 | 11/25/2019 | SHAW, JOHN N | 18851 BUNGALOW DR | 40-24-14-452-004 | \$70.00 | \$0 |
| Work Descr | iption: A/C AN | ND FURANCE INSTALL | | | | |
| PE190099 | 11/26/2019 | LEE, LYNN MARIE | 18652 CAMBRIDGE BLVD | 40-24-14-455-005 | \$70.00 | \$0 |
| Work Descr | iption: FURAN | ICE WIRING | | | | |
| PE190100 | 11/26/2019 | NIX, VERETTA T | 18161 ROSELAND BLVD | 40-24-14-230-003 | \$70.00 | \$0 |
| | iption: FURAN | ICE WIRING | | | | |
| Work Descr | | | | | | |

Total Permits For Type: 8

Total Fees For Type: \$680.00

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Total Const. Value For Type: \$0

Fence

| Permit # | Date | Contractor | Job Address | Parcel # | Fee Total Const | . Value | |
|-------------------------|---------------------------------------|------------------------|----------------------|------------------|-----------------|---------|--|
| PF190020 Work Descri | 10/07/2019 iption: 6'wood | JIVIDEN, JOANNA LEE | 18743 SAN DIEGO BLVD | 40-24-14-451-009 | \$65.00 | \$0 | |
| PF190024 | 11/15/2019 | WOLSCHLEGER III, ALBER | T W 18350 RAINBOW DR | 40-24-23-277-001 | \$65.00 | \$0 | |
| Work Descri | Work Description: 4' ORNAMENTAL METAL | | | | | | |

Total Permits For Type: 2

Total Fees For Type: \$130.00

Total Const. Value For Type: \$0

Mechanical

| Permit # | Date | Contractor | Job Address | Parcel # | Fee Total Const | . Value |
|-------------------------|--------------------------------------|---------------------------------------|------------------------|------------------|-----------------|---------|
| PM190224 Work Descri | 11/06/2019 iption: A/c and | ZAMMIT, JACOB ANDREW | 27640 CALIFORNIA SE DR | 40-24-13-306-004 | \$115.00 | \$0 |
| PM190225 Work Descri | 11/12/2019 iption: FURAN | HAMMOND, JASON ICE AND A/C INSTALL | 27590 CALIFORNIA SE DR | 40-24-13-306-007 | \$115.00 | \$0 |
| PM190226 Work Descri | 11/12/2019 iption: FURAN | LINDSAY, CHARLES E ICE INSTALL | 27683 RAINBOW CIR | 40-24-14-328-006 | \$105.00 | \$0 |
| PM190227 Work Descri | 11/14/2019 iption: A/C AN | SHAW, JOHN N ND FURANCE INSTALL | 18851 BUNGALOW DR | 40-24-14-452-004 | \$100.00 | \$0 |
| PM190228 | 11/26/2019 | LEE, LYNN MARIE | 18652 CAMBRIDGE BLVD | 40-24-14-455-005 | \$100.00 | \$0 |

Work Description: FURANCE AND HOT WATER INSTALL

| PM190229 | 11/26/2019 | NIX, VERETTA T | 18161 ROSELAND BLVD | 40-24-14-230-003 | \$90.00 | \$0 |
|-------------|----------------|--------------------|---------------------|------------------|----------|-----|
| Work Descri | iption: FURAN | ICE INSTALL | | | | |
| PM190230 | 11/26/2019 | TUDRICK, WILLIAM M | 18835 SAN JOSE BLVD | 40-24-14-402-003 | \$155.00 | \$0 |
| Work Descri | iption: A/C AN | ND FURANCE INSTALL | | | | |

Total Permits For Type: 7

Total Fees For Type: \$780.00

Total Const. Value For Type: \$0

Plumbing

| Permit # | Date | Contractor | Job Address | Parcel # | Fee Total Cons | st. Value |
|-------------|----------------|----------------------|---------------------|------------------|----------------|-----------|
| PP190053 | 11/12/2019 | COMMUNITY CHURCH | 27800 SOUTHFIELD RD | 40-24-13-301-001 | \$55.00 | \$0 |
| Work Descri | iption: SUMP I | PUMP INSTALL | | | | |
| PP190054 | 11/14/2019 | CHRISTIAN, KAREN | 19170 W 11 MILE RD | 40-24-14-381-024 | \$70.00 | \$0 |
| Work Descri | iption: WATEI | R HEATER REPLACEMENT | | | | |
| PP190056 | 11/22/2019 | LUNN, DAVID | 18140 LINCOLN DR | 40-24-23-280-046 | \$530.00 | \$0 |
| Work Descri | iption: PLUME | BING FOR NEW HOUSE | | | | |
| PP190058 | 11/26/2019 | THOMAS, TREASURE | 18474 DOLORES AVE | 40-24-14-254-010 | \$85.00 | \$0 |
| Work Descri | iption: WATEI | R HEATER INSTALL | | | | |

Total Permits For Type: 4

Total Fees For Type: \$740.00

Total Const. Value For Type: \$0

Report Summary

Permit.Status = ISSUED AND Permit.DateIssued Between 11/1/2019 12:00:00 AM AND 11/30/2019 11:59:59 PM

Grand Total Fees: \$5,921.00

Grand Total Permits: 31

Grand Total Const. Value: \$0



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members FR: Sheryl L. Mitchell, City Administrator

DA: December 16, 2019

RE: MOTION TO ADOPT SPECIAL ASSESSMENT RESOLUTION #1 AND SET PUBLIC HEARING DATE FOR JANUARY 27, 2020

At the end of each year there are delinquent water and other bills (such as nuisance cuts, etc.). This starts the process of moving these amounts to the tax roll.

Property owners have until April before the amounts are placed on their property tax bill.

The resolution sets the Public Hearing date for January 27, 2020 at 7:00 p.m.

Suggested Motion:

| To adopt the attached resolution and set the Public Hearing for Special Assessments |
|---|
| for January 27, 2020 at 7:00 p.m. |
| |

| Motion by | , Seconded by |
|-----------|---------------|
|-----------|---------------|



TENTATIVE SPECIAL ASSESSMENT ROLL #2019-01-GENERAL PURPOSES

SPECIAL ASSESSMENT RESOLUTION #1

Whereas, the Administrator has reported to the City Council those cost and expenses of General Purposes and the delinquent water bills incurred by the City which remain unpaid by the owners or other parties in interest from whom said sums are due and the City Council has elected to proceed to the collection of same by Special Assessment; and

Whereas, the City Administrator report has been deemed to be a Tentative Special Assessment Roll showing the amounts of the cost assessable against each parcel;

Be It Therefore Resolved:

- 1. That the Tentative Special Assessment Roll be approved as submitted by the City Administrator and the City Clerk is directed to received and file the Roll for public inspection and review.
- 2. That January 27, 2020 at 7:00 p.m. in the Municipal Building at 27400 Southfield Road, Lathrup Village, Michigan be set as the time and place of a Public Hearing for the purposes of reviewing the Tentative Roll and to afford a hearing to all interested persons all matters bearing upon any needful correction or revision to the Roll and the propriety of its confirmation.
- 3. That the City Clerk be authorized and directed to give proper notices of the hearing by mail and publication as provided by law.

2020 TAX BILL SPECIAL ASSESSMENTS WATER

| Parcel Id # | <u>Address</u> | | Amount |
|---|--|----------|--------------------|
| 24-14-203-002 | 18810 Alhambra | \$ | 1,416.67 |
| 24-13-108-007 | 17377 Avilla | \$ | 1,136.74 |
| 24-13-106-009 | 17386 Avilla | \$ | 782.08 |
| 24-13-108-005 | 17401 Avilla | \$ | 931.56 |
| 24-13-108-001 | 17415 Avilla | \$ | 635.39 |
| 24-13-107-004 | 17617 Avilla | \$ | 704.10 |
| 24-13-107-003 | 17641 Avilla | \$ | 540.52 |
| 24-14-232-004 | 18155 Avilla | \$ | 706.14 |
| 24-14-232-001 | 18187 Avilla | \$ | 263.54 |
| 24-14-232-010 | 28672 Blackstone | \$ | 531.02 |
| 24-14-232-009 | 28678 Blackstone | \$ \$ | 1,371.22 |
| 24-14-230-008 | 28728 Blackstone | \$ | 853.97 |
| 24-14-229-010 | 28731 Blackstone | \$ | 1,238.83 |
| 24-14-230-005 | 28750 Blackstone 26779 Bloomfield | \$ | 1,263.63 |
| 24-23-207-006 24-23-204-013 | 26835 Bloomfield | \$ | 704.10 706.79 |
| 24-23-204-011 | 26861 Bloomfied | \$ | 807.72 |
| 24-14-402-019 | 27721 Bloomfield | \$ | 356.84 |
| 24-14-202-019 | 28725 Bloomfield | \$ | 2,542.06 |
| 24-14-476-017 | 18586 Bungalow | \$ | 1,507.28 |
| 24-14-476-016 | 18614 Bungalow | \$ | 1,902.74 |
| 24-14-451-019 | 18800 Bungalow | \$ | 1,123.11 |
| 24-14-451-019 24-14-382-004 | 19041 Bungalow | \$ | 592.63 |
| 24-13-303-012 | 27705 E. California | \$ | 888.98 |
| 24-13-303-012 24-13-303-010 | 27705 E. California | \$ | 539.22 |
| 24-13-303-010 24-13-303-020 | 27735 E. California | \$ | 26,371.43 |
| 24-13-303-020 24-13-155-015 | 27912 E. California | \$ | 343.82 |
| 24-13-155-015 24-13-155-011 | 27934 E. California | \$ | 1,474.98 |
| 24-14-430-004 | 27610 W. California | \$ | 715.87 |
| 24-24-430-003 | 27628 W. California | \$ | 840.31 |
| 24-14-427-007 | 27645 W. California | \$ | 815.09 |
| 24-14-430-001 | 27660 W. California | \$ | 689.22 |
| 24-14-429-003 | 27714 W. California | \$ | 1,095.07 |
| 24-14-429-001 | 27810 W. California | \$ | 667.66 |
| 24-14-426-027 | 27817 W. California | \$ | 942.07 |
| 24-13-358-006 | 17387 Cambridge | \$ | 1,228.81 |
| 24-13-353-011 | 17554 Cambridge | \$ | 1,641.61 |
| 24-13-357-003 | 17631 Cambridge | \$ | 1,568.23 |
| 24-14-456-004 | 18635 Cambridge | \$ | 1,611.78 |
| 24-14-456-006 | 18659 Cambridge | \$ | 1,115.39 |
| 24-14-456-008 | 18695 Cambridge | \$ | 298.64 |
| 24-14-452-014 | 18736 Cambridge | \$ | 1,068.66 |
| 24-14-452-013 | 18750 Cambridge | \$ | 1,639.82 |
| 24-14-452-012 | 18776 Cambridge | \$ | 597.73 |
| 24-14-383-003 | 19055 Cambridge | \$ | 1,460.79 |
| 24-13-158-006 | 17376 Catalpha | \$ | 1,620.31 |
| 24-14-302-008 | 27848 Cathalton | \$ | 1,020.76 |
| 24-24-102-026 | 17330 Coral Gables | \$ | 431.70 |
| 24-24-102-024 | 17350 Coral Gables | \$ | 1,741.46 |
| 24-24-101-035 | 17560 Coral Gables | \$ | 842.34 |
| 24-24-103-019 | 17561 Coral Gables | \$ | 692.82 |
| 24-24-101-033 | 17594 Coral Gables | \$ | 692.82 |
| 24-24-103-016 | 17601 Coral Gables | \$ | 2,710.72 |
| 24-24-103-014 | 17625 Coral Gables | \$ | 2,077.94 |
| 24-23-229-007 | 18153 Coral Gables | \$ | 2,675.20 |
| 24-23-226-035 | 18434 Coral Gables | \$ | 2,287.44 |
| 24-23-228-003 | 18475 Coral Gables | \$ | 729.87 |
| 24-23-226-032 | 18480 Coral Gables | \$ | 449.25 |
| 24-14-254-010 | 18474 Delores | \$ | 278.16 |
| 24-14-251-012 | 18724 Delores | \$ | 1,025.80 |
| 24-14-251-007 | 18810 Dolores | \$ | 1,728.01 |
| 24-23-252-004 | 18921 Eldorado Place | \$ | 1,385.34 |
| 24-23-252-003 | 18941 Eldorado Place | \$ | 892.59 |
| 24-23-251-002 | 18970 Eldorado Place | \$ | 454.74 |
| 24-23-252-001 | 18971 Eldorado Place | \$ | 1,221.56 |
| 24-14-477-020 | 27027 Eldorado Place | \$ | 1,358.92 |
| 24-14-477-018 | 27071 Eldorado Place | \$ | 323.53 |
| 24-14-479-006 | 27361 Eldorado Place | \$ | 376.98 |
| 24-14-481-040 | 27420 Eldorado Place | \$ | 790.30 |
| 24-14-280-001 | 28060 Eldorado Place | \$ | 235.02 |
| 24-14-276-016 | 28265 Eldorado Place | \$ | 360.02 |
| 24-14-277-004 | 28408 Eldorado Place | \$ | 812.76 |
| | IOOEOO Eldavada Diaga | \$ | 689.22 |
| 24-14-228-012 | 28530 Eldorado Place | | |
| 24-14-228-012 24-14-228-007 24-14-228-004 | 28650 Eldorado Place 28700 Eldorado Place | \$ \$ | 418.49 Page 766 |

| 24-14-228-003 | 28720 Eldorado Place | \$ | 1,156.89 |
|--|---|----------|--------------------|
| 24-14-207-008 | 28735 Eldorado Place | \$ | 784.01 |
| 24-14-478-037 | 18220 Eleven Mile Road | \$ | 1,056.45 |
| 24-14-381-030 | 19110 Eleven Mile Road | \$ | 447.90 |
| 24-14-381-029 | 19120 Eleven Mile Road | \$ | 704.10 |
| 24-14-381-025 | 19160 Eleven Mile Road | \$ | 704.10 |
| 24-14-381-025 | 19160 Eleven Mile Road | \$ | 825.27 |
| 24-14-385-003 | 19216 Eleven Mile Road | \$ | 1,796.20 |
| 24-14-385-013 | 19284 Eleven Mile Road | \$ | 258.06 |
| 24-14-306-018 | 27580 Evergreen | \$ | 456.14 |
| 24-14-306-021 | 27710 Evergreen | \$ | 577.22 |
| 24-14-306-025 | 27770 Evergreen | \$ | 984.18 |
| 24-14-306-029 | 27810 Evergreen | \$ | 1,778.29 |
| 24-14-306-023 | 27870 Evergreen | \$ | 1,402.75 |
| | | \$ | |
| 24-13-155-005 | 17591 Glenwood | | 580.99 |
| 24-14-278-015 | 18216 Glenwood | \$ | 539.33 |
| 24-14-256-006 | 18455 Glenwood | \$ | 1,918.35 |
| 24-14-255-012 | 18470 Glenwood | \$ | 374.22 |
| 24-14-256-003 | 18519 Glenwood | \$ | 1,013.32 |
| 24-14-256-002 | 18535 Glenwood | \$ | 1,518.55 |
| 24-14-253-003 | 18771 Glenwood | \$ | 1,319.14 |
| 24-14-253-002 | 18785 Glenwood | \$ | 719.46 |
| 24-14-252-008 | 18794 Glenwood | \$ | 3,476.42 |
| 24-14-456-022 | 27215 Goldengate | \$ | 360.02 |
| 24-14-477-011 | 27246 Goldengate | \$ | 682.56 |
| 24-14-477-010 | 27270 Goldengate | \$ | 429.26 |
| 24-14-477-005 | 27356 Goldengate | \$ | 392.15 |
| 24-14-476-024 | 27451 Goldengate | \$ | 441.20 |
| 24-14-479-001 | 27490 Goldengate | \$ | 945.87 |
| 24-14-430-012 | 27535 Goldengate | \$ | 1,079.03 |
| 24-14-430-011 | 27551 Goldengate | \$ | 615.64 |
| 24-13-154-011 | 28245 Goldengate | \$ | 1,838.18 |
| 24-13-154-011 24-23-252-011 | 18841 Hampshire | \$ | 1,649.78 |
| | | | |
| 24-23-206-006 | 18918 Hampshire | \$ | 982.01 |
| 24-23-206-002 | 18980 Hampshire | \$ | 1,372.05 |
| 24-23-251-001 | 18991 Hampshire | \$ | 722.41 |
| 24-23-277-023 | 18150 Kilbirnie | \$ | 692.82 |
| 24-23-278-009 | 18151 Kilbirnie | \$ | 352.86 |
| 24-14-204-012 | 18740 Lacrosse | \$ | 1,756.24 |
| 24-14-179-003 | 19015 Lacrosse | \$ | 689.22 |
| 24-24-157-029 | 26040 Lathrup | \$ | 1,270.07 |
| 24-24-153-032 | 26225 Lathrup | \$ | 719.47 |
| 24-24-155-004 | 26366 Lathrup | \$ | 220.43 |
| 24-24-105-011 | 26646 Lathrup | \$ | 499.07 |
| 24-24-104-029 | 26665 Lathrup | \$ | 300.52 |
| 24-24-105-009 | 26676 Lathrup | \$ | 1,838.20 |
| 24-24-103-023 | 26715 Lathrup | \$ | 2,490.80 |
| 24-24-105-002 | 26740 Lathrup | \$ | 587.12 |
| 24-13-358-011 | 27216 Lathrup | \$ | 692.82 |
| 24-13-353-013 | 27341 Lathrup | \$ | 719.47 |
| 24-13-305-008 | 27720 Lathrup | \$ | 299.75 |
| | 27731 Lathrup | \$ | |
| 24-13-304-019 24-13-153-011 | | | 1,927.85 |
| | 28251 Lathrup | \$ | 211.79 |
| 24-13-152-003 | 28452 Lathrup | \$ | 1,309.34 |
| 24-13-107-014 | 28565 Lathrup | \$ | 1,288.03 |
| 24-13-103-018 | 28837 Lathrup | \$ | 569.99 |
| 24-13-104-001 | 28860 Lathrup | \$ | 264.69 |
| 24-13-101-021 | 28929 Lathrup | \$ | 300.01 |
| 24-13-102-001 | 28950 Lathrup | \$ | 742.51 |
| 24-24-154-029 | 17580 Lincoln | \$ | 706.14 |
| 24-24-154-028 | 17590 Lincoln | \$ | 1,198.91 |
| 24-24-154-027 | 17610 Lincoln | \$ | 1,372.04 |
| 24-23-257-037 | 18450 Lincoln | \$ | 219.01 |
| 24-23-257-044 | 18550 Lincoln | \$ | 216.10 |
| 24-23-256-035 | 18900 Lincoln | \$ | 845.09 |
| 24-24-156-017 | 17311 Margate | \$ | 399.93 |
| 24-24-156-018 | 17321 Margate | \$ | 226.52 |
| 24-24-153-033 | 17501 Margate | \$ | 453.30 |
| 24-24-152-024 | 17534 Margate | \$ | 297.62 |
| 24-24-152-024 24-24-152-023 | 17546 Margate | \$ | 692.82 |
| | | | |
| 24-24-153-021 | 17555 Margate | \$ | 1,651.74 |
| | 17600 Margate | \$ | 2,550.80 |
| | 18131 Margate | \$ | 1,073.72 |
| 24-23-279-002 | | | טא חניני |
| 24-24-152-020 24-23-279-002 24-23-254-010 | 26207 Meadowbrook Way | \$ | 320.49 |
| 24-23-279-002 24-23-254-010 24-23-256-041 | 26207 Meadowbrook Way 26230 Meadowbrook Way | \$ | 255.03 |
| 24-23-279-002 24-23-254-010 24-23-256-041 24-23-254-013 | 26207 Meadowbrook Way 26230 Meadowbrook Way 26231 Meadowbrook Way | \$ \$ | 255.03 3,875.97 |
| 24-23-279-002 24-23-254-010 24-23-256-041 | 26207 Meadowbrook Way 26230 Meadowbrook Way | \$ | 255.03 |

| | | | 1 |
|--------------------------------|--------------------------------------|----------|-------------------------------|
| 24-23-254-017 | 26269 Meadowbrook Way | \$ | 1,195.17 |
| 24-23-256-045 | 26272 Meadowbrook Way | \$ | 1,137.95 |
| 24-23-255-003 | 26326 Meadowbrook Way | \$ | 217.66 |
| 24-23-255-001 | 26350 Meadowbrook Way | \$ | 1,665.02 |
| 24-23-228-010 | 26721 Meadowbrook Way | \$ | 404.82 |
| 24-14-478-005 | 27035 Meadowbrook Way | \$ | 6,726.19 |
| 24-23-230-016 | 18190 Meadowood | \$ | 2,344.29 |
| 24-23-277-041 | 18241 Meadowood | \$ | 372.73 |
| 24-23-277-005 | 18271 Meadowood | \$ | 2,650.60 |
| 24-24-104-024 | 26520 Meadowood | \$ | 210.06 |
| 24-23-255-014 | 18421 Middlesex | \$ | 1,744.96 |
| 24-23-276-006 | 18444 Middlesex | \$ | 1,012.43 |
| 24-23-255-011 | 18459 Middlesex | | 1,039.10 |
| 24-14-353-014 | 27401 Morningside Plaza | \$ | 604.10 |
| 24-14-310-010 24-14-310-009 | 27501 Morningside Plaza | \$ | 507.06 |
| 24-14-310-009 | 27601 Morningside Plaza | \$ | 770.53 |
| 24-14-310-003 | 27604 Morningside Plaza | \$ | 704.10 |
| | 27621 Morningside Plaza | \$ | 1,902.74 |
| 24-14-377-013 24-14-333-002 | 27237 Rackham 27600 Rackham | \$ | 263.90 |
| | | \$ | 1,265.24 |
| 24-14-330-005 24-14-327-006 | 27653 Rackham | \$ | 1,300.83 |
| 24-14-327-006 24-14-377-003 | 27851 Rackam 27380 Rainbow Circle | | 932.56 |
| | 27400 Rainbow Circle | \$ | 843.80 |
| 24-14-377-004 24-14-353-022 | 27520 Rainbow Circle | \$ | 660.13 917.30 |
| 24-14-353-022 | 27544 Rainbow Circle | \$ | 2,155.80 |
| 24-14-328-005 | 27737 Rainbow Circle | \$ | 799.39 |
| 24-14-328-005 | 27828 Rainbow Circle | \$ | 2,835.04 |
| 24-23-201-020 | 18911 Rainbow Court | \$ | 970.23 |
| 24-23-201-020 | 17311 Rainbow Drive | \$ | 542.82 |
| 24-24-154-039 | 17555 Rainbow Drive | \$ | 616.22 |
| 24-24-154-038 | 17575 Rainbow Drive | \$ | 482.03 |
| 24-24-153-025 | 17600 Rainbow Drive | \$ | 1,984.69 |
| 24-24-153-024 | 17616 Rainbow Drive | \$ | 879.29 |
| 24-24-153-023 | 17630 Rainbow Drive | \$ | 919.25 |
| 24-23-279-007 | 18130 Rainbow Drive | \$ | 524.70 |
| 24-23-276-020 | 18207 Rainbow Drive | \$ | 717.42 |
| 24-23-278-004 | 18230 Rainbow Drive | \$ | 692.82 |
| 24-23-276-018 | 18241 Rainbow Drive | \$ | 817.85 |
| 24-23-278-002 | 18266 Rainbow Drive | \$ | 259.72 |
| 24-23-276-014 | 18301 Rainbow Drive | \$ | 732.77 |
| 24-23-277-002 | 18330 Rainbow Drive | \$ | 1,345.38 |
| 24-23-208-007 | 18641 Rainbow Drive | \$ | 905.00 |
| 24-23-204-008 | 18846 Rainbow Drive | \$ | 692.82 |
| 24-23-205-011 | 18855 Rainbow Drive | \$ | 1,457.70 |
| 24-23-204-007 | 18866 Rainbow Drive | \$ | 297.20 |
| 24-23-205-001 | 18891 Rainbow Drive | \$ | 692.82 |
| 24-14-330-004 | 19252 Rainbow Drive | \$ | 2,481.87 |
| 24-14-376-005 | 19331 Rainbow Drive | \$ | 496.91 |
| 24-14-383-007 | 27220 Rainbow Drive | \$ | 213.88 |
| 24-24-103-028 | 17578 Ramsgate | \$ | 1,042.02 |
| 24-24-103-026 | 17590 Ramsgate | \$ | 461.22 |
| 24-24-104-014 | 17611 Ramsgate | \$ | 692.82 |
| 24-24-103-024 | 17630 Ramsgate | \$ | 1,666.56 |
| 24-23-230-011 | 18131 Ramsgate | \$ | 351.34 |
| 24-23-230-010 | 18151 Ramsgate | \$ | 3,636.22 |
| 24-23-229-014 | 18180 Ramsgate | \$ \$ | 964.37 |
| 24-23-229-032 24-23-229-010 | 18190 Ramsgate | \$ | 691.46 |
| 24-23-229-010 | 18232 Ramsgate 27230 Red River | \$ | 1,198.89 1,063.69 |
| 24-14-377-001 | 27330 Red River | \$ | 704.10 |
| 24-14-307-013 | 27723 Red River | \$ | 897.86 |
| 24-13-152-013 | 17370 Redwood | \$ | 680.50 |
| 24-13-152-013 | 17380 Redwood | \$ | 1,065.14 |
| 24-14-278-008 | 18131 Redwood | \$ | 486.15 |
| 24-14-278-005 | 18171 Redwood | \$ | 264.08 |
| 24-13-102-014 | 17370 Roseland | \$ | 689.22 |
| 24-13-102-013 | 17380 Roseland | \$ | 1,275.20 |
| 24-13-104-005 | 17387 Roseland | \$ | 1,461.46 |
| 24-13-101-018 | 17570 Roseland | \$ | 1,411.99 |
| 24-13-101-017 | 17590 Roseland | \$ | 1,340.74 |
| 24-14-227-040 | 18130 Roseland | \$ | 1,198.88 |
| 24-14-227-039 | 18140 Roseland | \$ | 424.60 |
| 24-14-227-037 | 18170 Roseland | \$ | 1,172.26 |
| 24-14-227-033 | 18226 Roseland | \$ | 633.94 |
| 24-14-229-005 | 18245 Roseland | \$ | 835.73 |
| 24-14-226-044 | 18476 Roseland | \$ | 488.66 |
| 24-14-226-043 | 18490 Roseland | \$ | 1,09 <u>2.36</u> Page 72 o |
| | | | . 490 12 0 |

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| 24-14-226-041 | 18520 Roseland | \$ | 649.41 |
|--------------------------------|---|----------|--|
| 24-14-405-016 | 18512 San Diego | \$ | 807.60 |
| 24-14-476-008 | 18531 San Diego | \$ | 397.06 |
| 24-14-451-005 | 18793 San Diego | \$ | 1,195.28 |
| 24-14-404-011 | 18830 San Diego | \$ | 1,039.10 |
| 24-14-451-002 | 18837 San Diego | \$ | 1,092.35 |
| 24-14-403-008 | 18463 San Jose | \$ | 648.88 |
| 24-14-426-018 | 18550 San Jose | \$ | 345.42 |
| 24-14-402-009 | 18717 San Jose | \$ | 711.34 |
| 24-14-402-008 | 18741 San Jose | \$ | 307.62 |
| 24-14-301-044 | 27839 San Jose Ct. | \$ | 312.97 |
| 24-14-301-046 | 27850 San Jose Ct. | \$ | 817.15 |
| 24-14-405-006 | 18475 San Quentin | \$ | 1,065.74 |
| 24-14-403-014 | 18530 San Quentin | \$ | 324.50 |
| 24-14-403-013 | 18574 San Quentin | \$ | 244.42 |
| 24-14-405-004 | 18575 San Quentin | \$ | 803.82 |
| 24-14-403-012 | 18590 San Quentin | \$ | 487.16 |
| 24-14-402-013 | 18856 San Quentin | \$ | 768.42 |
| 24-13-106-007 | 17371 San Rosa | \$ | 775.99 |
| 24-13-103-016 | 17540 San Rosa | \$ | 1,210.14 |
| 24-13-105-004 | 17595 San Rosa | \$ | 688.78 |
| 24-23-280-051 | 18181 Santa Ann | \$ | 692.82 |
| 24-23-280-050 | 18201 Santa Ann | \$ | 759.42 |
| 24-23-257-055 | 18431 Santa Ann | \$ | 305.59 |
| 24-23-255-007 | 18520 Santa Ann | \$ | 1,191.67 |
| 24-23-257-046 | 18561 Santa Ann | \$ | 389.97 |
| 24-14-453-001 | 27250 Santa Barbara | \$ | 2,227.54 |
| 24-14-404-010 | 27620 Santa Barbara | \$ | 1,088.74 |
| 24-14-252-001 | 28250 Santa Barbara | \$ | 809.10 |
| 24-14-127-022 | 28771 Santa Barbara | \$ | 1,516.27 |
| 24-14-127-021 | 28791 Santa Barbara | \$ | 366.64 |
| 24-14-426-009 | 18457 Saratoga | \$ | 689.22 |
| 24-14-426-008 | 18465 Saratoga | \$ | 692.82 |
| 24-14-426-005 | 18511 Saratoga | \$ | 465.24 |
| 24-14-256-014 | 18516 Saratoga | \$ | 282.72 |
| 24-14-426-004 | 18525 Saratoga | \$ | 902.29 |
| 24-14-401-006 | 18755 Saratoga | \$ | 1,476.53 |
| 24-14-331-003 | 19081 Saratoga | \$ | 1,069.27 |
| 24-14-228-023 | 28691 Somerset Pl. | \$ | 1,537.33 |
| 24-14-228-021 | 28715 Somerset Pl. | \$ | 345.18 |
| 24-14-228-020 | 28731 Somerset Pl. | \$ | 1,323.62 |
| 24-14-229-007 | 28786 Somerset Pl. | \$ | 468.66 |
| 24-14-228-016 | 28807 Somerset Pl. | \$ | 826.67 |
| 24-23-277-049 | 26441 Southfield Rd. | \$ | 323.03 |
| 24-23-230-041 | 26621 Southfield Rd. | \$ | 577.62 |
| 24-23-230-041 | 26631 Southfield Rd. | \$ | 735.10 |
| 24-24-103-032 | 26739 Southfield Rd. | \$ | 375.76 |
| 24-24-103-032 | 26740 Southfield Rd. | \$ | 335.02 |
| 24-13-357-001 | 27208 Southfield Rd. | \$ | 2,046.72 |
| 24-13-357-001 | 27224 Southfield Rd. | \$ | 1,966.80 |
| 24-13-357-001 | 27236 Southfield Rd. | \$ | 1,354.16 |
| 24-13-357-001 | 27244 Southfield Rd. | \$ | 921.40 |
| 24-13-357-001 | 27252 Southfield Rd. | \$ | 1,320.94 |
| 24-13-357-001 | 27260 Southfield Rd. | \$ | 784.96 |
| 24-14-481-034 | 27411 Southfield Rd. | \$ | 1,880.04 |
| 24-14-280-015 | 28001 Southfield Rd. | \$ | 1,884.57 |
| 24-14-278-014 | 28211 Southfield Rd. | \$ | 595.06 |
| 24-14-277-031 | 28305 Southfield Rd. | \$ | 785.34 |
| 24-14-277-031 | 28309 Southfield Rd. | \$ | 1,903.66 |
| 24-14-232-026 | 28505 Southfield Rd. | \$ | 885.66 |
| 24-13-105-001 | 28600 Southfield Rd. | \$ | 1,686.90 |
| 24-13-105-017 | 28630 Southfield Rd. | \$ | 1,727.09 |
| 24-13-105-017 | 28631 Southfield Rd. | \$ | 401.70 |
| 24-13-105-017 | 28635 Southfield Rd. | \$ | 401.70 |
| 24-13-105-017 | 28641 Southfield Rd. | \$ | 401.70 |
| 24-13-105-017 | 28660 Southfield Rd. | \$ | 1,553.94 |
| 24-13-105-017 | 28690 Southfield Rd. | \$ | 2,219.87 |
| 24-13-103-001 | 28820 Southfield Rd. | \$ | 1,331.26 |
| 24-13-103-001 | 28840 Southfield Rd. | \$ | 1,098.52 |
| 24-13-103-001 | 28841 Southfield Rd. | \$ | 281.51 |
| 24-13-103-001 | 28860 Southfield Rd. | \$ | 3,222.54 |
| 24-13-103-001 | 28861 Southfield Rd. | \$ | 520.07 |
| 24-13-103-001 | 28880 Southfield Rd. | \$ | 2,210.50 |
| 24-13-103-001 24-14-227-042 | 28911 Southfield Rd. | \$ | 273.82 |
| | 18833 Sunbright | \$ | |
| ጋላ" ጋሪ"ጋድላ ሀሀር | [เออออ อนเมเซเน | | 1,780.90 |
| 24-23-254-006 | 10060 Cumbright | CI* | |
| 24-23-252-007 | 18860 Sunbright | \$ | 1,438.68 |
| | 18860 Sunbright 17560 Sunnybrook 17576 Sunnybrook | \$ \$ | 1,438.68 1,088.07 875.67 Page 73 of |

| 24-13-359-009 | 17585 Sunnybrook | \$ 318.18 |
|---------------|-----------------------|------------------|
| 24-13-359-008 | 17605 Sunnybrook | \$ 324.06 |
| 24-14-483-014 | 18120 Sunnybrook | \$ 689.22 |
| 24-14-484-005 | 18141 Sunnybrook | \$ 248.61 |
| 24-14-484-004 | 18151 Sunnybrook | \$ 479.44 |
| 24-14-483-011 | 18152 Sunnybrook | \$ 722.63 |
| 24-14-483-009 | 18168 Sunnybrook | \$ 405.11 |
| 24-14-484-001 | 18189 Sunnybrook | \$ 1,328.84 |
| 24-14-454-009 | 18725 Sunnybrook | \$ 1,198.89 |
| 24-14-453-013 | 18756 Sunnybrook | \$ 1,918.14 |
| 24-14-453-012 | 18774 Sunnybrook | \$ 689.22 |
| 24-14-454-005 | 18775 Sunnybrook | \$ 288.12 |
| 24-14-453-011 | 18790 Sunnybrook | \$ 639.88 |
| 24-14-454-004 | 18791 Sunnybrook | \$ 731.37 |
| 24-14-454-003 | 18805 Sunnybrook | \$ 260.00 |
| 24-14-377-012 | 19322 Sunnybrook | \$ 364.97 |
| 24-13-358-008 | 27245 Sunset | \$ 1,195.29 |
| 24-13-353-012 | 27427 Sunset | \$ 679.84 |
| 24-14-429-012 | 27837 Sunset | \$ 917.19 |
| 24-14-279-005 | 28000 Sunset | \$ 689.22 |
| 24-14-256-021 | 28025 Sunset | \$ 660.42 |
| 24-14-256-020 | 28041 Sunset | \$ 410.06 |
| 24-14-256-017 | 28095 Sunset | \$ 659.96 |
| 24-14-276-008 | 28252 Sunset | \$ 689.22 |
| 24-14-276-001 | 28456 Sunset | \$ 402.39 |
| 24-14-207-007 | 28510 Sunset | \$ 1,558.48 |
| 24-14-207-006 | 28534 Sunset | \$ 1,209.54 |
| 24-14-207-002 | 28626 Sunset | \$ 1,463.22 |
| 24-14-204-008 | 28711 Sunset | \$ 692.82 |
| 24-14-202-008 | 28730 Sunset | \$ 997.12 |
| 24-13-101-002 | 17641 Twelve Mile Rd. | \$ 4,104.81 |
| 24-13-152-001 | 17435 Wiltshire | \$ 837.30 |
| 24-13-107-009 | 17640 Wiltshire | \$ 1,008.87 |
| 24-13-107-008 | 17656 Wiltshire | \$ 943.81 |
| 24-14-232-015 | 18150 Wiltshire | \$ 374.50 |
| 24-14-232-013 | 18180 Wiltshire | \$ 732.77 |
| 24-14-277-005 | 18251 Wiltshire | \$ 2,713.62 |
| 24-14-206-006 | 18520 Wiltshire | \$ 1,023.71 |
| 24-14-206-004 | 18560 Wiltshire | \$ 932.24 |
| 24-14-251-006 | 18725 Wiltshire | \$ 211.82 |
| 24-14-251-005 | 18741 Wiltshire | \$ 1,492.48 |
| 24-14-251-004 | 18755 Wiltshire | \$ 2,335.82 |
| 24-14-180-002 | 19091 Wiltshire | \$ 649.92 |
| 24-14-179-004 | 19120 Wiltshire | \$ 3,341.19 |
| 24-14-177-001 | 28275 Woodworth Way | \$ 924.68 |
| | 1 | |
| | | \$ 373,438.65 |
| | | - |
| | + | |

2020 TAX BILL SPECIAL ASSESSMENTS Nuisance Cuts

| | | |
|---------------|---------------------|----------------|
| 24-14-481-041 | 27440 California | \$ 90.00 |
| 24-14-176-001 | 28425 Woodworth Way | \$ 240.00 |
| 24-14-428-001 | 27840 Sunset | \$ 150.00 |
| 24-23-205-001 | 18891 Rainbow Drive | \$ 240.00 |
| 24-24-105-001 | 26760 Lathrup Blvd | \$ 7,985.00 |

\$ 8,705.00



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members FR: Sheryl L. Mitchell, City Administrator

DA: December 16, 2019 DeMarch 4

RE: MOTION TO APPROVE Easement Encroachment Resolution Lan Lan Holdings LLC, 27047 and 27051 Southfield Rd.

Lan Lan Holdings, LLC is requesting to place landscape improvements and concrete parking pad within the alley right-of-way.

The June 2019 Site Plan Review identified that 3 parking spaces were fully within the property of the subject parcel. Four of the seven spaces on the site plan are partially located in the city's public alley. The applicant was instructed to seek permission from the city to use these spaces.

Applicant is now seeking the required approval for a license to improve and use the public alley. In 2019, Council adopted the application and fee for easement encroachments. The applicant has submitted the application, paid the \$1,500 application, and provided proof of insurance.

Suggested Motion:

To approve the Easement Encroachment License for Lan Lan Holdings, LLC, owner of property located at 27047 and 27051 Southfield Road, Lathrup Village, Michigan 48076, for landscape improvements and concrete parking pad within the alley right-of-way.

| Motion by | , Seconded b | <i>\</i> |
|------------|---------------|----------|
| WICKION Dy | , Seconded by | y |



CITY OF LATHRUP VILLAGE REVOCABLE PERMANENT ENCROACHMENT LICENSE STANDARD CONDITIONS

THIS LICENSE OBLIGATES THE PERMITTEE/SUCCESSORS AND ASSIGNS TO THE FOLLOWING STANDARD CONDITIONS AND SPECIAL CONDITIONS AS LISTED ON THIS FORM:

- 1. Any and all operations under this License must meet and conform with all requirements of the City of Lathrup Village's current Standard Construction Specifications, and all other applicable provisions of the City Code or Policies.
- 2. Indemnify, save and hold harmless the City, its officers, employees and agents, and defend them against all claims, suits, causes of action, judgments, and all expenses and attorney fees pertaining thereto, for injuries or death to persons and damage to property attributable to the construction, installation, maintenance, operation or existence of encroachment covered by this permit. Licensee must maintain and furnish proof of liability insurance coverage for the duration of this license. Said liability insurance shall be at a minimal amount of \$500,000.00. The City of Lathrup Village shall be named as additional insured and be notified in writing a minimum of 45 days prior to cancellation of the insurance policy. Also, the insurance certificate must include the encroachment location as indicated on the application. The policy and terms must be pre-approved by the City of Lathrup Village.
- 3. The City has the right to remove, at any time, for any reason, the encroachment. Upon request of the City, licensee must immediately remove, cease operations and surrender this License and/or alter or relocate, at applicants' own expense, the fixtures for which this permit is granted. Upon failure to do so, the City of Lathrup Village shall take such necessary action and the applicant shall be responsible to reimburse the City of Lathrup Village for the costs it incurs to perform same. If such costs are not promptly paid, all costs incurred by the City shall constitute a lien upon the real property to which the encroachment benefits. Such lien shall be of the same character and effect as a lien created for City real property taxes pursuant to State law
- 4. The Licensee will furnish and provide to the City as determined necessary by the City Manager or his/her designee, such plans, insurance, bonds, specifications, information, releases, guarantees, licenses, permits, approval from others, and comply with all other requirements pertaining to said encroachment request and any necessary subsequent removal/restoration as determined necessary by the City Manager or his/her designee.
- 5. This License does not relieve the applicant from meeting any applicable requirements of law, statute or policy of any public bodies or agencies.

THE OWNER ACKNOWLEDGES HE/SHE HAS READ THE CONDITIONS AND AGREES TO ABIDE BY SAME.

Lan Lour Holdings LC Xin lan Jiang 3 1/29/19

Owner's Name (Please Print) Owner's Signature Date

Page 2



CITY OF LATHRUP VILLAGE REVOCABLE PERMANENT ENCROACHMENT LICENSE APPLICATION

| For Office Use Only |
|--|
| Date Received: License Number: |
| |
| TRUCTIONS: COMPLETE THE FOLLOWING SECTIONS AS IT APPLIES TO YOUR REQUEST |
| S LICENSE IS FOR: (CHECK ONE ONLY) |
| □ PERPETUATUAL UNTIL REVOKED BY THE CITY. |
| PRE-EXISTING CONDITION AND PERPETUATUAL UNTIL REVOKED BY THE CITY. |
| dation Period: Requested Start Date: 12/2/19 |
| s application for license is made by: |
| Xinlan Jiang, at 2705/ Southfield Rd. Lathrup Village, MI tt Owner's Full Name), at 2705/ Southfield Rd. Lathrup Village, MI (Print Owner's Legal Mailing Address) 48076 |
| time phone number: 626 620-4365 , hereinafter referred to as "Licensee", |
| ensee is the owner of the following described properties located in the City of Lathrup Village, Oakland unty |
| eet Address: 27051 & 27047 South field Rd. Lathrup Village MI 48076 |
| eet Address: 2705/ & 27047 South field Rd. Lathrup Village MI 48076 [al Address: T1N, RIDE, SEC 14 Louise Lathrup's California Bungalow Sub Lots 1077 ensee is the owner of said properties abut the following described public right(s)-of-way (name of eets/alleys impacted): See attacked |
| ensee desires to encroach upon said right-of-way for the following purposes and as shown and cribed in <i>Exhibit "A"</i> , attached to this License. Describe Exhibit "A" : Customer parking (of a second |
| |

An encroachment effectively provides public property for private use. Therefore, as a general policy, it is not in the City's interest to grant encroachments. New structures should be able to accomplish their various needs within the confines of their property boundaries and required setbacks. Granting of encroachment will generally occur under one of the following conditions:

- a) To acknowledge an existing, historical unlicensed encroachment and to outline the owner's liability and responsibility for maintenance and future removal of the encroaching structure, or
- b) To license an encroachment that is a public amenity. Examples may include awnings on commercial structures, non-restrictive safe objects, planters in the right-of-way (but not within pedestrian walkways), irrigation systems approved by Engineering and Parks Departments to maintain landscaping within public right-of-way.

All decisions of the City Council on Encroachment License Applications will be final.

Licensee covenants and agrees as follows:

There is a non-refundable application fee of \$1,000.00 for residents \$1,500.00 for non-residents, this fee does not include the cost of recording the license with the Oakland County Register of Deeds or any City Consultant fees associated with preparation and or review of the license.

This license is granted for a specific use and within a specified term as checked above, subject to being terminated at any time and for any reason at the sole discretion of the City of Lathrup Village.

This license shall be subordinate to the right of the City of Lathrup Village to use said area for any public purposes.

The Licensee shall obtain right-of-way and Building Permits as required by the City for any work to be performed in the public right-of-way with design approvals for such work obtained from the Building Official. Licensee agrees to join any improvement district formed for the purpose of constructing improvements within public right-of-way. Licensee is responsible for the maintenance and repair of the public right-of-way, together with improvements constructed therein, which the City of Lathrup Village, in the exercise of its discretion, shall determine to be necessary to keep the same in a safe and clean condition. In the event that Licensee defaults in any of its duties as set forth herein, the City of Lathrup Village shall have the right, upon written notification to the Licensee, to perform duties to the City of Lathrup Village's standards and to recover all costs for performing duties from the Licensee. Further, Licensee waives any claim for damages sustained by Licensee and Licensee shall hold the City of Lathrup Village harmless for any claims, causes of action or damages asserted against the City of Lathrup Village for the work performed by the City of Lathrup Village pursuant to this paragraph.

Unless the property that is the subject of this license agreement is covered by a homeowner's insurance policy, Licensee shall at all times during the term hereof, carry public liability insurance for the benefit of the City with limits of not less than \$500,000 as may be amended from time to time, naming the City as "Additional Insured".

Licensee shall maintain said public liability insurance coverage in full force and effect during the term of this License and shall furnish the City with a most current certificate of such coverage evidencing its validity. All insurance policies maintained pursuant to this agreement shall contain the following endorsement: "It is hereby understood and agreed that this insurance policy may not be canceled by the surety until

Page 4 Revised 2/26/2019

forty-five (45) days after receipt by the City of a written notice of such intention to cancel or not to renew." The Licensee shall show proof of this insurance to the City before this agreement is filed.

Licensee agrees to indemnify and hold harmless the City of Lathrup Village, its officers, employees, insurers, and self-insurance, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, death, property loss or damages, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this license, including but not limited to, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or part by the act, omission, error, professional error, mistake, negligence, or other fault of licensee or the City. Licensee agrees to investigate, handle, respond to, and to provide defense for and defend against, any such liability, claim or demands at the sole expense of the licensee or, at the option of the City of Lathrup Village, licensee agrees to pay the City of Lathrup Village in connection with, any such liability, claims, or demands. The licensee also agrees to bear all other costs and expenses related thereto, including court costs and attorney fees, whether or not any such liability, claims, or demands alleged are groundless, false or fraudulent.

This license may be terminated by Licensee at any time and for any reason following delivery of a written notice of Licensee's intent to cancel. The City of Lathrup Village may terminate this license at any time and for any reason. Upon termination, Licensee shall at Licensee's expense, remove any improvements or encroachments from said property. The property shall be restored to a condition satisfactory to the City of Lathrup Village.

This license is subject to all state laws, the provisions of the Charter of the City of Lathrup Village as it now exists or may hereafter be amended, and the ordinances of the City of Lathrup Village now in effect or those which may hereafter is adopted.

Nothing herein shall be construed so as to prevent the City of Lathrup Village from granting such additional licenses or property interests in or affecting said public property as it deems necessary.

The conditions hereof imposed on the granted license of encroachment shall constitute covenants running with the life of improvements encroaching in public right of way, and binding upon Licensee. The encroachment shall terminate when the improvement has failed or out of compliance with required standards of performance or if it is revoked by the City, whichever comes sooner.

In any legal action to enforce the provisions of this Agreement, the prevailing party shall be entitled to its reasonable attorney's fees.

If the structure for which this license was issued is removed for any reason, Licensee shall not continue to rebuild in the public right-of-way. The public right-of-way is for the general public benefit, and it is not for occupation or construction of encroachments.

The licensee waives any and all claims against the City of Lathrup Village for loss or damage to the improvements constructed within the encroachment area.

The Licensee clearly understands the following actions of Licensee or his/her agents and employees shall automatically terminate and cancel this agreement:

- 1) Discontinuation of insurance coverage
- 2) Change of ownership or alteration of use from the original specific use in encroached area
- 3) Restriction of the City of Lathrup Village or its agents and contractors from access to its public land under the encroached area not occupied by a previously constructed building

Under these circumstances, the Licensee shall restore the right-of-way under the encroachment to its original or better conditions immediately and in accordance with the latest City standards for improvements of Public right of way.

THE OWNER ACKNOWLEDGES HE/SHE HAS READ THE CONDITIONS AND AGREES TO ABIDE BY SAME.

Owner's Name (Please Print)

Owner's Signature



CERTIFICATE OF LIABILITY INSURANCE

11/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

| REPRESENTATIVE OR PRODUCER, | ND T | HE C | ERTIFICATE HOLDER. | UTE A | CONTRACT | BETWEEN | THE ISSUING INSURE | ₹(S), A | AUTHORIZED |
|--|----------------------------------|------------------------------|--|--|----------------------------|----------------------------|--|------------------|------------------------------|
| IMPORTANT: If the certificate holder If SUBROGATION IS WAIVED, subject this certificate does not confer rights | t to t | he te | rms and conditions of | the noti | cv certain r | oliciae may | NAL INSURED provisio require an endorsemei | ns or l | be endorsed. statement on |
| PRODUCER | | | 7-663-2651 | | CT Ryan C | | | | |
| Ackley-Peters-Haubert Ins Serv 125 South Main Street | | | | PHONE | o, Ext): 517-6 | 63-2651 | FAX | 517-6 | 663-8181 |
| P O Box 129 | | | | E-MAIL | o, Exu: | aph-insura | nce.com | | |
| Eaton Rapids, MI 48827-0129 Rvan C Scott | | | | AUURE | | <u> </u> | | | T |
| Nyair C Geoff | | | | INIOLIDI | | | RDING COVERAGE CE Company | | 10857 |
| INSURED | | | | INSURE | - | an mauran | ce Company | | 10007 |
| an Lan Holdings LLC 7047-27051 Southfield Rd | | | | | | | - | | |
| athrup Village, Mi 48076 | | | | INSURE | | | | | |
| | | | | INSURE | | | | | |
| | | | | INSURE | | | | | - |
| COVERAGES CEI | RTIFIC | CATE | NUMBER: | 1 1100112 | | | REVISION NUMBER: | | |
| THIS IS TO CERTIFY THAT THE POLICIE INDICATED. NOTWITHSTANDING ANY R CERTIFICATE MAY BE ISSUED OR MAY EXCLUSIONS AND CONDITIONS OF SUCH | S OF I EQUIR PERT POLIC | NSUF EME AIN, CIES. | RANCE LISTED BELOW H NT. TERM OR CONDITION THE INSURANCE AFFOR LIMITS SHOWN MAY HAV | N OF AN | THE POLICIE REDUCED BY | S DESCRIBE PAID CLAIMS | ED NAMED ABOVE FOR T DOCUMENT WITH RESPE D HEREIN IS SUBJECT T | | |
| NSR TYPE OF INSURANCE | ADDL | SUBR WVD | POLICY NUMBER | | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIM | TS | |
| A X COMMERCIAL GENERAL LIABILITY | | | | | | | EACH OCCURRENCE | \$ | 1,000,000 |
| CLAIMS-MADE X OCCUR | X | | BSJ9266563 | | 11/25/2019 | 11/25/2020 | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ | 50,000 |
| | | | | 1 | | | MED EXP (Any one person) | \$ | 10,000 |
| | 1 | | | | | | PERSONAL & ADV INJURY | \$ | 1,000,000 |
| GEN'L AGGREGATE LIMIT APPLIES PER | | | | | | | GENERAL AGGREGATE | \$ | 2,000,000 |
| X POLICY BEST LOC | | | | | | | PRODUCTS - COMPIOP AGG | 8 | 2,000,000 |
| OTHER: | <u> </u> | | | | | | | 8 | |
| AUTOMOBILE LIABILITY | | | | | | | COMBINED SINGLE LIMIT (Ea accident) | 1 | |
| ANY AUTO | | | | | | | BODILY INJURY (Per person) | \$ | |
| OWNED AUTOS ONLY AUTOS | | | | | | | BODILY INJURY (Per accident) | s | |
| #IRFES ONLY NOTES WINED | | | | | | | PROPERTY DAMAGE (Per accident) | \$ | |
| | | | | | | | <u>, </u> | 5 | |
| UMBRELLA LIAB DOCCUR | | | | | | | EACH OCCURRENCE | s | |
| EXCESS LIAB CLAIMS-MADE | | | | | | | AGGREGATE | 8 | |
| DED RETENTION \$ | | | | | | | | s | |
| WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | | | | | PER OTH- STATUTE ER | | |
| ANY PROPRIETOR/PARTNER/EXECUTIVE CFF:CER/MEMBER EXCLUDED? | N/A | | | | | | E.L. EACH ACCIDENT | \$ | |
| (Mandatory in NH) | | | | | | | E.L. DISEASE - EA EMPLOYEE | \$ | |
| If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | | E.L. DISEASE - POLICY LIMIT | s | |
| | | | | | | | | | |
| | | ļ | | | | | | | |
| | <u> </u> | - [| | | | | | l | 1 |
| isscription of operations / Locations / VeHic ity of Lathrup Village is an addition is hereby understood and agreed t anceled by the surety until 45 days otice of such intention to cancel or | al ins hat th after | ured nis it rece | d for general liability. Insurance policy may bint by the City of a w | | attached if more | space Is require | d) | | |
| CERTIFICATE HOLDER | | | | CANC | ELLATION | "- | <u> </u> | | |
| City of Lathrup Village 27400 Southfield Rd | | | CITYLAT | THE | EXPIRATION | DATE THE | ESCRIBED POLICIES BE CA REOF, NOTICE WILL E PROVISIONS. | incell ie dei | LED BEFORE LIVERED IN |
| Lathrup Village, MI 48076 | | | | AUTHORIZED REPRESENTATIVE Ryan C Scott | | | | | |

ACORD 25 (2016/03)

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CITY OF LATHRUP VILLAGE REVOCABLE PERMANENT ENCROACHMENT LICENSE APPLICATION CHECKLIST

The following items must be submitted **before** a Revocable Permanent Encroachment License application is processed.

□ **Completed Application Form** (incomplete applications will not be accepted).

□ Permanent encroachment exhibits (Exhibit "A") must include an 8½" x 11" drawing, accurately and

Property lines identified

- City Right-of-way identified
- Property address
- Abutting street and alley name
- Exact location and dimensions of items that encroach

legibly prepared. All drawings must include the following information:

- □ Certificate of Liability Insurance, in the amount not less than \$500,000.00, that:
 - Names the City of Lathrup Village as an additional insured.
 - Must be valid for the duration of the encroachment. It shall be renewed if necessary to provide continuous coverage.
 - Is issued by an insurance company having an established office in Michigan and licensed to do business under the State of Michigan laws.

□ Nonrefundable application fee of \$1,000.00 for residents \$1,500.00 for non-residents*

*Recording fees determined by the Oakland County Register of Deeds Office and Lathrup Village Consultant fees are not included in the application fee.

Note: If the insurance policy is canceled/not renewed, the encroachment license may become null and void at that time.

DEC - 2 2019

CITY OF LATHRUP VILLAGE

CITY OF LATHRUP VILLAGE EASEMENT ENCROACHMENT LICENSE

This Agreement, by and between the City of Lathrup Village, a Michigan municipal corporation, 27400 Southfield Road, Lathrup Village, MI 48076 (Grantor), and Lan Holdings LLC, 27051 Southfield Road, Lathrup Village, Michigan 48076 (Grantee):

RECITALS:

- 1. Grantee is the owner of property located at 27051 and 27047 Southfield Road, Lathrup Village, Michigan 48076.
- 2. Grantee has requested authorization from the Grantor to place certain landscape improvements and concrete parking pad within the alley right-of-way as indicated on Exhibit A attached hereto and made a part hereof.
- 3. Grantor hereby authorizes a license for the encroachment into the alley right-of-way easement under the conditions set forth in this Agreement.

THE FOLLOWING IS HEREBY AGREED TO BY THE PARTIES AS FOLLOWS:

4. Grantor does hereby license and permit the Grantee's encroachment into the alley right-of-way easement regarding the properties located in the City of Lathrup Village, County of Oakland, State of Michigan:

T1N, R10E, SEC 14 LOUISE LATHRUP'S CALIFORNIA BUNGALOW SUB LOTS 106 AND 107.

Better known as: 27051 and 27047 Southfield Road

Parcel ID# 24-14-484-007

- 5. The Grantee is hereby authorized to install landscaping and the parking pad as identified in Exhibit A and as approved by the City of Lathrup Village Planning Commission through the site plan. Further, the Grantee is obligated to maintain any affected flow of drainage water through the right-of-way easement area in a manner sufficient for the free flow of storm water drainage. The Grantee is not authorized to interfere with the natural drainage in any manner.
- 5. Indemnify, save and hold harmless the City, its officers, employees and agents, and defend them against all claims, suits, causes of action, judgments, and all expenses and attorney fees pertaining thereto, for injuries or death to persons and damage to property attributable to the construction, installation, maintenance, operation or existence of encroachment covered by this permit. Licensee must maintain and furnish proof of liability insurance coverage for the duration of this license. Said liability insurance shall be at a minimal amount of \$500,000.00. The City of Lathrup Village shall be named as additional insured and be notified in writing a minimum of 45 days prior to cancellation of the insurance policy. Also, the insurance certificate must include the encroachment location as indicated on the application. The policy and terms must be pre-approved by the City of Lathrup Village.
- 7. The Grantor retains the right to terminate this license upon a majority vote of the City of Lathrup Village Council at any time. Upon request of the City, licensee must immediately remove, cease operations and surrender this License and/or alter or relocate, at applicants' own expense, the fixtures for which this permit is granted. Upon failure to do so, the City of Lathrup Village shall take such necessary action and the applicant shall be responsible to reimburse the City of Lathrup Village for the costs it incurs to perform same. If such costs are not promptly paid, all costs incurred by the City shall constitute a lien upon the real property to which the encroachment benefits. Such lien shall be of the same character and effect as a lien created for City real property taxes pursuant to State law.
- 8. The Grantee shall indemnify, keep and hold harmless the Grantor, its agents and employees, against all claims, liabilities, judgments, costs, damages and other expenses which may in any way arise or accrue against, be charged to or recovered from the Grantor, its agents or employees in consequence of the permission given by this License, or any act or thing done or omitted or neglected to be done by the Grantee, its agents or employees in and about the construction, reconstruction, maintenance, use or removal of any Improvement including those arising from any personal injury or death or damage or destruction of property. The Grantee shall maintain, at all times, in full force and effect a public liability insurance policy naming the City of Lathrup Village as an additional insured for purpose of this license. The aforementioned insurance policy may not be cancelled without thirty (45) days written notice to the City of Lathrup Village.
- 9. Any and all operations under this License must meet and conform with all requirements of the City of Lathrup Village's current Standard Construction Specifications, and all other applicable provisions of the City Code or Policies.

CITY OF LATHRUP VILLAGE: Mykale Garrett, Mayor Yvette Talley, City Clerk STATE OF MICHIGAN COUNTY OF OAKLAND The foregoing instrument was acknowledged before me this day of 2019 by Mykale Garrett, Mayor of the City of Lathrup Village and Yvette Talley, City Clerk for the City of Lathrup Village, a Michigan municipal corporation, 27400 Southfield Road, Lathrup Village, Michigan 48076. , Notary Public Oakland County, MI My commission expires: Acting in Lan Lan Holdings, LLC: Xin Lan Jiang, Member STATE OF MICHIGAN)ss. **COUNTY OF OAKLAND** The foregoing instrument was acknowledged before me this day of _ 2019 by Xin Lan Jiang, Member of Lan Lan Holdings LLC, 27051 Southfield Road, Lathrup Village, Michigan 48076. , Notary Public Oakland County, MI My commission expires: _____ Acting in County Drafted by/return to: Scott R. Baker, Esq. Baker & Elowsky, PLLC 41850 W. Eleven Mile Road, Suite 207

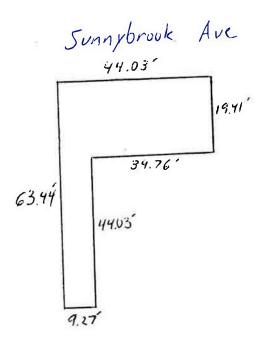
Novi, Michigan 48375

Exhibit A

City of Lathrup Village Revocable Permanent Encroachment License December 2, 2019

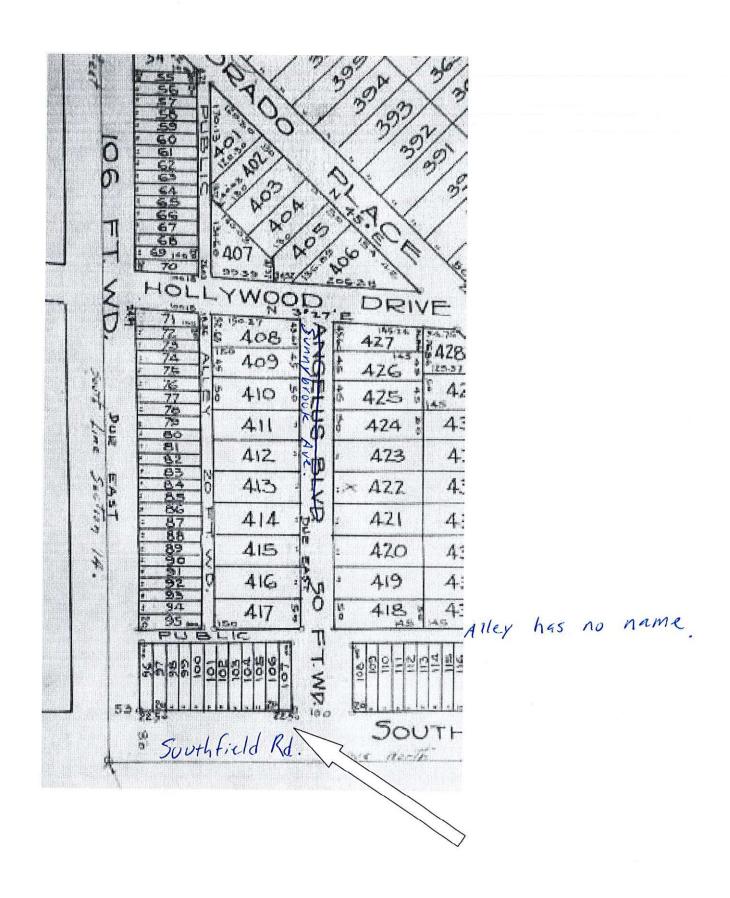
- 1. Property lines identified. See Exhibit A.
- 2. City Right-of-way identified. See Exhibit A.
- Property address.
 27051 and 27047 Southfield Rd. Lathrup Village, MI 48076.
- 4. Abutting street name; Sunnybrook Ave. Abutting alley name; the alley has no name.
- 5. Exact location and dimensions of items that encroach.
 The encroachment in question is part of an existing parking lot behind lots 106 and 107.
 T1N, R10E, SEC 14 Louise Lathrup's California Bungalow Sub Lots 106 and 107.
 24-14-484-007.

The area that encroaches is 1,262.78 sq. ft., see dimensions below and Exhibit A.

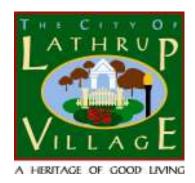


Page 1 of 3.

Exhibit 10 Property has (10) ten parking spaces. OK AVE (100' ROW) EX WATER MAIN EX GRASS EX OVERHEAD WIRES EX OVERHEAD EX ASPHALT 6 SOUTHFIELD EX LIGHT UR DUE WEST 15.56 GRASS 13.00 ***** EX RECESSED LIGHTS PARCEL #24-14-484-007 EX ASPHALT PARKING LOT 106 Southfield Rd. 56.80 10.00 DUE EAST LOT 105 X OVERHANG 9.36 EX ASPHALT PARKING -484-006 LOT 104 ZONED CV #27041 EX COMM BLDG 1 STORY PARCEL #24-14-484-008 (160' ROW) LOT 102 698 EX ASPHALT PARKING LOT 101 .EY ZONED CV PARCEL #24-14-484-018 Page 2 of 3. Page 87 of 102



Page 3 of 3.



To: Mayor Mykale Garrett and City Council Members

From: Dr. Sheryl Mitchell, City Administrator

Date: December 16, 2019

Re: 2020 City Council Meeting Dates

The following are recommended dates for the Study sessions and City Council meetings for 2020:

3rd Week Study Session – 6:00pm &

Study Session – 6:00 p.m. City Council Meetings – 7:00 p.m.

January 6, 2020* January 27, 2020**

February 3, 2020 February 24, 2020***

March 2, 2020 March 16, 2020

April 6, 2020 April 20, 2020

May 4, 2020 May 18, 2020

June 1, 2020 June 15, 2020

July 13, 2020**** July 27, 2020

August 3, 2020 August 17, 2020

September 14, 2020***** September 28, 2020

October 5, 2020 October 19, 2020

November 9, 2020****** November 23, 2020

December 7, 2020 December 21, 2020

*New Year's Day observed ----- January 1, 2020

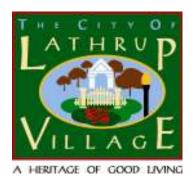
**Martin Luther King Day ----- January 20, 2020

***President's Day----- February 17, 2020

****Independence Day----- July 4, 2020

*****Labor Day----- September 7, 2020

*****Presidential Election Day November 2, 2020



TO: Mayor MyKale Garrett and City Council Members

FROM: Dr. Sheryl Mitchell, City Administrator

DATE: December 16, 2020

RE: MOTION TO APPROVE CITY COUNCIL MEETINGS DATES FOR 2020

The proposed meeting schedule continues the practice of meeting on the first and third Monday of each Month with the exception of 5 holidays & November 2, 2020 Presidential Election Day:

January – New Year's Day (January 1, 2020)

January - Dr. Martin Luther King, Jr. Day (January 20, 2020)

February – President's Day (February 17, 2020)

July - Independence Day (July 3, 2020)

September – Labor Day (September 7, 2020)

November - Presidential Election Day (November 2, 2020)

I have attached a memo from Yvette Talley, City Clerk with the proposed dates.

Suggested Motion:

To Adopt the 2020 City Council Meeting Schedule.

| Motion by | . Seconded by | |
|--------------|---------------|--|
| ועוטנוטוו שע | , Seconded by | |



COUNCIL COMMUNICATION:

| TO: FROM: | Mayor Garrett and City Council Members Pamela Bratschi, Assistant City Administrator/Treasurer |
|--------------|--|
| DATE: | December 10, 2019 |
| RE: MOTION | N TO APPROVE BOARD OF REVIEW MEETING DATES FOR 2020 |
| The Propose | ed Board of Review Dates for 2020 can be found in the attached resolution. |
| | |
| | |
| Suggested l | Motion: |
| To Approve | the 2020 Board of Review Meeting Schedule. |
| | |
| | |
| Motion by | , Seconded by, |
| | |

RESOLUTION

Resolved, that the **2020 Meeting/Sessions of the Board of Review** be designated to be at the following dates, times and place.

First Session – On Thursday, March 5, 2020 commencing at 8:30 a.m. until 12:00 noon and 1:00 p.m. until 5:00 p.m. in the Municipal Building at 27400 Southfield Road, Lathrup Village, Michigan and continuing in session for at least the minimum period of time required by law and until all necessary business of the meetings have been completed pursuant to MSA 7.29.

Second Session – On Thursday, March 12, 2020 commencing at 1:00 p.m. until 4:00 p.m. and 6:00 p.m. until 9:00 p.m. in the Municipal Building at 27400 Southfield Road, Lathrup Village, Michigan and on both dates continuing in session for at least the minimum period of time required by law and from time to time thereafter until necessary business of the meetings have been completed pursuant to MSA 7.30.

Summer and Winter Sessions – On Tuesday, July 14, 2020 at 9:00 a.m. and on Tuesday, December 8, 2020 at 9:00 a.m. in the Municipal Building at 27400 Southfield Road, Lathrup Village, Michigan commencing at 2:00 p.m. for the purpose of correcting clerical errors and mutual mistakes of fact in the Roll and conducting such additional business as is authorized and permitted by the General Property Tax Act if and when there is a volume of business to be transacted at such sessions pursuant to MSA 7.97 (2).

| , Yvette Talley, City Clerk, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular Meeting held on December 16, 2019. | |
|---|---|
| Yvette Talley, City Clerk | - |



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: December 16, 2019

RE: MOTION TO MAKE APPOINTMENTS TO HISTORIC DISTRICT COMMISSION

The Historic District Commission (Section 40-26) consists of seven (7) members. The terms are for 3 years and expire on December 31 of the year of expiration. Ms. Joanne Endres has served for 2 terms and indicated that she is not seeking a reappointment.

Two currents members have applied for re-appointment:

- Bridget Taylor
- Annette Kingsbury

The members of the board are appointed by the Mayor, and approved by the City Council, for 3-year terms.

The current members are:

- Dane Johnson
- Annette Kingsbury
- Robin Roberts
- Brigid Taylor

This leaves three (3) additional vacancies.

Mayor Garrett is recommending the re-appointment of Brigid Taylor and Annette Kingsbury to a 3-year term, ending December 31, 2022.

RECOMMENDED MOTION

TO APPOINT Brigid Taylor and Annette Kingsbury to the Historic District Commission, for a 3-year term ending December 31, 2022.

APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS 11-22-19 Date of Application: Please check the committee for which you are applying: **Board of Review Historic District Commission** Lathrup Village Foundation Board **Building Authority** Marijuana Study Group (*new) Downtown Development Authority (DDA) DDA - Economic Vitality Committee **Planning Commission Recreation Advisory Committee** DDA - Promotions Committee Streets, Drains & Sidewalks Study Group (*new) DDA - Design Committee Other: Name: Brigid Taylor Zip: Street Address: City: State: Alt. Phone: Home Phone: 248-996-8294 Email: brigid.taylor@ameritech.net Are you at least 18 years of age? Are you a registered voter in Lathrup Have you been a resident of Lathrup Y Village? Village for over 1 year? Check one: Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above. Lifetime member of the Lathrup VIIIage Historical Society Also a board member. State Historian for the Ladies Ancient Order of Hibernians for 4 years as well as Division historian for 4 years. Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above. And I am Historical because I'm over 60. 11-22-19 Brigid Taylor

Return completed application to: Lathrup Village City Clerk, 27400 Southfield Road, Lathrup Village, MI 48076

Date

Applicant Signature



City of Lathrup Village 27400 Southfield Road

27400 Southfield Road Lathrup Village, MI 48076 248-557-2600 www.lathrupvillage.org

APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

| Date | e of Application: Nov. 20, 2019 | | |
|-----------------------------------|---|-----------------|--|
| | | | |
| Plea | se check the committee for which you a | ire applyin | ng: |
| | Board of Review | | Historic District Commission |
| | Building Authority | | Lathrup Village Foundation Board |
| | Downtown Development Authority (DDA) | | Marijuana Study Group (*new) |
| | DDA – Economic Vitality Committee | | Planning Commission |
| | DDA – Promotions Committee | | Recreation Advisory Committee |
| | DDA – Design Committee | | Streets, Drains & Sidewalks Study Group (*new |
| | ₹a. | | Other: |
| | | | |
| Name | Annette Kingsbury | | |
| Street | Address: City: Cathrup 19 | State: M | N Zip: 48076 |
| Home | 1 110110. | Alt. Phone: | 78076 |
| Email | | | |
| Are yo | ou at least 18 years of age? Are you a registered Village? | ed voter in Lat | thrup Have you been a resident of Lathrup Village for over I year? |
| lease list belo experiences as | ow any relevant information regarding your past they relate to your being qualified for the item(s | or present en | mployment experience, memberships, or personal |
| | HDC. Secretary of the LV Historical Society, where I am actively reseal UNFUR, FRUING OF SWIMFU | | |
| lease list belo hecked above | ow any other relevant information that clearly sta | tes your qual | lifications for serving on the committees or board |
| BA, Óak | land University. Twenty years a | s a full-t | ime journalist covering cities. |
| annell | Applicant Signature | | 11-19-2019 Date |
| | | | |

Return completed application to: Lathrup Village City Clerk, 27400 Southfield Road, Lathrup Village, MI 48076



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: December 16, 2019

RE: MOTION TO MAKE APPOINTMENTS TO THE LATHRUP VILLAGE COMMUNITY FOUNDATION

The Lathrup Village Community Foundation (LVCF) was established in 1996. Its purpose is "to raise funds to provide recreational, educational and cultural opportunities, programs and facilities, and other aesthetic improvements to the City deemed beneficial by the Board to assure the quality of life, and provide a legacy for the generations of today and tomorrow within the City of Lathrup Village."

The current LVCF Board Members are:

Vanessa Barnett, President Pamela Bratschi, Treasurer Kalya Rouser, Secretary Laurie Bell Cort Storer Natalie Bell Kelly Garrett Donna Stallings

The by-laws provide that "three of the Directors shall be appointed by the Lathrup Village City Council which shall consist of the City Administrator or his/her designee and two (2) City Council Members."

Mayor Garrett is recommending the appointment of:

Mykale "Kelly" Garrett (Council Member)

Bruce Kantor (Council Member)

Pamela Bratschi (City Administrator Designee)

RECOMMENDED MOTION

TO APPOINT Mayor Mykale Garrett, Mayor Pro Tem Bruce Kantor and City Treasurer/Assistant City Administrator Pamela Bratschi as Directors to the Lathrup Village Community Foundation.

BY-LAWS

of

Lathrup Village Community Foundation a Michigan non-profit Corporation

ARTICLE I

Organization, Name, Offices, Purposes

Section 1. <u>Name</u>. The name of this corporation is the LATHRUP VILLAGE COMMUNITY FOUNDATION. (the "Corporation"). The Organization may change its name in compliance with any applicable federal or state law by a majority vote of the Board of Directors.

Section 2. Offices: Limitations. The principal office of the Corporation shall be located at 27400 Southfield Road, Lathrup Village, Michigan. The Corporation may also have offices at such other places as the Board of Directors may from time to time designate. All activities and functions of the Corporation shall be limited to functions and events that benefit the residents of the City of Lathrup Village.

Section 3. <u>Purpose</u>. This Corporation is organized and shall be operated exclusively for the purposes described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended. Specifically, without limitation, the purpose of the Corporation is to raise funds to provide recreational, educational and cultural opportunities, programs and facilities, and other aesthetic improvements to the City deemed beneficial by the Board to assure the quality of life, and provide a legacy for the generations of today and tomorrow within the City of Lathrup Village.

All assets and earnings shall be used exclusively for the purpose hereinabove set forth, including the payment of expenses incidental thereto, and no part of the net earnings shall inure to the benefit of any private member or individual, and no substantial part of the activities of the Corporation shall be for the carrying on of propaganda or otherwise attempting to influence legislation. In the event of dissolution, all assets and earnings shall be paid over to the City of Lathrup Village and deposited separately at which time the earnings may be utilized for purposes deemed appropriate by the City Council or until such time the earnings may be turned over to another Corporation or Corporations organized and operated to or for the benefit of the residents of the City of Lathrup Village, exclusively for the purposes stated above and which would qualify under the provisions of Section 501(c)(3) of the Internal Revenue Code of 1990, as amended.

ARTICLE II

Membership and Meetings of Members

Section 1. <u>Membership</u>. Membership in the Corporation shall be open to all persons who desire to become a member. Members shall be required to pay membership dues in an amount determined in accordance with a schedule of membership dues established by the Board of Directors at the annual meeting.

Section 2. <u>Rights of Members</u>. The Corporation shall have not less than one (1) and no more than five (5) classes of members. Annual dues for each classification of membership shall be established by the Board of Directors in accordance with Section 1 of this Article. No member shall be entitled to share in the distribution of corporate assets upon the dissolution of the Corporation.

Section 3. Annual Meeting. The annual membership meeting of the Corporation shall be on the fourth Tuesday in January at 7:00 p.m. of each year, if not a legal holiday, and, if a legal holiday, then on the next succeeding Tuesday that is not a legal holiday, unless otherwise changed by a majority vote of the Board of Directors. All meetings of members shall be held either at the registered office of the Corporation or at such other place designated by the Board of Directors. The Board of Directors may provide for more than one regular membership meeting annually.

Section 4. Notice. No less than fifteen (15) days and no more than thirty (30) days prior to each regular meeting, the Secretary shall furnish written notice of the time, place and purpose of meeting to each member of the Corporation in good standing. The purpose of the meeting shall be included in such notice. The notice shall be mailed to each member's last known address. Business not specified in the notice may not be transacted at such meeting.

Section 5. Special Meeting of Members. Upon a request in writing of the President or Board of Directors, the Secretary shall schedule and provide notice of a special meeting of the members, to be held no less than fifteen (15) days and no more than thirty (30) days after the date of the notice.

Section 6. <u>Procedure.</u> Robert's Rules of Order shall be the parliamentary authority of the Board of Directors and shall govern all proceedings and meetings of the members or the Board of Directors. Rules adopted by the Board of Directors shall supersede any rules in the parliamentary authority with which they conflict.

ARTICLE III

Board of Directors and Meetings

Section 1. <u>Functions</u>. The affairs of the Corporation shall be managed by its Board of Directors. The Directors need not be residents of the City of Lathrup Village or members of the Corporation. The number of Directors shall not be less then seven (7) nor greater than fifteen (15). Each Director shall hold office until such time as his or her successor shall have been elected and qualified.

Section 2. <u>Election and Appointment.</u> The Directors shall be elected, or removed without cause, by a vote of the Directors constituting a quorum at any regular meeting. However, three of the Directors shall be appointed by the Lathrup Village City Council which shall consist of the City Administrator or his/her designee and two (2) City Council Members. Council appointees shall only be removed by City Council action. All individuals seeking a Directorship must be nominated by at least one current Director, except for those positions appointed by City council.

Section 3. <u>Vacancies</u>. All vacancies of the Board of Directors may be filled by the nomination of one or more of the existing Directors and approved by majority vote of the Board at a special meeting called for such purpose. Vacancies in any of the three (3) City Council appointments shall be filled by City Council. The Director, other then City council appointees, elected to fill a vacancy shall hold office until the next regular meeting of the Directors and until his/her successor is elected and qualified.

Section 4. Regular Meeting. All regular meetings of the Board shall be held at the registered office of the Corporation or at any place within the City of Lathrup Village as the Board of Directors may from time to time by resolution provide. Regular meetings of the Board of Directors shall be held not less than quarterly at such intervals as established by the Board of Directors. Unless otherwise provided, regular meetings shall be held on the fourth Tuesday of the commencement of the quarter, being April, June, October, and January. A quorum shall be necessary in order to conduct business at any meeting. Those Directors who may not be physically in attendance shall be considered present for quorum purposes and will be entitled to vote if the individual is able to entire Board of Directors communicate with the simultaneously by conference telephone.

Section 5. <u>Special Meetings</u>. A special meeting of the Directors may be called by or at the written request of the President or any two (2) Directors. Those Directors who may not be physically in attendance shall be considered present for quorum purposes and will be entitled to vote if the individual is able to directly communicate with the entire Board of Directors simultaneously by conference telephone.

Section 6. <u>Notice</u>. The Secretary shall furnish notice of an annual or special meeting not more than ninety (90) days nor less than thirty (30) days prior to the date of the meeting. The notice shall include the time and place for such meeting, together with the stated purposes for holding the same.

Section 7. <u>Conduct of Meetings</u>. A selected Chairman of the Board of Directors shall serve as President of the Corporation and shall preside at all meetings. The President may appoint standing or temporary committees made up of either the Directors or members or both, and vest such committees with such powers as the Directors deem necessary. The committees shall be required to keep regular minutes of their transactions and shall report the same to the Board at their next regular meeting or upon request.

Section 8. Consent of Action. Any action required or permitted to be taken at any meeting of the Board of Directors or any committee thereof may be taken without meeting if prior to such action, a written consent thereto is signed by all members of the Board or of the Committee. Such written consent must be filed with the minutes of proceedings of the Board or of the Committee.

Section 9. <u>Salaries</u>. The Directors shall not receive a salary for their services for attending meetings. Nothing herein contained shall be construed to prevent any Director from receiving compensation for services to the Corporation rendered in a capacity other than Director.

ARTICLE IV

Order of Business at Meetings of the Board of Directors or Members

- 1. Roll Call.
- 2. Approval of Minutes of Preceding Meeting.
- 3. Requests for Funding Consideration.
- 4. Reports of Committees.
- 5. Reports of Officers.
- 6. Old Business.
- 7. New Business.
- 8. Adjournment.

ARTICLE V Officers

Section 1. Officers. The Officers of the Corporation shall be President, Vice-President, Secretary, Treasurer and such other Officer as may be elected by the Board of Directors. All Officers must be Board Members. No Officer may hold more than one office at one time and shall hold office for a period of one (1) year or until his/her successor is elected and qualified. Vacancies in any office may be filled by the Directors at any regular or special meeting. Any Officer may be elected or removed without cause by affirmative vote of a majority of the Board of Directors. Officers

may resign at any time by providing written notice to the Board of Directors.

Section 2. <u>President.</u> The President shall preside at all meetings of the members and of the Board, shall be the Chief Executive Officer of the Corporation and shall have general supervision and management of the affairs of the Corporation subject however, to the control, when exercised, of the Board of Directors. He or she may appoint standing committees and shall make reports to the Director and members and perform all such other duties as are instrumental to this office or are properly required of him or her by the Board of Directors.

Section 3. <u>Vice-President</u>. The Vice-President shall perform all such duties as may be properly required of him or her by the Board of Directors or President and in the absence or inability of the President, shall exercise all powers of the President.

Section 4. <u>Secretary</u>. The Secretary shall certify the minutes of the meetings of the directors and members, shall maintain all corporate books, and shall make such reports and perform such other duties as are incidental to his or her office or properly required of him or her by the Board of Directors or the President.

Section 5. <u>Treasurer</u>. The Treasurer shall have custody of all monies and securities of the Corporation and shall keep regular books of account. He or she shall be bonded by a bonding company in an amount determined to be appropriate by the Board. He or she shall disburse the funds of the Corporation by order of the Board of Directors, shall render an account of all of the transactions as Treasurer and the financial condition of the Corporation, and shall perform all duties incidental to his or her office or as properly required of him or her by the Board of Directors or the President. The Treasurer, together with one other selected Officer, shall sign all checks or drafts of the Corporation.

Section 6. <u>Salary</u>. No Officer shall be entitled to any salary or compensation, but nothing herein shall be construed to prevent an Officer from receiving any compensation from the Corporation for duties other than as Officer.

ARTICLE VI

These By-laws may be altered, repealed or modified by an affirmative vote of not less than a majority of the Board of Directors. Notice of any proposed amendment must be in writing to the members of the Board of Directors not less than thirty (30) days in advance of the meeting at which time the amendment is to be considered.

ARTICLE VII

Waiver of Notice

Whenever under the laws of the State of Michigan or by provision of the By-laws, a waiver in writing is signed by a person entitled to such notice, whether before or after the time stated therein, it shall be deemed equivalent to the giving of such notice.

ARTICLE VIII

Indemnification

Every person or who shall be a Director or Officer of the Corporation and his or her personal representative shall be indemnified by the Corporation against all costs and expenses reasonably incurred by or imposed upon him or her in connection or resulting from any action, suit or proceeding to which he or she may be a party by reason of his or her being or having been a Director or Officer of the Corporation except in relation to such matters as to which he or she shall finally be adjudicated on such actions, suit or proceeding to have acted in bad faith and to have been liable for or by any reason of willful misconduct of his or her duty as such Director or Officer.

ARTICLE IX

The Corporation shall operate on a calendar year.

The foregoing By-laws of the LATHRUP VILLAGE COMMUNITY FOUNDATION were adopted by the Directors effective the had day of forther, 1996.

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